



Village of Woodridge

Popular Annual Financial Report

Table of Contents

| | |
|---|---|
| Property Taxes | 2 |
| General Fund -Revenues | 2 |
| General Fund - Expenditures | 3 |
| Fund Structure | 4 |
| Capital Projects Fund | 4 |
| MFT Fund | 5 |
| Water & Sewer Fund | 5 |
| Non Major Funds | 6 |
| Statements of Net Position and Activities | 7 |
| 5 Year Comparisons | 8 |
| Opengov - Financial Tool | 8 |

Village of Woodridge

The Village of Woodridge, Illinois is pleased to present its first issue of the Popular Annual Financial Report (PAFR). The purpose of this report is to present inform regarding the Village's financial activity in a simple and easy to read format. The information contained within this report is based on the Village's Comprehensive Annual Financial Report (CAFR) - which is a more inclusive audited statement. The CAFR is available on the Village's website, www.vil.woodridge.il.us.

Fiscal Year Ended April 30, 2014



Key Village Board Goals FY 2014

- | | |
|--|---|
| 1) REDUCE RESIDENTIAL TAX BURDEN | 5) FOSTER INTERGOVERNMENTAL COORDINATION & CONSOLIDATION |
| 2) MAINTAIN SAFE COMMUNITY | 6) STIMULATE THE BUSINESS COMMUNITY |
| 3) PROVIDE ADEQUATE INFRASTRUCTURE | |
| 4) PROVIDE GOVERNMENTAL TRANSPARENCY & ACCOUNTABILITY | |

Mission Statement: *To Achieve a High Quality of Life by Providing Superior Services in a Fiscally Responsible Manner.*

Strategic Management Process:

GOAL DEVELOPMENT:

The Strategic Management Process represents a series of steps taken throughout the year to develop the Village Board Goals for the coming year. Annually, the Village Officials discuss community needs, prioritize policy options and set goals. Residents of Woodridge are given an opportunity to provide feedback through the annual Community Needs Survey. The changing needs of the Village residents are recognized and addressed through this process. The goals that are ultimately set serve as a foundation for the annual budget (which has been recognized through the Government Finance Officer's Association's Distinguished Budget Presentation Award) serves as a policy document, an operations guide, a financial plan and a communications device.

The **COMMUNITY NEEDS SURVEY** is sent to our residents in the summer and the results are compiled for the Village Board's Goal Setting Workshop. The Annual **TOWN MEETING** is held in early October where residents provide input on community goals.

The next step is the **GOAL SETTING WORKSHOP**, which is held in late October or early November and is the core of the Strategic Management Process. The Board considers community input and goals are established for the next 1-3 years, with key goals for the upcoming budget year being selected. The **BUDGET** is available at: <http://www.vil.woodridge.il.us/DocumentCenter/View/1566>.

General Fund Revenues for Fiscal Year 2013-14

The General Fund is the Village's largest fund and the most vital to the Village's operations. Many of the goals established by the Strategic Management Process are made possible through the General Fund.

In FY 2014 revenues in the fund totaled \$21 million. The following four revenues make up 76% of the total revenue in the fund.

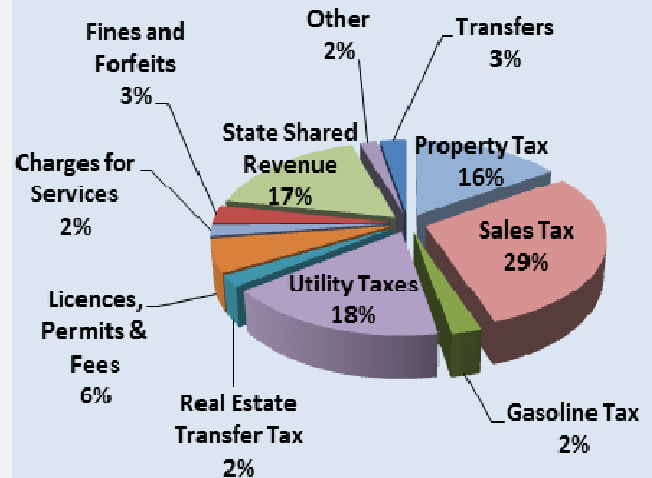
Sales Tax: \$6.2 million
Utility Tax: \$3.7 million
Property Tax: \$3.3 million
Income Tax: \$2.9 million
 (Income Tax is included in State Shared revenues)

These revenues support the day-to-day operations of Village departments and, when necessary, provides support to other funds.

