

1
2 **VILLAGE OF WOODRIDGE**
3 **PLAN COMMISSION MINUTES**
4 **August 15, 2011**

5
6 **I. Call to Order**

7
8 Chairman Zawacki called the meeting to order at 7:49 PM.
9

10 **II. Roll Call**

11
12 Present: Commissioners Goodwin, Hendricks, Sydelko, Ch. Zawacki
13 Absent: Commissioners Krywaruczenko, Mast, Przepiorka
14 Also Present: Susan M. Kushta, Emily Rodman, Jennifer Walden,
15 Tonie Harrington
16

17 **III. Approval of Minutes for the August 1, 2011 Meeting**

18
19 **Commissioner Goodwin moved to accept the August 1, 2011 minutes of**
20 **the Plan Commission meeting as presented. Commissioner Hendricks**
21 **seconded the Motion.**

22 **All in favor. The Motion carried.**
23

24 **IV. Continuation from August 1, 2011 of Consideration of Certain Proposed**
25 **Zoning Text Amendments to Title 9 of the Village Code, the Zoning**
26 **Ordinance of the Village of Woodridge – Doggy Daycares/Kennels**

27
28 **A. Presentation**
29

30 Emily Rodman, Senior Planner, reviewed the Plan Commission meeting held August
31 1, 2011. The Commission at that time requested additional research regarding State
32 Regulations, DuPage County procedures regarding animal welfare complaints, Village
33 enforcement procedures related to animal uses, and review of kenneling standards and
34 the voluntary accreditation process. Additional information regarding those issues is
35 provided in Staff's report dated August 15, 2011.
36

37 Animal uses are regulated under the State Animal Welfare Act. The Illinois
38 Department of Agriculture Bureau of Animal Health and Welfare is responsible for
39 administering provisions of the Animal Welfare Act. Regarding DuPage County, Ms.
40 Rodman said that the DuPage County Animal Care and Control (DCACC), an
41 independent non-tax-funded department, enforces state and county animal control
42 and welfare laws in unincorporated areas of DuPage County. DCACC does not
43 license animal-related businesses.

1
2 The Village of Woodridge Police Department handles all calls and complaints related
3 to violations of animal welfare laws within the Village’s municipal borders. The
4 Community Service Officers are trained to recognize signs of animal abuse and
5 neglect, and they follow a process similar to that of DuPage County when addressing
6 violations by following through with the courts and the State of Illinois.

7
8 Ms. Rodman noted that at the last public hearing, staff incorrectly stated that the
9 Village would not license kennel uses unless the use included a retail sales component.
10 The Village provisions for business licensing require a license for all for-profit
11 establishments, when those are not exclusively licensed by the State. The fire
12 protection districts conduct annual inspections related specifically to life-safety issues
13 and if they notice other issues of concern they will bring them to the attention of the
14 Village.

15
16 Ms. Rodman noted that all kenneling standards are subject to a variety of laws and are
17 intended primarily to prevent animal cruelty and ensure animals are properly cared
18 for. However, they do not set the standards for the operation of kennel uses. Ms.
19 Rodman referred to page 4 of Staff’s report dated August 15, 2011 for details of the
20 specific State animal welfare acts.

21
22 The Pet Care Services Association (PCSA) has standards for kenneling uses and is a
23 voluntary association that animal boarding facilities can join. If a business seeks to
24 achieve accreditation through PCSA, they must be in business for a minimum of six
25 months and submit detailed information documenting their pet care practices. They
26 must also pass an on-site inspection. To maintain their accreditation with PCSA, they
27 must repeat the accreditation process every three years. Ms. Rodman noted that the
28 Animal Bill of Rights and Code of Ethics are attached to Staff’s August 15, 2011
29 report as Attachments 1 and 2.

30
31 Ms. Rodman stated that Staff’s research indicated that the proposed doggy daycare
32 use would require a business license from the State of Illinois and would be subject to
33 inspection prior to issuance of the license. They would also be required to obtain a
34 business license from the Village of Woodridge and be subject to annual inspections
35 by the Fire Protection District.

36
37 **B. Review and Consideration**

38
39 Ms. Rodman stated that Staff believes the existing regulations and licensing
40 requirements are sufficient to ensure that the proposed doggy daycare use will operate
41 in a manner that ensures the safety and welfare of the dogs in its care. She indicated

1 that, while not explicitly defined, the proposed use could be considered similar to a
2 kennel use, and Staff supports amending the Zoning Ordinance to allow doggy
3 daycare uses within the community. Staff feels it would be appropriate to revise the
4 Village’s definition for “kennels” to include doggy daycare uses, rather than create a
5 new definition.
6

7 As to allowing the use in the ORI District, Ms. Rodman said that a number of
8 surrounding communities allow kennels in their commercial and/or industrial
9 districts, and therefore Staff feels it is appropriate to allow them in the Village’s Office
10 Research and Light Industrial District. Staff does, however, recommend that a special
11 use permit for kennels within the ORI District be required, and that all related
12 activities occur within the building.
13

14 Commissioner Sydelko asked, if an issue is brought up regarding improper care or
15 treatment, would it go to the Village Police first. Ms. Rodman explained the
16 procedure would be handled first by the Village Police Department, and then
17 depending upon the severity of the issue it would go through the DuPage County
18 court system, and the State Department of Agriculture. In further response to
19 Commissioner Sydelko, Ms. Rodman said that if an operator of a kennel suspects
20 animal abuse by an owner, they would follow the same procedures in reporting the
21 incident for further investigation. She noted that the Village’s Community Service
22 Officers have addressed numerous issues of animal neglect or abuse in the past and
23 are familiar with the appropriate procedures to be followed.
24

25 In response to Chairman Zawacki, Ms. Rodman explained that the State law reserves
26 the right to license certain uses exclusively through the State. With regard to the
27 Village imposing an additional license certain uses on the business, she used beauty
28 salons as an example of a business to which the State has exclusive right to license.
29 However, the Village can license the business only as it relates to the retail component
30 of the business, such as the sale of shampoos and other products related to the beauty
31 salon business.
32

33 There were no further questions.
34

35 **C. Recommendation**

36
37 **Commissioner Sydelko moved that the Plan Commission recommend to the**
38 **Mayor and Village Board of Trustees approval of the proposed text**
39 **amendments to Title 9 of the Village Municipal Code, as outlined in**
40 **Attachment 3 of Staff’s Reported dated August 15, 2011. Commissioner**
41 **Goodwin seconded the Motion.**

1 **All in favor. The Motion carried.**

2

3 **V. Public Comment (items not related to the agenda)** - There were no
4 comments,

5

6 **VI. Discussion Items** - There were none.

7

8 **VII. Update of Previous Plan Commission Cases** – There were none.

9

10 **VIII. Adjournment**

11

12 **Commissioner Goodwin moved, seconded by Commissioner Hendricks to adjourn**
13 **the meeting.**

14 **All in favor. The Motion carried.**

15

16 Chairman Zawacki adjourned the meeting at 8:01 PM.