



Village of Woodridge

REAL ESTATE TRANSFER TAX DECLARATION

DATE: _____ ADDRESS OF PROPERTY: _____

CONDOMINIUM COMPLEX NAME (IF APPLIES): _____

PIN NUMBER: _____ LEGAL DESCRIPTION OF PROPERTY: **Attach Documentation**

TYPE OF TRANSFER: (Describe Type of Deed, Assignment of Beneficial Interest or Other Type of Transfer).

FULL ACTUAL CONSIDERATION FOR TRANSFER (EXACT SALE AMOUNT): \$ _____

CONSIDERATION TO BE COVERED BY STAMPS (sale amount rounded UP to the nearest \$1,000) \$ _____

AMOUNT OF TAX (\$2.50 PER EVERY \$1,000 OR PART OF TAXABLE CONSIDERATION): \$ _____

WE HEREBY DECLARE THE FULL ACTUAL CONSIDERATION AND FACTS CONTAINED IN THIS DECLARATION TO BE TRUE AND CORRECT.

SELLER

Last Name First Street Address City State Zip

SIGNATURE: _____
SELLER or AGENT

BUYER(S) ALL NAMES MUST BE LISTED

Last Name First Prior Street Address City State Zip

Last Name First Prior Street Address City State Zip

WHERE TO SEND ANY REFUND OF THE FINAL WATER DEPOSIT:

Last Name First Address City State Zip Phone Number

DATE OF CLOSING: _____

PLEASE ATTACH:

- (1) The Original signed Deed, Assignment or Other Instrument of Conveyance or Transfer involved in this transaction
- (2) A Copy of the Real Estate Transfer Declaration Filed, or to be Filed, Pursuant to the Provisions of Section 3 of the Real Estate Transfer Act of the State of Illinois. The Sales Contract is also acceptable.

PLEASE NOTE:

- (1) Pursuant to the Village Code of the Village of Woodridge, NO STAMPS will be issued until all debts due and owing the Village with respect to the property have been paid. All open permits or pending business with the Village must be completed/closed. Final water bill must be paid in full or a deposit toward the final bill will need to be collected in an amount of \$200.00 or equal to the highest bill over the past six (6) billing cycles for the property.
- (2) There will be a late penalty fee (\$100 per month) for all transfer stamps not acquired within 30 days after property title is transferred, effective May 1, 2009, as provided in Section 3-2-5J.
- (3) An Inside Final Meter Reading is to be scheduled before revenue stamps are issued.
- (4) The Transfer Stamp, whether affixed to Deed or Hand Carried, is considered Legal Tender. If the Stamp is lost, it MUST be repurchased.

VILLAGE OF WOODRIDGE
 5 Plaza Drive
 Woodridge, IL 60517
<http://www.vil.woodridge.il.us>
 (630) 852-7000 Fax (630) 719-2900

FOR OFFICE USE ONLY
 Water Account Number: _____
 Amount Due: _____

HAND CARRIED STAMP
 Date: _____ Signed: _____