



# Town Council

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NOVEMBER 21, 2023

# Proclamation thanking Mayor Jerry Vehaun



# Presentations & Reports

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# ABC Report

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TOM SPRADLING, ABC BOARD CHAIR

# Town Manager Report

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SHANNON TOUCH, TOWN MANAGER

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# Contracts & POs

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- Oct. - Nov.

**BH Graning**  
**Hourly, as needed**  
**(Snow Removal)**

**Granicus**  
**\$8,810**  
**(STR Monitoring)**

**Equinox**  
**\$62,082**  
**(Silver-Line Park MP)**

# Departmental Updates

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- **Administration**
  - Comprehensive Plan review
  - Town Hall Feasibility Study review
  - West of the FBR community meeting planning – TBD
  - Council retreat planning – TBD

# Departmental Updates

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- **Police**
  - Jonathan Ammons selected as new Patrol Lieutenant!
  - Sergeant assessment to follow to backfill the new vacancy
  - Recruitment is on-going



# Departmental Updates

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- **Public Works / Facilities**
  - Holiday schedules & temp help
  - Salt shed work delayed due to a materials backorder
- **Planning**
  - Comprehensive Plan is posted, waiting for comments and a draft implementation plan
  - Hawthorne Senior Residences detailed plans submitted

# Departmental Updates

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- **Stormwater**
  - 64% of fees collected, late notices are now issued
  - State stormwater fine reduced; working with NCDEQ on adopting our stormwater management plan
- **Parks**
  - Silver-Line Park Master Plan update in progress
  - Riverside Park + Wave pre-bid meeting completed
  - Working with FBRA on a volunteer agreement, volunteer coordinator to begin in January
  - Taylor's Wave Task Force work complete, currently in review by PGAC

# Traffic Stop Data Report

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MICHAEL DYKES, WOODFIN POLICE CHIEF

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# **IMPLEMENTATION OF TRAFFIC STOP DATA ANALYSIS**

**WOODFIN POLICE DEPARTMENT  
NOVEMBER 2023**

# **BACKGROUND**

- **In 1999, North Carolina became the first state in the country to mandate the collection of data whenever a police officer stops a motorist.**
- **Since 2000 the North Carolina State Highway Patrol has been collecting this data.**
- **Beginning in 2002, all law enforcement agencies who serve a population of 10,000 or more were also required to collect the same information.**
- **While the town of Woodfin maintains a population less than 10,000, the Woodfin Police Department has begun collecting this information.**
- **As our town continues to grow, early implementation of this reporting will allow our department to examine department practices and adjust as needed.**

# IMPLEMENTATION

- **Discussion began in March 2023 and the Woodfin Police Department began collecting traffic stop data in May 2023.**
- **Currently this data is collected and used internally.**
- **No data has been submitted to NCSBI, the agency responsible for the program.**
- **Eventually this data will be submitted to the SBI when the following criteria are met:**
  - 1. We reach a population of 10,000 residents; and/or**
  - 2. We demonstrate proficiency with the module and decide to lead by example for other agencies our size.**

\*We are currently working with NCSBI and Buncombe County IT to automatically submit this data monthly.



# WOPD Racial Profiling Statistics

Date and Year of Report

Multiple selections ▼

Date Range: 05/2023 through 10/2023 (6 months)

Purpose	Gender	White	Black	Native American	Asian	Other	Total By Race	Hispanic	Non Hispanic	Unknown Ethnicity	Total By Ethnicity
*Attempt to Locate Broadcast	F										
*Attempt to Locate Broadcast	M										
*Be on Lookout Notice	F										
*Be on Lookout Notice	M										
*No DL/Suspended	F	5	1	0	0	0	6	1	5	0	6
*No DL/Suspended	M	2	2	0	0	0	4	1	3	0	4
*Stolen Vehicle	F										
*Stolen Vehicle	M										
*Warrant	F	1	0	0	0	0	1	0	1	0	1
*Warrant	M										
Checkpoint	F										
Checkpoint	M	1	1	0	0	0	2	0	2	0	2
Driving While Impaired	F	2	0	0	0	0	2	0	2	0	2
Driving While Impaired	M	2	0	0	0	0	2	1	1	0	2
Investigation	F	4	0	0	0	0	4	0	3	1	4
Investigation	M	4	1	0	0	0	5	2	3	0	5
Other Motor Vehicle Violation	F	3	0	0	0	1	4	0	1	3	4
Other Motor Vehicle Violation	M	7	0	0	0	1	8	3	2	3	8
Safe Movement Violation	F	21	1	0	1	0	23	2	20	1	23
Safe Movement Violation	M	44	4	0	0	3	51	9	34	9	52
Seat Belt Violation	F										
Seat Belt Violation	M	2	0	0	0	0	2	0	2	0	2
Speed Limit Violation	F	14	0	0	1	0	15	0	15	0	15
Speed Limit Violation	M	22	4	0	0	0	26	1	24	1	26
Stop Light/Sign Violation	F	4	0	0	0	0	4	0	4	0	4
Stop Light/Sign Violation	M	3	0	0	0	0	3	0	1	2	3
Vehicle Equipment Violation	F	15	0	0	0	0	15	2	13	0	15
Vehicle Equipment Violation	M	29	3	1	0	0	33	2	31	0	33
Vehicle Regulatory Violation	F	34	5	0	0	0	39	2	37	0	39
Vehicle Regulatory Violation	M	52	9	0	0	0	61	4	54	3	61