At year-end total revenues ended up \$2.2 million over what was budgeted and \$1 million higher than last year. A large amount of the increase was in Sales Tax, resulting from new businesses and Utility Taxes, mostly due to increased usage during the cold winter. Additionally, revenues are budgeted conservatively.

The Village maintains a diversified revenue base which helps protect against economic downturns.

General Fund Revenues - Total \$21,086,666



Making Cents of Property Taxes



The dollar bill graphic represents how the average Woodridge homeowner's property tax dollars are distributed to various taxing bodies.

As you can see, the Village receives only 3 cents of every dollar paid in property taxes.

As a Home-Rule community, the Village is not bound by the

property tax cap imposed on non-home rule communities. However, the Village Board has been self imposing the tax cap and has kept their levy at or below that cap. In the 2012 Tax Levy Year, the Village Board voted for no increase in Property Taxes.

The Grade & High School Districts, represented here, include Grade School District 68 which is 45 cents and High School District 99 at 25 cents. Other Districts total 8 cents and include DuPage County, College of DuPage, Forest Preserve, DuPage Airport, and Lisle Township.

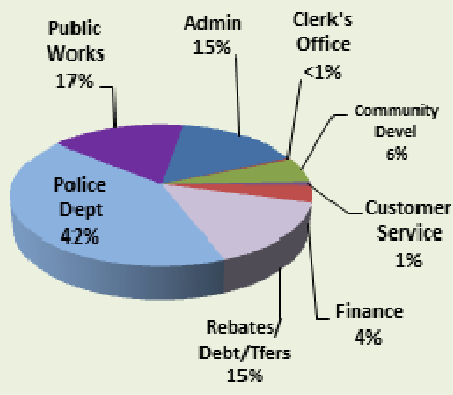
Village Departments

The goals established for the budget year are addressed by the various departments that make up the Village of Woodridge governmental body. The various departments work together in addressing the goals. Below is an explanation of the areas of responsibility for each of the departments.

- **Administration** directs the organization's efforts in meeting the policies and goals formulated by the Village Board.
- **Community Development** administers the orderly growth of the community by following the goals and objectives established by the residents and Village Board, as well as planning, zoning and code enforcement.
- **Finance** conducts the financial affairs of the Village in accordance with Government Accounting Standards Board (GASB) and Generally Accepted Accounting Principles (GAAP).
- **Police** coordinates public safety efforts throughout the Village.
- **Public Works** is responsible for the Village's infrastructure as it relates to roadways, buildings, traffic control, forestry, storm water as well as the Garage Fund and Water and Sewer Fund.

General Fund Expenditures - \$19,759,903

Expenditures by Cost Center



Total General Fund expenditures for FY 2014 equaled nearly \$20 million.

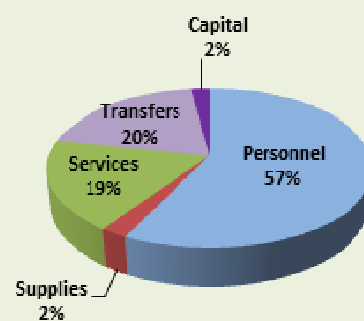
The **Police Department** represents 42% of the total at \$8.3 million.

Public Works is 17% at \$3.3 million and **Administration** is 15% with just over \$3 million in expenses.

Personnel costs are by far the largest expenditure at 57% of the total or \$11.3 million.

