



VILLAGE OF WOODRIDGE

BUDGET-IN-BRIEF

FISCAL YEAR 2023

MAYOR

•Gina Cunningham

BOARD OF TRUSTEES

- Greg Abbott
- Mary Anne Blair
- Joseph Kagann
- Mike Krucek
- Megin "Mike" Martinez
- Kaleshia "Kay" Page

VILLAGE CLERK

•Joseph Heneghan

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A Letter from the Mayor

Village of Woodridge Residents and Businesses:

It is my pleasure to present the FY2023 Budget-in-Brief. The FY2023 Budget is centered around the Village's mission, "to achieve a high quality of life by providing superior services in a fiscally responsible manner." This year's budget focuses on maintaining current service levels and allocating funding for infrastructure improvements despite cost increases, inflationary pressures, and supply chain issues.

This Budget Plan is the product of countless hours of staff time over the course of several months. It requires cooperation of all departments working collectively to put together a spending plan that supports the goals of the Village Board. This year's budget promises a multitude of improvements to the Village ranging from the new Police and Public Works Facilities, to water meter and water main replacements, as well as largescale road projects and development projects designed to grow our economy and improve revenue which will contribute to future improvement projects.

I hope you find this guide to understanding the Village's annual budget useful. The Budget-in-Brief illustrates that The Village is always working to uphold the values held firmly by its citizens and leadership.

Warmest Regards,

Gina Cunningham
Mayor of Woodridge

Woodridge Profile

The Village of Woodridge is located approximately 26 miles southwest of downtown Chicago, in DuPage, Will, and Cook counties. Woodridge was incorporated as a Village on August 24, 1959 with a population of 459 residents. Over the last sixty years, the Village has experienced significant growth resulting in a current population of 34,158. The demographic makeup of Woodridge has remained relatively unchanged between 2010 and 2020 population estimates. The portion of the population that is either Hispanic or non-white is approximately 27% of the total population.

Woodridge is located at the crossroads of Interstates 355 and 55, making it a strategic location for commercial and residential development. Location combined with a highly skilled and educated population help to attract new businesses. More than 75 percent of working-age residents enjoy white-collar positions and more than half of the population holds a college degree. The median household income is more than \$86,000. The Village of Woodridge's economy is characterized by its variety of industries. This variety lends to the community's economic strength, since it does not depend on any one business or industry for employment.

The Village welcomed over twenty new businesses – both large and small - in 2022. Eaton Corporation, a global power management company made up of approximately 85,000 employees worldwide, occupied the new 370,000 square foot industrial building constructed on the site of the former AMC Theater at 10000 Woodward Avenue.

The Woodridge community has over 650 acres of parkland and open space with amenities including community parks, 8 forest preserves, 2 Village-owned golf courses and over 21 miles of bikeways. The Woodridge Park District maintains over 60 parks and offers 1,500 recreation programs each year, providing recreational options for persons of all ages and abilities.

Woodridge's citizens will always continue to be a vital part of the community's success. Civic-minded individuals band together, working to shape a better life for all residents. Several social organizations and community-based clubs create and support local educational, business and community opportunities.



PURPOSE OF THE BUDGET

THE BUDGET AS A POLICY DOCUMENT

- ♦ The budget is a means of establishing policy, and is the financial method by which policy decisions are implemented.
- ♦ The Village's budget process is the instrument for translating community goals into programs and services and is the means by which financial resources are allocated.

THE BUDGET AS AN OPERATIONS GUIDE

- ♦ The budget identifies the organizational structure of the Village and how the various funds and the departments within those funds are established to provide services to residents, businesses, and visitors alike.

THE BUDGET AS A FINANCIAL PLAN

- ♦ The budget provides both summary and detailed information on how services will be funded and the cost to the taxpayers.

The Five Year Capital Improvement Plan provides information on proposed capital expenditures and funding sources.

THE BUDGET AS A COMMUNICATIONS DEVICE

- ♦ As a communications device, the budget is designed to be user-friendly, and includes the use of charts, tables, and graphs to present information in an easy to read format.

Additionally, this budget is posted electronically on the Village's website, and paper copies are available at both the Woodridge Public Library and the Village for those without Internet access.

HOW IS THE BUDGET DEVELOPED?

The following graphic illustrates the process that the Village Board and staff undertake to prepare the annual budget. As you can see, this process takes six months from start to finish and includes budget meetings, staff preparation, and inter-departmental coordination.



