

# VILLAGE OF WOODRIDGE, ILLINOIS

## POPULAR ANNUAL FINANCIAL REPORT

### FOR THE YEAR ENDED DECEMBER 31, 2020



#### MAYOR

Gina Cunningham

#### BOARD OF TRUSTEES

Greg Abbott

Mary Anne Blair

Mike Krucek

Magin "Mike" Martinez

Kaleshia "Kay" Page

Cameron Hendricks

#### VILLAGE CLERK

Joseph Kagann

#### INSIDE THE 2020 PAFR

Village Background .....	1
PAFR Awards.....	2
Local Economy .....	2
Property Taxes .....	3
Accomplishments.....	3
Changes in Net Position .....	4
General Fund Overview.....	5
General Fund Five-Year.....	6
Capital Projects Fund .....	7
MFT Fund .....	7
Water and Sewer Fund .....	8
Other Village Funds.....	9
PAFR Publication.....	9

The Village of Woodridge, Illinois is pleased to present its seventh issue of the Popular Annual Financial Report (PAFR) for the period ending December 31, 2020. The information contained within this report is based on the Village's Comprehensive Annual Financial Report (CAFR), which is a more detailed, inclusive report.

For a complete review of the Village's financial position, please consult the full audit, which is available on the Village's website, [https://www.woodridgeil.gov/my\\_government/finance/financial\\_reports.php](https://www.woodridgeil.gov/my_government/finance/financial_reports.php)

#### VILLAGE BACKGROUND

The Village of Woodridge is located in northern Illinois and was incorporated in 1959. It is located about 26 miles southwest of the City of Chicago in DuPage, Will and Cook counties, with a population of 32,971, as of the 2010 census. The Village operates under the Strong Mayor with an Administrator form of government. Policy making and legislative authority are vested in the Village Board, which consists of a Mayor and a six-member Board of Trustees. The Village Administrator oversees the day-to-day operations and appoints the directors of the Village departments.



The Village provides a wide range of services, including police protection, water distribution and sewer collection services, construction and maintenance of highway, streets and infrastructure, and planning and development review. Fire protection is provided by independent Fire Protection districts. The Woodridge Library is a separate unit of government.

Woodridge enjoys a healthy business environment, offering diverse shopping opportunities for local and regional customers. Woodridge is home to 13 million square feet of warehouse and industrial space, including one of the largest business parks in the Chicago area – International Centre. Edward Don, Home Run Inn Pizza, and NextTerra Wine Company are several examples of major industry companies choosing Woodridge as their corporate headquarters.

## WOODRIDGE PAFR RECOGNIZED

The Government Finance Officers Association (GFOA) has given an Award of Outstanding Achievement in Popular Annual Financial Reporting to the Village of Woodridge for its Popular Annual Financial Report for the fiscal year ending December 31, 2019. The Village has received this award for the seventh consecutive year. This prestigious national award recognizes conformance with the highest standards for preparations of state and local government financial reports. The Village has submitted this report to the GFOA for consideration of the 2020 PAFR Award.



Government Finance Officers Association

Award for  
Outstanding  
Achievement in  
Popular Annual  
Financial Reporting

Presented to

Village of Woodridge  
Illinois

For its Annual Financial Report  
for the Fiscal Year Ended

December 31, 2019

*Christopher P. Morrell*  
Executive Director/CEO

## WOODRIDGE'S LOCAL ECONOMY

The Village's financial position remains strong with a high-level of reserves despite the COVID-19 pandemic. Early estimates from staff on expected revenue loss was upwards of 30%, but thankfully, actual losses were more in the range of 15%. Our diversified tax base has helped us through the worst of the economic shutdown. Additionally, the Village received \$1.7 million in Federal funding from the Coronavirus Aid Relief, and Economic Security Act (CARES) Act that allowed the Village to stabilize our General Fund, and also provide economic relief to our restaurants and businesses hardest hit during the height of the pandemic.