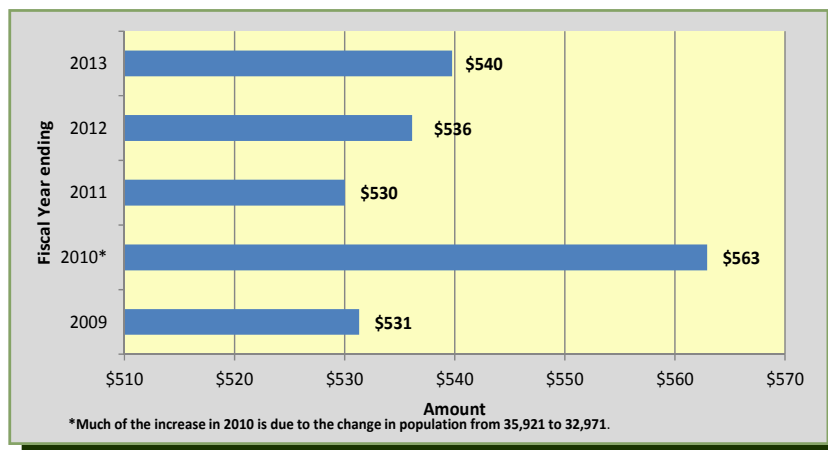
Transfers are made to the Police Pension Fund, Debt Service and Capital Projects Funds.

Expenditures by Element



Total General Fund Expenditures Per Resident

The chart to the left depicts the total General Fund expenditures made per resident during the past 5 years.



Village of Woodridge Fund Structure - 7 Basic Fund Types

Below is an explanation of 7 basic fund types that enable the Village to conduct various functions.

- 1. General Fund** - the chief operating fund of the Village, includes Administration, Finance, Community Development, Police and Public Works.
- 2. Special Revenue Funds** - account for activities restricted to specific purposes such as TIF District redevelopment and the Motor Fuel Tax that provides for maintaining roads.
- 3. Capital Projects Funds** - account for construction and acquisition of major capital assets including vehicles and equipment.
- 4. Debt Service Funds** - account that provides for the repayment of long-term debt.
- 5. Enterprise Funds** - account for activities that operate much like a business in that services are supported by user fees such as the Water and Sewer Fund and Golf Courses.
- 6. Internal Service Fund** - accounts for the operation of the Village Garage. Expenditures are supported by the departments that use the Village Garage to maintain vehicles.
- 7. Fiduciary Fund** - accounts for the Police Pension Fund, which provides funding for police pensions.

Overview of Other Major Governmental Funds, Enterprise Funds and Non-Major Funds

Capital Projects Fund

Capital Projects Fund - FY 2014 Actual

Total Revenues - \$2.5 million

Total Expenditures - \$1.5 million



44 acres adjacent to Village Hall known as Town Centre.

The Capital Projects Fund is supported by .25% Home Rule Sales Tax which is designated for community reinvestment. In addition, 10% of the state income tax allocation goes to this fund. (The total Home Rule Sales Tax is 0.50% - the other half is in the General Fund along with the other 90% of the state income tax allocation.) Two large projects that were financed with General Obligation Bonds are currently being supported by the Sales Tax. The first was the acquisition of 44 acres of open space adjacent to the Village Hall. This was purchased for \$14 million in 2008, and is owned with the Park District who pays half of the debt. The second project was the acquisition of the Pine Ridge property to be sold and developed as senior citizen housing.

Various other large projects are planned for and expensed in this fund. The Village is in the process of replacing its enterprise resource planning system (ERP). The current computer system has been in use since 1997 and served its estimated useful life. Accumulated revenues plus a \$1 million transfer from the general fund will pay for the estimated \$1.5 million new ERP. Additionally, major road engineering and design is paid out of this fund for the MFT fund's road construction projects. Projects currently under review include, facility improvements for the Police and Public Works departments, which are currently in need of major remodeling and possible expansion.

Motor Fuel Tax (MFT) Fund

The Motor Fuel Tax (MFT) Fund is supported mainly by a per capita state allocation which comes from a state gasoline tax on gallons sold. This allocation has been declining in recent years as the cost of gas and more efficient cars has reduced the amount of gasoline being purchased.