FY2023 BUDGET HIGHLIGHTS

This year's budget is focused on maintaining current service levels, and allocating funding for infrastructure improvements, including the construction of a new Police Department building, and cold storage for Public Works despite cost increases from inflationary pressures and supply chain issues. Following the budget workshops, where the FY 2023 Proposed Budget was reviewed, the Village Board approved a \$1 million transfer for 2023 and a \$3.8M transfer for 2022 from the General Fund to fund water main and water meter replacements.

The adopted budget for FY2023 is \$80.7M against revenues of \$70.1M, for a planned spend down of reserves of \$10.6M. This spend down of reserves is primarily in the Capital Projects Fund and reflects the spending down of the bond proceeds for the new Police Department facility and Public Works Storage buildings.

The Village has fifteen funds with a total proposed budget of \$80.7M.

Total budget by fund and summary information on revenues and expenditures village-wide can be found in the first few sections of the budget book.

The General Fund Budget totals \$25.5M against revenues of \$26.6M. This results in a surplus of \$1.1M. The General Fund has been experiencing operational deficits as the increased cost of police pensions has outpaced revenue growth in that fund. This year's surplus is due to the \$2.27M in ARPA funds that will be recognized as revenue in FY2023. Without these one-time revenues, the fund would budget for the use of reserves to cover an operating deficit of approximately \$1.7M.

Revenues across all funds total \$70.1M. This is 20%, or \$11.6M, higher than the FY2022 budget. FY2021 and 2022 included bond proceeds for the Police/Public Works project that artificially increased revenues in those years.

Revenue gains can be attributed to an increased revenue from sales tax and state shared revenues, as well as ARPA revenues that were applied to the General Fund.

The Village is budgeting to spend over \$36M in capital outlay in FY2023, with the largest capital expense being the construction of the Police and Public Works facilities. This makes capital projects the biggest expense of the Village for FY2023, totaling 45% of the entire budget.

The Five-Year Capital Plan consists of \$57M in capital projects, vehicles, and equipment, across all funds.

Of the \$36M budgeted in FY2023, Projected expenses for the Police and Public Works Facility project total \$17.8M.

STATISTICAL INFORMATION

Understanding the demographic, economic, and financial environments of the Village is an important part of developing the annual budget. The FY2023 Budget contains multiple indicators that help municipal officials monitor, analyze, and respond to changing social, demographic, economic, and financial environments. The complete Statistical Section can be found in the General Information section of the FY2023 Budget.

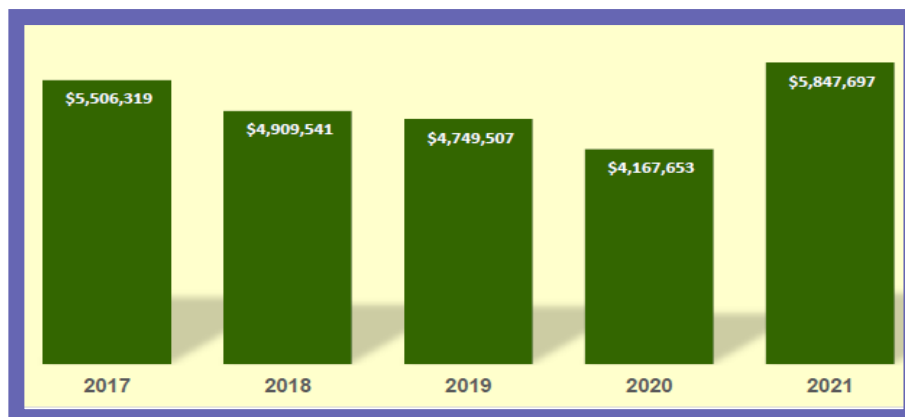
Population

The Population Chart shows Woodridge's population over the last 51 years. The chart shows that Woodridge's population has dramatically increased since 1970, with the largest population increase between 1970 to 1980 at a 105% increase. Since 2010, population increases have been marginal.