Although 2020 was a challenging year, the Village witnessed neighbors helping neighbors. To support our local businesses, over 7,500 visited our Dine Woodridge website to purchase takeout and delivery. The Village also responded by making temporary changes to our code to allow for continued business, such as outside patios and curbside pickup; rebating liquor licenses, extending business license renewal dates, and providing restaurant grants.

Even within the context of these difficulties, we maintained a 97.8% occupancy rate across 12.8 million square feet of office space, and there was continued development activity within the Village. The Village welcomed 22 new businesses to the community, issued 103 permits for new homes, and saw total development investment of \$43 million.

The Village is home to several major employers with offices in Woodridge including Orbus Exhibit & Display Group, Edward Don & Company, The Morey Corporation, Comcast, Allstate Insurance, Senior Midwest Direct, Follett Educational Services, Home Run Inn Pizza, AMS Mechanical, and NextTerra Wine Company. Additional economic and performance data, often presented with ten-year trend data, can be found in the statistical section of the full CAFR report.

### WOODRIDGE AT-A-GLANCE

Population	32,971
Per Capita Personal Income	\$42,244
Median Age (years)	38.1
Unemployment Rate	6.6%
Median Home Value	\$307,000
Equalized Assessed Value - Tax Year 2020	\$1.3 billion
Total Sales Tax Revenue	\$6.6 million
Number of Full-time Employees (Village of Woodridge)	108

*Sources: Village of Woodridge records, Census Bureau, Bureau of Labor Statistics*

## MAKING CENTS OF PROPERTY TAXES

The dollar bill graphic represents how a typical Woodridge homeowner's property tax dollars are distributed to various taxing bodies. As you can see, the Village receives only 3 cents of every dollar paid in property taxes.

Since the Village has over 25,000 residents, it is a Home Rule Community. As such, it is not bound by property tax caps. However, the Village Board has been cognizant of the impact of property taxes on its residents, and has only increased their levy by the amount of new growth in the Village the last few years. Before that, the levy remained flat for a number of years. The Village has no authority or control over property tax levies of the other taxing districts.



## VILLAGE DEPARTMENT ACCOMPLISHMENTS AND INITIATIVES

Over the past fiscal year, many of the Village's 2020 goals were put on hold as the Village Board and staff focused on our response to the pandemic. The accomplishments below are just a few highlights of the outstanding work the Village of Woodridge achieved in 2020.

Ratified emergency actions to provide financial relief to residents and businesses impacted by COVID-19

Held several mobile food pantry drives to help families experiencing financial hardship

Completed the Janes Avenue TIF district streetscape project

Increased Police Department transparency by implementing virtual lunches with the Chiefs

Successfully launched a new website and domain to improve information dissemination and transparency

## FINANCIAL HIGHLIGHTS

### CHANGES IN NET POSITION

The Statement of Net Position reports information on all of the Village's assets and liabilities, with the difference between them reported as net position. The net position serves as a useful indicator of a government's financial position. Governmental activities include services such as police, street maintenance, construction, forestry, code enforcement, economic development, planning and zoning, and general administrative services. Business-type activities include water and sanitary sewer services.

The table below shows that, as of December 31, 2020, the Village's net position was \$118 million across all governmental and business-type activities. Of the total net position, \$87 million is the Village's investment in capital assets. These assets include streets, water mains, and sanitary sewers. The \$6 million in unrestricted net position may be used to finance ongoing obligations.

Compared to 2019, the Village's combined total net position increased from \$108 million to \$118 million. This \$10.4 million increase is primarily due to \$8.4 million in additional infrastructure related to the new Timber's Edge subdivision, which includes new water and sewer lines, streets, right-of-ways, and sidewalks.

For more information on the Village's net position, please refer to pages 17 and 18 of the Comprehensive Annual Financial Report.