In addition, rising administration costs, including emission testing centers' costs, are taken off the top before being allocated. Other revenues include a transfer from the

General Fund of 1 cent of the Village's 2.5 cent gas tax, also declining as prices and efficiencies increase.

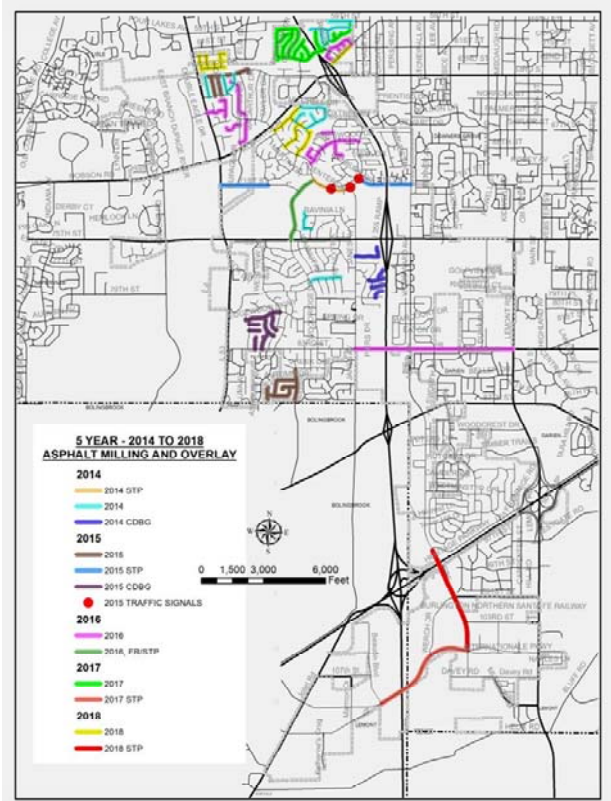
These declining revenues impact the amount available to spend for the Village's annual road program. At this time the recommended level of repairs cannot be maintained. New revenue sources are being studied.

FY 2014's scheduled road work was under budget due to the long cold winter delaying projects.

MFT Fund - FY 2014 - Actual:

Total Revenues - \$1.6 million

Total Expenditures - \$0.8 million

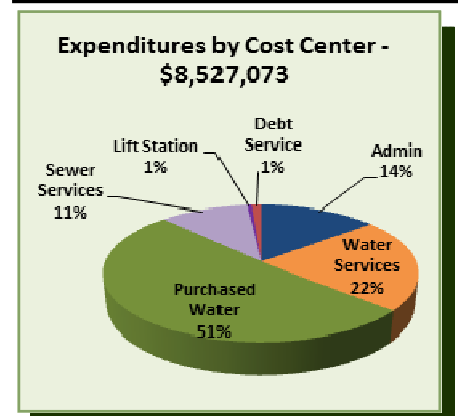
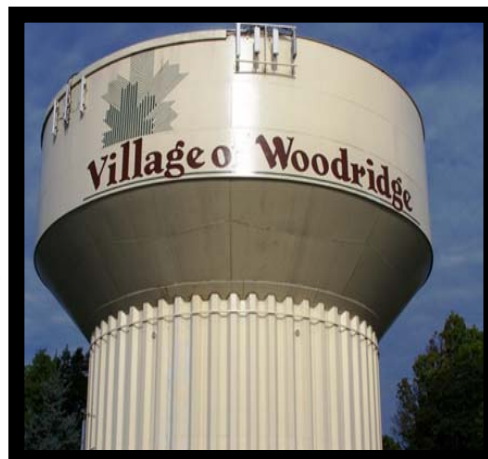
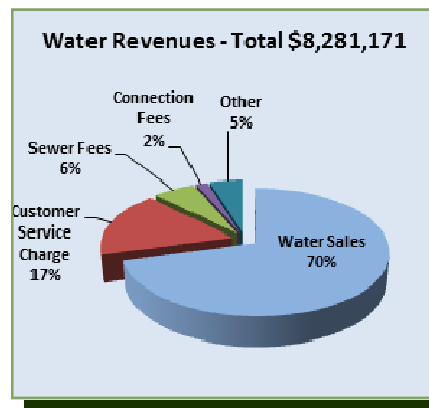