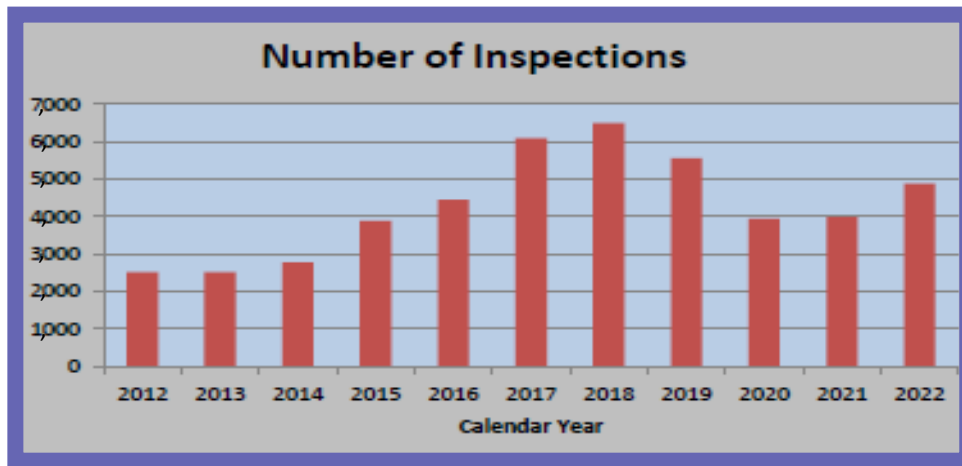
Sales Tax Revenue History

This chart depicts Sales Tax revenue, which is the Village's share (1 percent) of sales taxes collected in Woodridge by the Illinois Department of Revenue. Fiscal Year 2021 saw a 40% increase in revenue thanks to the continued growth of online sales tax.



Building Inspections Completed

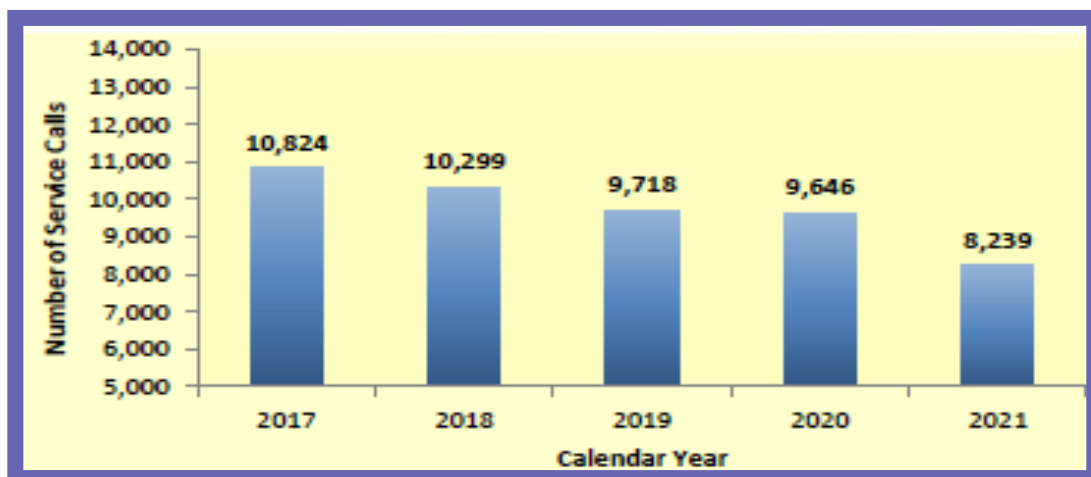
This graph represents the total number of building inspections performed per year. The number includes building and plumbing inspections on both residential and commercial projects in Woodridge.



Police Service Calls

Below are the calls for service. Common service calls include: alarm calls, citizen assists, traffic incidents, and suspicious vehicle and person reports.

- ◆ Prior to 2016, PD responded to all FD/ Ambulance calls. Currently, only call with a potential for injury or safety issues require PD involvement.
- ◆ Since 2016, there has been a concerted effort to identify the repeat calls for service. Officers are trained and encouraged to spend extra time on these calls to reduce the amount of recidivism (crisis intervention incidents).
- ◆ The last two years, COVID had a significant impact on the number of calls for service. Less crashes, store thefts etc.
- ◆ There is a significant portion of our population who do not call the police for service. This is something that the PD has been working very hard to change.



STRATEGIC MANAGEMENT AND GOAL SETTING


Mission Statement:

"To achieve a high quality of life by providing superior services in a fiscally responsible manner."

Strategic Management Process

The Strategic Management Process is an important step in developing the Village's goals for the upcoming year. The changing needs of Woodridge residents are recognized and addressed through the Strategic Management Process, which sets goals that serve as the foundation for the annual budget.