	Net Position					
	Governmental Activities		Business-type Activities		Total	
	Dec-20	Dec-19	Dec-20	Dec-19	Dec-20	Dec-19
Current and Other Assets	\$ 58,039,899	59,358,714	11,046,727	9,561,052	69,086,626	68,919,766
Capital Assets	103,972,871	96,768,802	12,039,425	10,449,804	116,012,296	107,218,606
Total Assets	162,012,770	156,127,516	23,086,152	20,010,856	185,098,922	176,138,372
Deferred Outflows of Resources	13,024,073	15,151,134	1,660,407	959,111	14,684,480	16,110,245
Total Deferred Outflows of Resources	13,024,073	15,151,134	1,660,407	959,111	14,684,480	16,110,245
Long-Term Debt Outstanding	60,502,262	66,723,547	2,547,291	2,020,688	63,049,553	68,744,235
Other Liabilities	8,230,332	9,210,896	531,177	660,619	8,761,509	9,871,515
Total Liabilities	68,732,594	75,934,443	3,078,468	2,681,307	71,811,062	78,615,750
Deferred Inflows of Resources	9,162,008	5,512,897	462,365	216,139	9,624,373	5,729,036
Total Deferred Inflows of Resources	9,162,008	5,512,897	462,365	216,139	9,624,373	5,729,036
Net Position						
Net investment in capital assets	87,217,875	78,807,420	12,039,425	10,449,804	99,257,300	89,257,224
Restricted	3,988,162	3,780,822	-	-	3,988,162	3,780,822
Unrestricted	5,936,204	7,243,068	9,166,301	7,622,717	15,102,505	14,865,785
Total Net Position	97,142,241	89,831,310	21,205,726	18,072,521	118,347,967	107,903,831



# GENERAL FUND OPERATING RESULTS

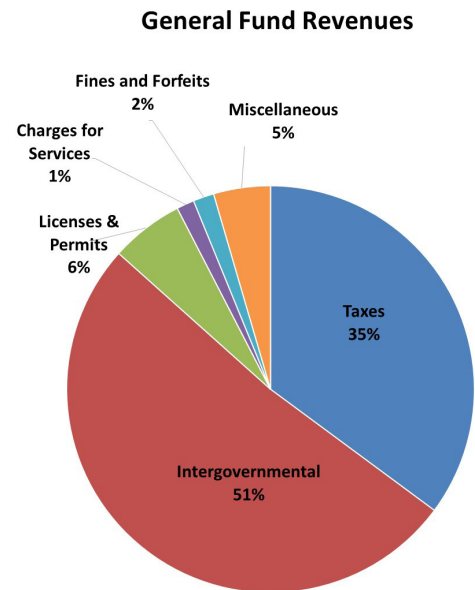
## REVENUES

The General Fund is the Village's largest operating fund. All revenues and expenditures not required to be reported for in another fund are in the General Fund. A breakdown of the General Fund revenues can be found on page 121 of the CAFR.

FY2020 General Fund revenues totaled \$21.3 million. This is \$1.3 more than than last year due to the CARES Act funding the Village received from DuPage and Will counties to offset Village expenses related to COVID modifications and police officer salaries.

In the General Fund, sales, property, income, and utility taxes are the four largest revenue sources, making up 66% of the total revenue. In 2020, these equaled \$14.1 million as follows:

1. Sales Taxes: \$4.9 million
2. Property Taxes: \$3.4 million
3. Income Taxes: \$3.2 million
4. Utility Taxes - \$2.6 million

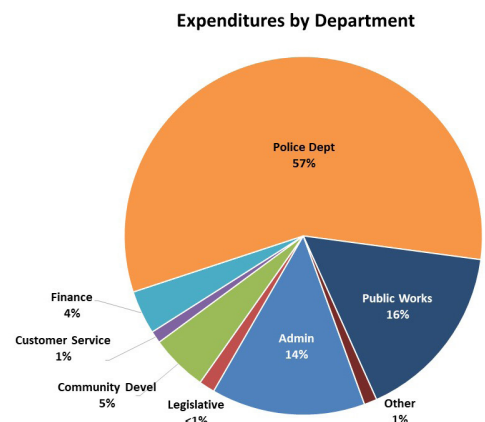
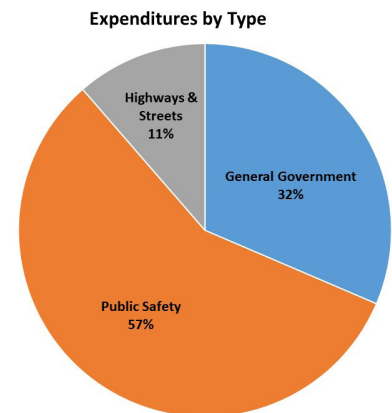