Totals	Gender	White	Black	Native American	Asian	Other	Total By Race	Hispanic	Non Hispanic	Unknown Ethnicity	Total By Ethnicity
	F	103	7	0	2	1	113	7	101	5	113
	M	168	24	1	0	4	197	23	157	18	198
	<b>Total</b>	<b>271</b>	<b>31</b>	<b>1</b>	<b>2</b>	<b>5</b>	<b>310</b>	<b>30</b>	<b>258</b>	<b>23</b>	<b>311</b>

# WOPD Racial Profiling Statistics

Date Range: 05/2023 through 10/2023 **(6 months)**

Date and Year of Report

Multiple selections

Action Taken	Gender	White	Black	Native American	Asian	Other	Total By Race	Hispanic	Non Hispanic	Unknown Ethnicity	Total By Ethnicity
Arrest	F	6	1	0	0	0	7	0	7	0	7
Arrest	M	10	3	0	0	0	13	2	11	0	13
Citation Issued	F	27	1	0	0	0	28	3	25	0	28
Citation Issued	M	37	7	0	0	1	45	6	35	4	45
No Action Taken	F	4	0	0	0	0	4	0	2	2	4
No Action Taken	M	4	0	0	0	0	4	1	2	1	4
Warning - Verbal	F	58	3	0	2	1	64	4	57	3	64
Warning - Verbal	M	87	8	1	0	3	99	11	79	9	99
Warning - Written	F	8	2	0	0	0	10	0	10	0	10
Warning - Written	M	31	6	0	0	0	37	3	30	4	37

	Gender	White	Black	Native American	Asian	Other	Total By Race	Hispanic	Non Hispanic	Unknown Ethnicity	Total By Ethnicity
	F	103	7	0	2	1	113	7	101	5	113
	M	169	24	1	0	4	198	23	157	18	198
<b>Totals</b>	<b>Total</b>	<b>272</b>	<b>31</b>	<b>1</b>	<b>2</b>	<b>5</b>	<b>311</b>	<b>30</b>	<b>258</b>	<b>23</b>	<b>311</b>



# SUMMARY of DATA (Race/Ethnicity)

## 311 motorists stopped

	Total	% of Total
<b>White</b>	272	87.5%
<b>Black</b>	31	10.0%
<b>Asian</b>	2	0.6%
<b>Native Am.</b>	1	0.3%
<b>Other</b>	5	1.6%

	Total	% of Total
<b>Non-Hispanic</b>	258	82.9%
<b>Hispanic</b>	30	9.6%
<b>Unknown</b>	23	7.4%

\*data collected does not include residency and should not be compared to local demographics

# **SUMMARY of DATA (Nature of Violation by Race)**

## **311 motorists stopped**

	<b>White</b>	<b>Black</b>	<b>Native Am.</b>	<b>Asian</b>	<b>Other</b>	<b>Total</b>
<b>No/Suspended DL</b>	7	3	-	-	-	10
<b>Stolen Vehicle</b>	-	-	-	-	-	0
<b>Warrant</b>	1	-	-	-	-	1
<b>Checkpoint</b>	1	1	-	-	-	2
<b>DWI</b>	4	-	-	-	-	4
<b>Investigation</b>	8	1	-	-	-	9
<b>Other MV Violation</b>	10	-	-	-	2	12
<b>Unsafe Movement</b>	65	5	-	1	3	74
<b>Seatbelt Violation</b>	2	-	-	-	-	2
<b>Speeding Violation</b>	36	4	-	-	-	41
<b>Stop Light/Sign Violation</b>	7	-	-	-	-	7
<b>Equipment Violation</b>	44	8	1	-	-	48
<b>Regulatory Violation</b>	86	14	-	-	-	100