The table below is a snapshot of department accomplishments during FY2022 that support the goals of the Village Board. The full list can be found in the General Information tab in the full budget book.

2022 Accomplishments 	Build and maintain a safe and reliable infrastructure	Enable strong and forward-thinking business environment	Ensure a sustainable financial position	Increase communication and community engagement	Strengthen our workforce and talent
Facilitated the comprehensive review of the Village's Risk Management policies and practices through IRMA's IMAP analysis	✕		✕		
In 2022, Community Development granted the first Special Use Permit for a cannabis dispensary at the northwest corner of Woodward and Boughton.					
Replacement of Street Signs to Retro-reflectivity Standard & Park Signage	✕	✕			
Received the "Triple Crown" achievement from the Government Finance Officers Association (GFOA), where the Finance Department received the three prestigious Financial Reporting awards.					
The Defensive Tactics Program featuring techniques adapted from Brazilian Ju-Jitsu which will allow officers to utilize safer methods and techniques in use of force situations.	✕		✕		✕

PERFORMANCE MEASUREMENT

In FY2019, the Village implemented the Performance Management program. Each department selected a performance goal that strategically addresses a current issue in the department to fulfill the Village's mission statement: "To Achieve a High Quality of Life by providing superior services in a fiscally responsible manner."

Department	Performance Goal	Performance Measure	Performance Indicator	FY 2022 YE-Estimate	FY 2023 Budget Goal
Administration	Increase Communication and Community Engagement	Post an informative item on the Village's homepage at least once a week	1. % of e-news traffic in excess of 36% average	57%	57%
			2. % of links opened in excess of 1% average	7%	7%
Community Development	Decrease the annual average number of days required to process over the counter permits.	Permits processed in fewer days	Average number of days needed to approve over-the-counter permits	3.42	2.5
Finance	Process AP payments in the most efficient, secure, and cost-effective manner possible	Increase the number of ACH payments to vendors	# of Vendors on ACH	2	20
			% of ACH payments	<1%	4%
Police	Increase Communication and Community Involvement	Reduce the number of burglary to motor vehicle incidents	Total Proactive Patrols	6000	6000
Public Works	Safe and Reliable Infrastructure	Reduce the quantity of road salt applied per lane mile based on an average snow event	Tons of Salt per mile/ Per Event	10.8/127	10.8/127

FY2023 INITIATIVES

The FY2023 Budget provides resources for the following initiatives that help achieve the Village's Board Strategic Goals, which are outlined on page seven of this report. The initiatives listed below are high-priority objectives for each department for the year. In the full budget book, each department has several 2023 goals which can be found in their respective department summary.

All Departments



Maintain current service levels, and allocate funding for infrastructure improvements, including the continued construction of a new Police Department building, and cold storage for Public Works despite cost increases from inflationary pressures and supply chain issues.



Administration Department

Maintain a safe workplace, healthy workforce, and minimize Village liability through employee training and implementation of appropriate policies and procedures



Police Department

Develop a data-driven approach to crime reduction with an emphasis on interagency collaboration



Finance Department

Manage cash effectively by monitoring revenue sources and maximizing investment returns



Public Works Department

Evaluate, plan for, and implement capital improvement and capital maintenance programs including storm water management, roadway improvements, streetscape and tree canopy enhancement and health to secure viable and quality infrastructure and asset management for our community presently and in the future (ongoing.)