## EXPENDITURES

The General Fund spent a total of \$21.5 million in 2020, which is a \$350 thousand increase compared to 2019. The variance is primarily attributed to a nearly \$800 thousand increase in the Village's police pension contribution. In 2018, the Village Board revised their Pension Funding Policy to ensure the Village is properly funding our pension funds. In response to COVID-19 revenue losses, the Village cut over \$800 thousand in expenses from the 2020 Budget. These reductions included all employee and Village events, professional development, funding of vehicle and equipment replacements.

The Village incurred expenses related to COVID-19, which included workstation modifications, Village Board Room virtual meeting upgrades, and computer replacements to allow for remote work. Total 2020 expenses by department are summarized below.

- Police Department - \$12.3 million
- Public Works - \$3.4 million
- Administration & Legislative- \$3.3 million
- Community Development & - \$1.1 million
- Finance - \$845,770
- Customer Service - \$235,250
- Rebates and Transfers - \$245,000

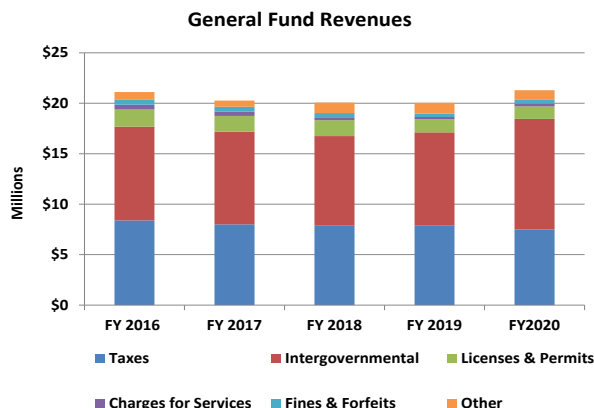


# GENERAL FUND REVENUES VS. EXPENDITURES

## 5 YEAR COMPARISON

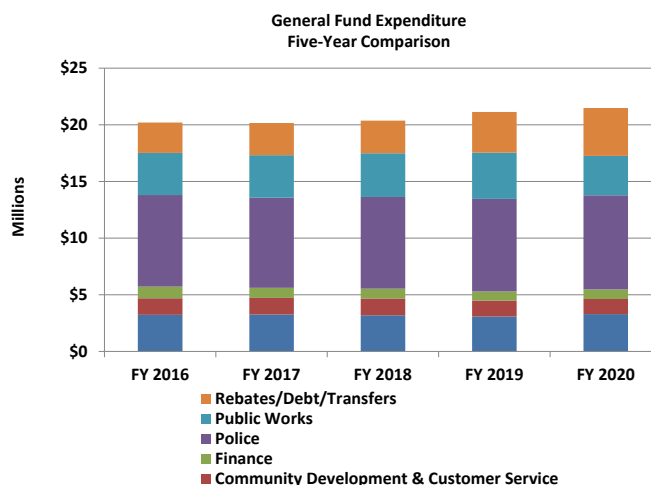
### REVENUES

- 2020 revenues are \$21.3 million, which is \$1.3 more than 2019 due to the \$1.8 million in CARES Act funding that the Village received to help with COVID-19-related expenses.
- Sales tax revenues were down nearly 7% due to the economic shutdown caused by COVID-19.
- However, revenues such as Use Tax, Income Tax, and the newly implemented State Cannabis Tax performed better than 2019.



### EXPENDITURES

- Over the past three years, General Fund expenditures have increased \$1.1 million.
- The majority of this increase is related to the growth in the Village police pension contribution, which has increased \$1.8 million over the past five years due to a change in the Village's Police Pension policy.
- To offset the Village's growing police pension costs and help balance the General Fund, the Village Board and staff have worked to reduce expenses in the General Fund over the last few years. The Village moved to a merit-based compensation plan, and also offered a Voluntary Separation Program in 2020, which will help limit the growth of salaries.