Water & Sewer Fund

FY 2014 Revenues & Expenditures-Cash Basis (reported on accrual basis in CAFR)

The Water and Sewer Fund is an enterprise fund supported by user fees. The last few years have seen significant increases in water rates due to the cost of water from DuPage Water Commission (DWC). These dramatic rate increases were a direct result of the City of Chicago raising their rates to the DWC. In fiscal year 2012 the water rate per 1,000 gallons from DWC was \$2.04 and in fiscal year 2014 it is \$3.97. By January 2015 it will be \$4.68 per 1,000 gallons. This is the last increase that Chicago has informed DWC of.

After years of not adjusting water rates the Village was forced to pass these increases on to the residents, starting in Fiscal Year 2011. In addition to providing potable water to the residents the fund also operates and maintains the waste water collection systems, which ultimately goes to a county treatment facility.



Non-Major Funds

The chart below summarizes fund balances, revenues, and expenditures for some of the Village's non-major funds.

| | STATE & FEDERAL DRUG ENFORCEMENT | TIF #2 - JANES AVENUE | DEBT SERVICE | EQUIPMENT REPLACEMENT | MUNICIPAL GARAGE | POLICE PENSION |
|--------------|--|--------------------------|-----------------|--------------------------|---------------------|-------------------|
| Beg Fund Bal | \$1,134,300 | \$5,742,037 | \$209,336 | \$1,988,480 | \$496,044 | \$28,141,361 |
| Revenues | 134,313 | 573,155 | 2,309,515 | 393,800 | 1,032,976 | 4,155,964 |
| Expenses | 315,105 | 2,587,240 | 2,337,678 | 186,252 | 1,031,643 | 2,334,696 |
| Difference | (180,792) | (2,014,085) | (28,163) | 207,548 | 1,333 | 1,821,268 |
| End Fund Bal | \$953,508 | \$3,727,952 | \$181,173 | \$2,196,028 | \$497,377 | \$29,962,629 |

Financial Recognition

Fitch Affirms Woodridge, IL's General Obligation Bonds at AAA - Outlook Stable

In March 2014 Fitch Ratings affirmed the Village's AAA rating on the Village's General Obligation (GO) bonds. This is the highest rating assigned by Fitch and reflective of the diverse revenue base, high reserve levels, strong economic base, and moderate long term liabilities of the Village. This is an important indicator in keeping future borrowing rates low.



Government Finance Officers Association

Certificate of Achievement for Excellence in Financial Reporting

Presented to

Village of Woodridge
Illinois

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

April 30, 2013

Jeffrey R. Egan
Executive Director/CEO



NEWS RELEASE

FOR IMMEDIATE RELEASE
July 12, 2014
Contact: Jack Knight, Management Analyst/DVC (630) 719-4901

Woodridge Receives Award for Financial Report 9th Consecutive Year

For the ninth year in a row, the Government Finance Officers Association (GFOA) has awarded the Village of Woodridge a Certificate of Achievement for Excellence in Financial Reporting for its comprehensive annual financial report (CAFR). The report consists of information related to the village's financial position, and is generated in response to local ordinances and state statutes.

The CAFR is judged by an impartial review panel to meet the high standards of the program including demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate individuals to read the report. "Woodridge has long emphasized open, participatory government to best serve our residents," said Mayor Cunningham. "In addition to writing an understandable report, the posting of the CAFR and other financial reports on the Village's Transparency webpage is a great example of efforts to promote an open and inclusionary local government."

proud of our Village staff for their hard work in earning this award."