Community Development

Implement the policies outlined in Village adopted plans

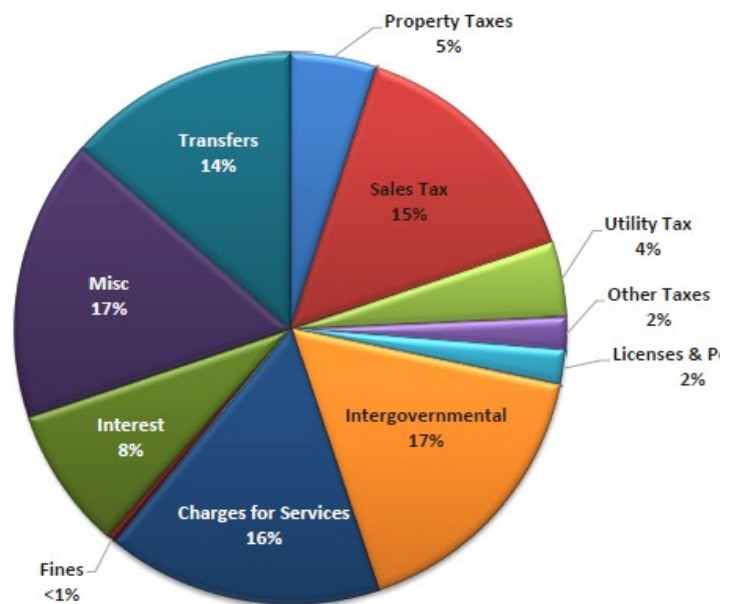
TOTAL FY2023 BUDGET

HOW ARE VILLAGE SERVICES FUNDED?

The Village has a diversified revenue base, which provides financial flexibility and has allowed the Village to manage economic downturns. This diversity also makes us less reliant on individual revenue sources, such as property taxes and state-shared revenues.

- ◆ At \$11.3M, the Village's largest revenue source is Intergovernmental revenue. This category is comprised of income tax, use tax, and reimbursements from other governments. This year, ARPA revenues contribute to this category, which contributes 17% of the Villages' total revenue.
- ◆ The second largest revenue source, is Charges for Service, a majority of this comes from water sales, which is estimated at nearly \$10.9M in 2023. Other charges for services include engineering and legal charges billed to developers.
- ◆ Sales tax revenues are showing a strong return mostly due to the taxation of online sales that started in 2021. Sales tax is expected to account for 15% of revenues for the FY2023 budget, or \$10.4M.
- ◆ In the Water and Sewer Fund, the budget currently reflects a continued \$0.30 increase in the Capital Improvement Fee. This year, the 75th street water main and other infrastructure improvements have been budgeted .

**Total Revenues by Element
2023 Budget
\$70,086,045**



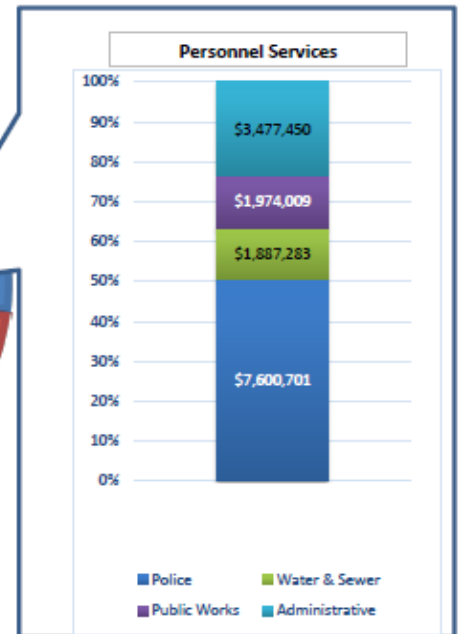
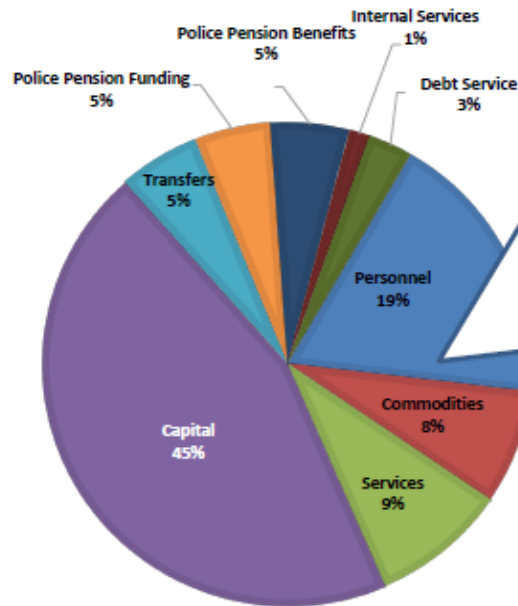
Property Taxes	\$3,550,373
Sales Taxes	\$10,401,300
Utility Taxes	\$3,074,100
Other Taxes	\$1,377,000
Licenses & Permits	\$1,417,900
Intergovernmental Revenue	\$11,593,302
Charges for Services	\$11,341,759
Fines & Forfeits	\$323,000
Interest	\$5,849,648
Other	\$11,619,568
Transfers	\$9,538,095
Total Revenues	\$70,086,045