### VILLAGE DEPARTMENTS

- Legislative - the Village Board participates in community engagement activities and sets policy and strategic goals for the Village Departments
- Administration - directs the organization's efforts in meeting the policies and goals formulated by the Village Board
- Community Development - administers the orderly growth of the community by following the goals and objectives established by the residents and Village Board
- Finance - conducts the financial affairs of the Village in accordance with Government Accounting Standards Board (GASB) and Generally Accepted Accounting Principles (GAAP)
- Police - provides law enforcement, maintenance of order, and preservation of property and crime prevention
- Public Works - designs, constructs, manages and maintains the Village's infrastructure and related assets, including the Village water system

## CAPITAL PROJECTS FUND

Capital improvement projects over \$20,000 are budgeted for in the Capital Projects Fund. The Fund is supported by a portion of the 0.75% Home Rule Sales Tax, part of which is allocated for future Police and Public Works facility needs and 10% of the State Income Tax revenues. The Village regularly applies for grants that, when awarded, reduce the amount of Village funding needed. Page 121 of the CAFR includes information on the Capital Project Fund's revenues and expenditures.

In 2020, revenue were \$5 million lower than 2019 at \$3.4 million. The \$5 million difference is due to bond proceeds that we received in 2019 to be used to fund a land purchase for future Village facilities. 2020 expenditures totaled \$3.4 million, a decrease of \$3 million compared to 2019 due to the land purchase for future Police and Public Works facilities.



*Future Police and Public Works Facilities*

<b>Beginning Fund Balance</b>	<b>\$14,510,835</b>
Revenues	\$3,427,031
Expenditures	\$3,442,475
<b>Ending Fund Balance</b>	<b>\$14,495,391</b>

## MOTOR FUEL TAX FUND

The Motor Fuel Tax (MFT) Fund is supported mainly by a per person state allocation which comes from the .38 cent state tax on gallons sold. \$.19 of this tax is deposited in the Transportation Renewal Fund, a portion of which is distributed to local governments based on population. The other \$.19 comes to the Village in the form of Motor Fuel Tax. The Village received approximately \$38 per resident in 2020; this was a \$173,000 increase in revenues from 2019 due to the State's increase to the Motor Fuel Tax. The Village also has a 4 cent per gallon local Motor Fuel Tax in which it received \$418,180 in revenues for the year.

Total revenues in the MFT Fund were \$2.5 million, approximately \$850 thousand higher than 2019 due to the Rebuild Illinois grant proceeds. This fund pays for the maintenance and construction of Village roads. In 2020, the Village spent approximately \$2 million on various road projects. See page 102 in the full audit for more information on the MFT Fund.

<b>Beginning Fund Balance</b>	<b>\$1,619,535</b>
Revenues	\$2,461,009
Expenditures	\$1,990,992
<b>Ending Fund Balance</b>	<b>\$2,089,552</b>

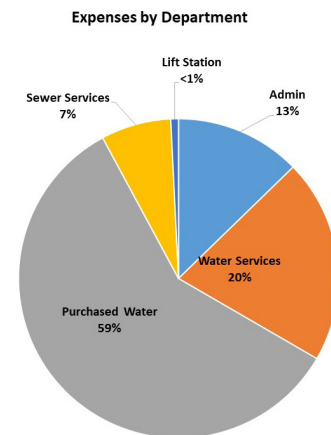
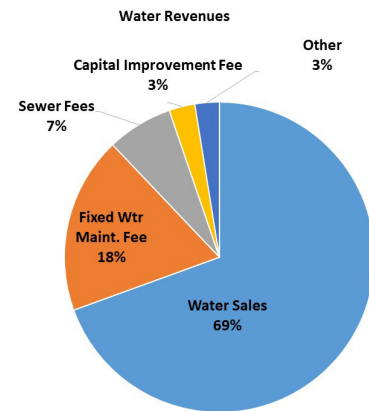
## WATERWORKS & SEWERAGE FUND

The Water and Sewer Fund is used to account for the purchase and resale of water, as well as the transporting of sanitary waste to a county wastewater treatment plant. Qualified personnel, trucks, tools and equipment are needed to maintain and operate these systems. The cost of the water itself is the largest part of all the costs in this fund, making up nearly half of all expenses. More information on the Water and Sewer Fund's revenue and expenses begins on page 150 of the full Comprehensive Annual Financial Report.