The Certificate of Achievement is the highest form of recognition for excellence in financial reporting. The GFOA is a national organization of approximately 17,500 government finance

Financial Statements - A Snapshot of Village Finances

The **Statement of Net Position** reports the information on all of the Village's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the Village is improving or deteriorating. The table to the right shows that, as of April 30, 2014, assets exceeded liabilities by \$137.0 million. By far, the largest portion of the Village's net position is its investment in capital assets of \$96.0 million or 70% of the total. This reflects land, buildings, machinery, equipment and infrastructure, less any related outstanding debt. These capital assets are used to provide services to the residents and consequently they are not available for future spending. An additional portion, \$8.2 million, or 6%, of the Village's net position represents resources that are subject to external restrictions on how they may be used. The remaining \$32.8 million, or 24%, represents unrestricted net position and may be used to meet the government's ongoing obligations to citizens and creditors.

| Statement of Net Position April 30, 2014 (\$ in millions) | | | | | | |
|---|----------------------------|--------------|-----------------------------|-------------|--------------|--------------|
| | Governmental Activities | | Business-type Activities | | Total | |
| | 2014 | 2013 | 2014 | 2013 | 2014 | 2013 |
| Current and Other Assets | 48.9 | 47.4 | 3.4 | 4.6 | 52.3 | 52.0 |
| Capital Assets | 92.7 | 91.6 | 25.0 | 26.4 | 117.7 | 118.0 |
| Total Assets | 141.6 | 139.0 | 28.4 | 31.0 | 170.0 | 170.0 |
| Long-Term Liabilities | 21.1 | 22.6 | 2.6 | 3.7 | 23.7 | 26.3 |
| Other Liabilities | 7.7 | 7.3 | 1.6 | 2.4 | 9.3 | 9.7 |
| Total Liabilities | 28.8 | 29.9 | 4.2 | 6.1 | 33.0 | 36.0 |
| Net Position | | | | | | |
| Invested in Capital Assets | 73.4 | 70.8 | 22.6 | 23.0 | 96.0 | 93.8 |
| Restricted | 8.2 | 9.8 | 0.0 | 0.0 | 8.2 | 9.8 |
| Unrestricted | 31.2 | 28.4 | 1.6 | 2.0 | 32.8 | 30.4 |
| Total Net Position | 112.8 | 109.0 | 24.2 | 25.0 | 137.0 | 134.0 |

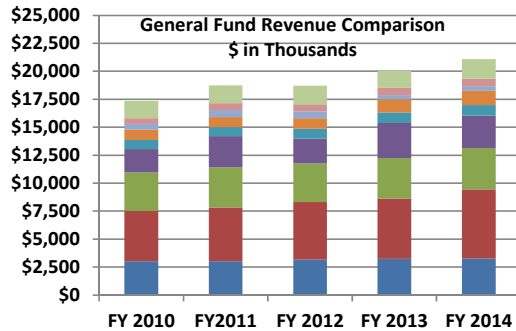
The condensed **Statement of Activities** reports the results of the year's operations. The Governmental-wide change in Net Position is an increase of \$3.7 million while the Business-type had a decrease of \$800,000. Most of the \$800,000 decrease is a result of lost water due to water main breaks during this past extreme winter. These reports are available in more detail in the Village's CAFR.

| Statement of Activities April 30, 2014 (\$ in millions) | | | | | | |
|---|----------------------------|--------------|-----------------------------|--------------|--------------|--------------|
| | Governmental Activities | | Business-type Activities | | Total | |
| | 2014 | 2013 | 2014 | 2013 | 2014 | 2013 |
| Program Revenues | 4.4 | 4.1 | 8.9 | 8.6 | 13.3 | 12.7 |
| General Revenues | 20.9 | 19.8 | 0.1 | 0.1 | 21.0 | 19.9 |
| Total Revenues | 25.3 | 23.9 | 9.0 | 8.7 | 34.3 | 32.6 |
| Governmental | 22.0 | 20.3 | | | 22.0 | 20.3 |
| Water and Golf Course | | | 9.4 | 8.3 | 9.4 | 8.3 |
| Total Expense | 22.0 | 20.3 | 9.4 | 8.3 | 31.4 | 28.6 |
| Increase (Decrease) in Net Position before Transfers | 3.3 | 3.6 | (0.4) | 0.4 | 2.9 | 4.0 |
| Transfers | 0.4 | 0.4 | (0.4) | (0.4) | 0.0 | 0.0 |
| Increase (Decrease) in Net Position | 3.7 | 4.0 | (0.8) | (0.0) | 2.9 | 4.0 |
| Total Net Position - Beginning | 109.1 | 105.0 | 25.0 | 25.0 | 134.1 | 130.0 |
| Total Net Position - Ending | 112.8 | 109.0 | 24.2 | 25.0 | 137.0 | 134.0 |