Total Expenditures by Element

2023 Budget

\$80,674,293

- ◆ **Personnel-** As a service based entity, \$14.9M, or 18% of the FY2023 Budget is personnel related. This is \$300,000 more than FY2022. The increase is due to merit and cost of living based increases across all departments.
- ◆ **Services-** This category includes legal, IT, and engineering, are budgeted at \$7.3M, which is just slightly higher than FY2022.
- ◆ **Commodities-** Makeup \$6.2M, or 8% of the FY2023 budget, which is \$1.5M more than FY2022. At nearly \$5M, the cost to purchase water, from DuPage county, makes up 81% of this cost, which is consistent with previous years. Road salt is also included in these expenses at \$175,000.
- ◆ **General Capital Projects-** This year, Capital projects make up the largest percentage of the budget expenses. At just over \$36M, this accounts for 45% of overall expenses. Within this amount is included the continuation of the PD/PW facility, water & sewer improvements, roadway resurfacing, and other smaller projects.



Personnel	\$14,939,443
Commodities	6,172,579
Services	7,276,516
Capital	36,311,304
Transfers	4,310,945
Police Pension Funding	4,030,986
Police Pension Benefits	4,149,344
Internal Services	1,106,162
Debt Service	2,377,014
Total Expenditures	\$80,674,293

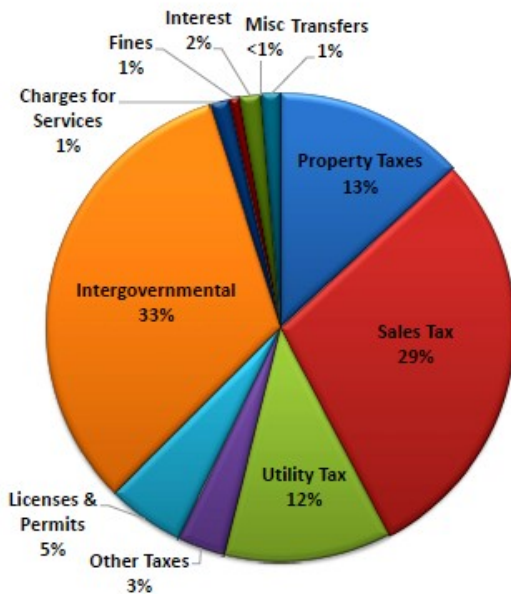
GENERAL FUND BUDGET

The General Fund serves as the primary operating fund of the Village. It is used to account for all funds not required to be in another fund. Through the General Fund, financial resources are provided for local government services, including police protection, street and storm-water maintenance, code enforcement, and general administration.

General Fund by Revenues Source

2023 Budget

\$26,611,669

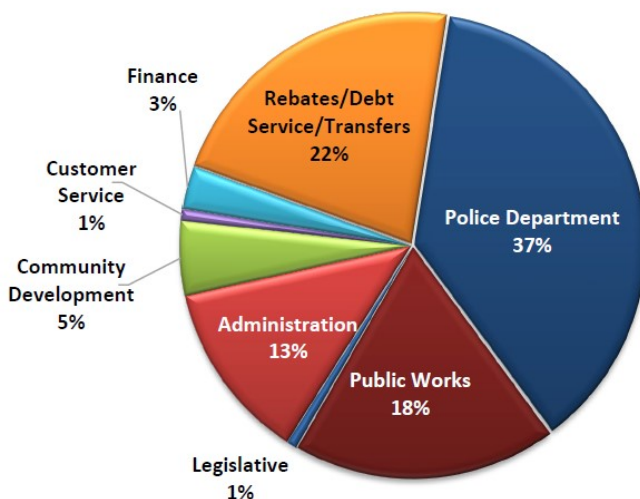


Property Taxes	\$3,490,672
Sales Taxes	7,770,650
Utility Taxes	3,074,100
Other Taxes	877,000
Licenses & Permits	1,417,900
Intergovernmental Revenue	8,689,712
Charges for Services	350,833
Fines & Forfeits	193,000
Interest	394,650
Other	10
Transfers	353,142
Total Revenue:	\$26,611,669

General Fund by Expenditures by Department

2023 Budget

\$25,452,381



Legislative	\$170,199
Administration	3,198,128
Community Development	1,318,557
Customer Service	201,468
Finance	759,582
Rebates/Debt Service/Transfers	5,575,986
Police Department	4,696,925
Public Works	9,531,536
Total General Fund Expenditures	\$25,452,381

WATER AND SEWER FUND BUDGET

The Water and Sewer Fund is used to account for the purchase and resale of water, as well as the transporting of sanitary waste. Qualified personnel, trucks, tools and equipment are needed to maintain and operate these systems. The cost of water itself - a commodity that has risen in cost significantly over the last few decades - is the largest part of all the costs in this fund.