User fees provide the majority of the revenues in this fund. In 2020, the Village charged \$8.28 per 1,000 gallons of water, \$0.90 for sewer maintenance, as well as a fixed water maintenance fee, which varies according to the size of the meter.

Water and Sewer Fund operating revenues totaled \$10.4 million, a \$600 thousand increase compared to 2019. Water usage increased nearly \$400 thousand due to the COVID-19 stay-at-home orders. In addition, the Village Board approved a 10% increase to the Fixed Water Maintenance Fee, and also implemented a Capital Improvement Fee to fund future infrastructure improvements.

Water and Sewer Fund operating expenses totaled \$8.8 million, a \$130 thousand decrease primarily related to unfilled positions.



## WATER AND SEWER EQUIPMENT REPLACEMENT FUND

The Water and Sewer Equipment and Replacement Fund accounts for the funding of vehicles and equipment used in water and sewer operations so that the Village can continue to use a pay-as-you-go approach to ensure that sufficient funds are available to make purchases when needed. A fund breakdown is provided below.

<b>Beginning Fund Balance</b>	<b>\$1,344,522</b>
Revenues	\$32,990
Expenses	\$40,089
Transfer In	\$203,056
<b>Ending Balance</b>	<b>\$1,554,677</b>





## OTHER VILLAGE FUNDS

The Village has a number of small funds which are summarized below:

	State & Federal Drug Enforcement	Special Service Areas	Debt Service	Equipment Replacement	Municipal Garage	Police Pension
<b>Beginning Fund Balance</b>	<b>\$1,200,398</b>	<b>\$591,996</b>	<b>\$284,999</b>	<b>\$2,689,225</b>	<b>\$202,862</b>	<b>\$39,705,347</b>
Revenues	97,185	56,971	2,094,253	30,014	817,811	9,712,570
Expenditures	107,807	1,933	2,093,659	214,038	711,294	3,549,312
Difference	(10,622)	53,538	594	(184,024)	106,517	6,163,258
<b>Ending Fund Balance</b>	<b>\$1,189,776</b>	<b>\$645,534</b>	<b>\$285,593</b>	<b>\$2,505,201</b>	<b>\$309,379</b>	<b>\$45,868,605</b>

- State and Federal Drug Enforcement Funds - used to account for monies received and expended for drug enforcement activities within the Village.
- Special Service Area Funds - used to account for taxes levied for the maintenance of stormwater management for the areas of Seven Bridges, Richfield Place, and Timber's Edge.
- Debt Service Fund - used to accumulate monies for the payment of the Village's long-standing general obligation bonds.
- Equipment Replacement - accounts for funds designated for the eventual replacement of certain capital equipment.
- Municipal Garage - accounts for the cost of operating a maintenance facility for vehicle equipment used by other Village departments.
- Police Pension - used to account for the accumulation of resources to pay police pension costs. Funding consists of an annual required contribution by the Village from sworn police based on 9.91% of their salary, as well as investment earnings.

## PAFR Publication

The PAFR will be advertised in the Village's E-News and Facebook page. The document is available for download on the Village's website, and hard copies are available at Village Hall by request. If you have questions concerning this report, please contact the Village of Woodridge Finance Department at (630) 719-2902.

The financial data in this report is derived from Generally Accepted Accounting Principles (GAAP), but is not intended to be a complete financial statement of the Village of Woodridge. The summary financial data provided here in the Popular Annual Financial Report (PAFR) was taken from the Village of Woodridge Comprehensive Financial Report (CAFR) as of the fiscal year ending December 31, 2020.