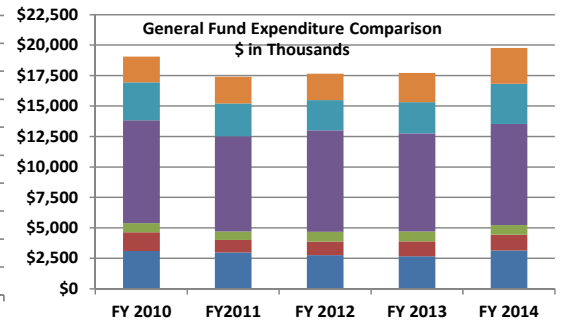
General Fund Revenues vs. Expenditures—5 Year Comparison

As illustrated on the **revenue** graph to the right, property taxes have been held to a fairly constant revenue source. Sales tax revenue has grown with the economic recovery as well as the addition of new businesses, with some of that revenue being offset by sales tax rebates. Utility Tax revenue fluctuates with the economy and the weather. Income tax is a per capita allocation that is provided to the Village from the state. The last two years of building permits have gone up with new commercial construction, which is a major source of license & permit revenue.

The **departmental expenses** fluctuate depending on projects. FY 14 increases are a result of increased IT services, an extremely heavy snow removal season and new businesses' tax rebates.



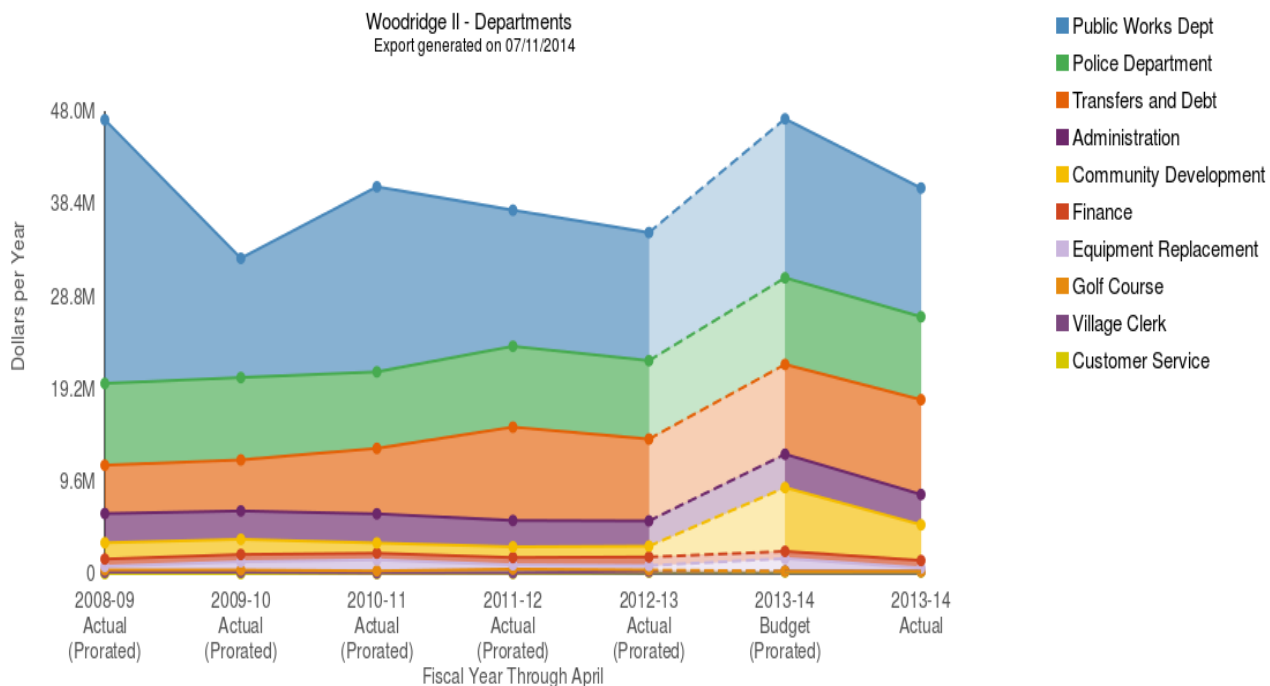
- Property Tax
- Utility Tax
- Other Tax
- Charges for Services
- All Other
- Sales Tax
- Income Tax
- Licenses and Permits
- Fines & Forfeits