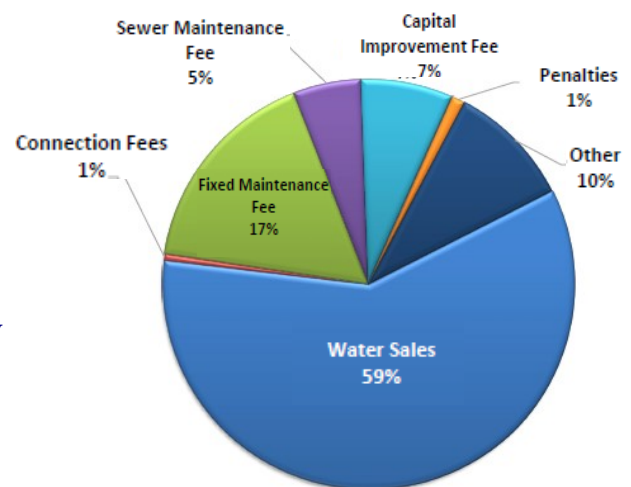
Revenues by Element

2023 Budget

\$12,262,542

Water Fund revenues total \$12.3M in the FY2023 Budget. At \$10.9M, water sales provide the majority of revenue in this fund.

- ◆ The Village water rate for 2023 has increased to \$8.49 per 1,000 gallons. Fixed Water Maintenance Fee is the second highest revenue, at 17% in 2023.
- ◆ In the Water and Sewer Fund, the budget currently reflects a continued \$0.20 increase in the Capital Improvement Fee to fund future water-main and other infrastructure improvements.



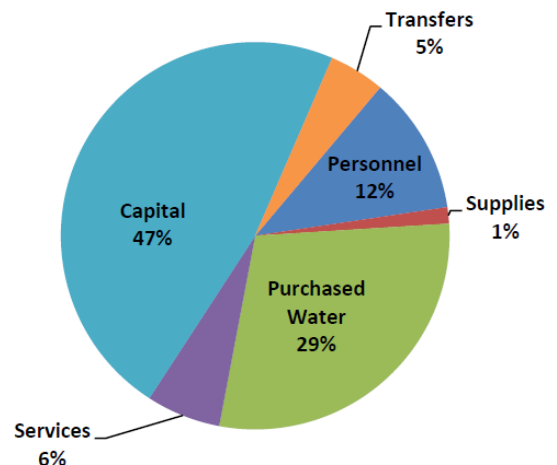
Expenditures by Element

2023 Budget

\$16,377,849

Water Fund expenses total \$16.4M in the FY2023 Budget.

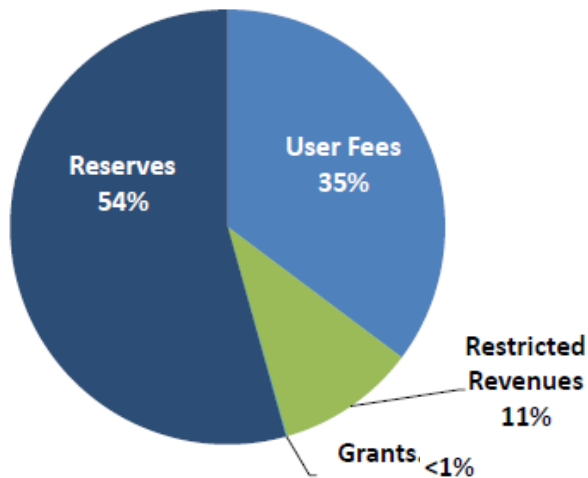
- ◆ The largest expense in this fund is the cost to purchase water from the DuPage Water Commission (DWC), which increased to approximately \$5M in 2023. The DWC purchases Lake Michigan Water from the City of Chicago and provides the piping infrastructure to transport this water to our system.
- ◆ Nearly \$6.2M is budgeted in FY2023 for various water/sewer system improvements including \$1.2M for water tower painting, \$1.8M in sanitary sewer improvements, and \$465,000 for Lift Station Cabinet Replacements.