- Rebates/Debt/Tfers
- Public Works
- Police
- Finance
- Community Development & Customer Service
- Administration & Clerk's Office

Village Financial Data Online

The Village website hosts a powerful online tool that visually presents the Village's revenues and expenses—from multi-year budgetary trends to object-level details. Citizens and staff can use the web-based software OpenGov to enhance access, understanding, and analysis of Woodridge's annual budget. Visit <https://woodridge.opengov.com> to check it out online. Below is an example of a graph that can be generated using the tool.





Village of Woodridge

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Email: ldavies@vil.woodridge.il.us

www.woodridge.il.us



The Village of Woodridge, a home rule community as defined by the Illinois Constitution, was incorporated in 1959 and is located about 26 miles southwest of the City of Chicago in DuPage, Will and Cook counties, with a population of 32,971. The Village operates under the Strong Mayor with an Administrator form of government. Policy making and legislative authority are vested in the Village Board, which consists of a Mayor and a six-member Board of Trustees. The Village Administrator oversees the day-to-day operations and appoints the directors of the Village departments.

The Village provides a wide range of services, including police protection, water distribution and sewer collection services, the construction and maintenance of highway, streets and infrastructure, and planning and development review. Fire protection is provided by independent Fire Protection districts. The Library, while it cannot issue general obligation bonds in its own name or levy its own property taxes, separately directs its own affairs, and therefore has its own financial statements.

The Village reports financial year-end results in the CAFR. The PAFR is an unaudited report that summarizes the most significant data for the 2014 CAFR and is consistent with GAAP. For a complete review of the Village's financial position, consult the 2014 CAFR on the Village's website listed above, or contact the Finance Department at 630-719-4717.

Principal Village Officials

Mayor

Gina Cunningham-Picek

Village Clerk

Eileene Nystrom

Village Board:

| | |
|----------------|-----------------------|
| Greg Abbott | Mary Anne Blair |
| Anne Banks | Tim Goodwin |
| Pamela Beavers | Magin (Mike) Martinez |

Administration:

| | |
|--------------------|-----------------------------------|
| Kathleen Rush | Village Administrator |
| Peggy Halik | Asst. Village Administrator |
| Nadine Alletto | Director of Finance |
| Christopher Bethel | Director of Public Works |
| Gina Grady | Chief of Police |
| Michael Mays | Director of Community Development |

Woodridge Numbers at a Glance:

- **Population:** 32,971
- **Median Income:** \$88,774 per household
- **Median Age (years):** 36.5
- **Unemployment Rate - April 2014:** 6.7%
- **Median Home Value:** \$270,800
- **Number of Full Time Equivalent Employees:** 132.7 (4.02 per 1,000 residents)
- **Equalized Assessed Value Tax Levy Year 2013:** \$1,013,404,816
- **Total Number of Households:** 13,392
- **Number of Business Parks:** 10 with over 12 mil. square feet of warehouse space

If you have questions concerning this report or would like to offer your ideas on how to improve the information for future editions, please feel free to contact the Finance Department at (630) 719-4717.