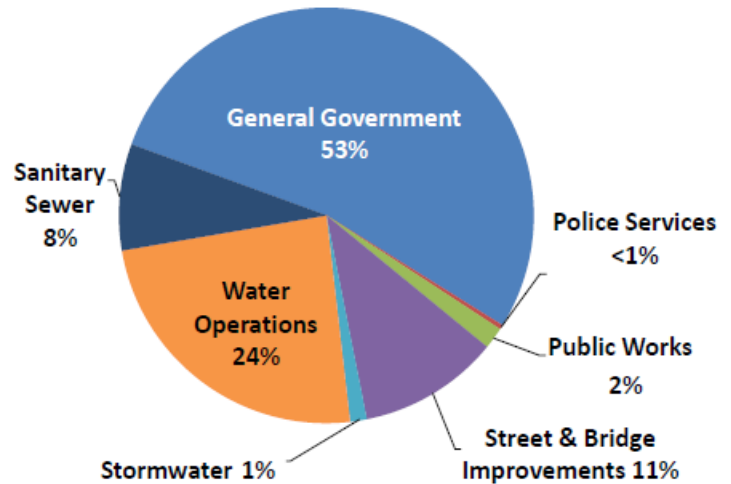
CAPITAL IMPROVEMENT PLAN

The Village of Woodridge's Capital Improvement Plan (CIP) is used to identify and anticipate capital projects over the next five years. The process of multi-year budgeting allows for the careful planning, prioritizing, and funding of future projects. This plan is updated each year as part of the budgeting process. New projects, changes in goals and priorities, and available funding play a key role in the development of the CIP and are reasons for which subsequent plans may differ. The CIP presents capital projects that are \$20,000 or greater for Fiscal Years 2023 through 2027.

CIP Revenue Sources



CIP Expenditures by Element



The Police and Public Works Facility Project is budgeted for completion in FY2023

MAJOR CAPITAL EXPENDITURES



Municipal Facility Improvements-In the Spring of 2022, the Village design build contractor Harbour Construction broke ground for the new Police Department Facility and Public Works Salt and Cold Storage building on Janes Avenue. The project also includes the renovation of the existing Police and Public Works Building at 1 Plaza Drive for the sole use of Public Works along with various planned building and mechanical immediate repairs. The total cost of the project is estimated at \$32 million and is financed through the use of reserves and general obligation bonds.

FY2023 BUDGET: \$17,960,000



Watermain Replacements-The Village's Water System has approximately 135 miles of watermain that ranges in age from new installation in the new subdivisions of Timbers Edge and Farmingdale Unit 26, to 60 year old main. Similar to the replacement of the Mitchell Drive watermain in 2013, this program recognizes the need to plan for and replace this infrastructure based on high problem sections, age, poor soil conditions, etc. Following the 2022/2023 75th Street Frontage Road Main replacement, the five Year Budget includes (1) additional replacement for a \$1,500,000 project in 2025, along with \$50,000 for Engineering Design Review the year before replacement, to target a section of watermain with high numbers of breaks and valves in need of replacement.

FY2023 BUDGET: \$3,400,000



Water Meter Replacements— The Water Meter Replacement project consists of replacing approximately 9,700 customer water meters throughout the Village along with installation of radio remote reads along antennae mounted remote radio read system located on two water towers. This system will allow for real time reads that will assist in identifying lost water and benefit customers by providing more frequent billing to reduce the duration of time for potential problems signaled through high meter reads. Further, this improvement is timed with the need to replace the existing aged meter inventory. This project will be funded through a loan from and repayment to the Woodridge General Fund.

FY2023 BUDGET: \$3,800,000



Sidewalk Replacement Program- The Sidewalk Replacement Program divides the Village into sections to cycle through one section annually to remove and replace broken sidewalk or elevated or sunken sidewalk causing a hazard. Additionally, with the age of the community and addition of residential subdivisions, the demands on this program continue to grow.

FY2023 BUDGET: \$90,000

**The purpose of the Budget-in-Brief
is to give residents an overview of the
Village of Woodridge's FY2023 Budget.
Only highlights of the budget are presented.**

*The complete FY2023 budget document can be found
on the Village's website:*

www.woodridgeil.gov