# **SUMMARY of DATA (Nature of Violation by Ethnicity)**

## **311 motorists stopped**

	<b>Non-Hispanic</b>	<b>Hispanic</b>	<b>Unknown</b>	<b>Total</b>
<b>No/Suspended DL</b>	8	2	-	10
<b>Stolen Vehicle</b>	-	-	-	0
<b>Warrant</b>	1	-	-	1
<b>Checkpoint</b>	2	-	-	2
<b>DWI</b>	3	1	-	4
<b>Investigation</b>	6	2	1	9
<b>Other MV Violation</b>	3	3	6	12
<b>Unsafe Movement</b>	54	11	4	74
<b>Seatbelt Violation</b>	2	-	-	2
<b>Speeding Violation</b>	39	1	1	41
<b>Stop Light/Sign Violation</b>	5	-	2	7
<b>Equipment Violation</b>	44	4	1	48
<b>Regulatory Violation</b>	91	6	3	100



# SUMMARY of DATA (Outcome by Ethnicity)

## 311 motorists stopped

	Non-Hispanic (m / f)	%	Hispanic (m / f)	%	Unknown (m / f)	%
Arrest	11 / 7	90%	2 / 0	10%	-	-
Citation	35 / 25	82.2%	6 / 3	12.3%	4 / 0	5.5%
Warning - Written	30 / 10	85.1%	3 / 0	6.4%	4 / 0	8.5%
Warning - Verbal	79 / 57	83.4%	11 / 4	9.2%	3 / 9	7.4%
No Action	2 / 2	50%	1 / 0	12.5%	1 / 2	37.5

# **NEXT STEPS**

- **Work with NCSBI and Buncombe County ITS to automatically submit data monthly.**
- **Examine data and review/apply best practices, as needed.**
- **Identify other metrics that are not currently part of the module and work with state agencies to explore collection in the future.**
- **Maintain relevant training.**
- **Work towards making information available publicly.**

# Community Safety Initiative Traffic Speed



MAKING ROADS SAFER

SPEED  
LIMIT  
25

YOUR SPEED

# **Community Safety Initiative Traffic Speed**

The Woodfin Police Department is taking steps to control speeding on town roads.

This work is in conjunction with other staff efforts to improve pedestrian safety.



# Community Safety Initiative

## Traffic Speed

### Controlling speed through raised visibility

Beginning in October 2023, Woodfin Police have started raising our visibility in areas where we have been receiving the most complaints, including:

- Elk Mountain Road
- Riverside Drive
- Old Burnsville Hill Road
- Woodfin Avenue
- River Walk Subdivision

From 10/21 to 11/16 Woodfin police have logged **146 enforcement patrols** within the areas of focus in an effort to deter speeding.

# Community Safety Initiative Traffic Speed

Controlling speed through raised awareness

Staff are seeking grants to subsidize the cost of digital speed control signs with two planned for Riverside Drive, and one mobile unit that will be moved around the town.



# Community Safety Initiative Traffic Speed

## Controlling speed through raised communication

The town is using social media to communicate our participation in statewide speed enforcement campaigns.

Investing in community policing initiatives provides communication opportunities through events (i.e. Public Safety Day) and through meetings with community groups.



# New Business

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# Public Hearing Zoning Text Amendment

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RICKY HURLEY, PLANNING DIRECTOR

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# Summary of Request

Consideration of a proposed text amendment to Chapter 54-Zoning to define and add Accessory Dwelling Units (ADUs) as a Limited Use in residential districts.

# Accessory Dwelling Units:

- Propose to add accessory dwelling units (ADUs) as a new Limited Use to Chapter 54-Zoning.
- Define ADU
- Add Limited Use regulations that will:
  - Permit ADUs in all residential zoning districts.
  - Establish a maximum size (sq. ft.) limit for detached and attached units (unless located in an existing home that is not expanded, i.e. basement remodel).
  - Regulate location of ADU to be subordinate (behind) principal dwelling with exception for lots over 2 acres.
  - Clarify that an existing non-conforming structure cannot be converted to an ADU.
  - Clarify that additional land area is not req'd. for an ADU (not calculated in density)
  - Require parking for principal dwelling and ADU.

# Recommendation:

The Planning Board of Adjustment recommended approval (5:0) of the proposed wording amendments at their October 3, 2023, meeting.

Staff concurs with the Planning Board of Adjustment and recommends approval of the proposed wording amendment.



# Suggested Motion: Ordinance 2023-026

I move to approve the proposed text amendment **subject to the following additional conditions:**

- 1) *(Council to add conditions here, if applicable.)*
- 2)....

and find that it is reasonable, is in the public interest, is consistent with the Town of Woodfin comprehensive plan, and meets the development needs of the community in that the request:

# Suggested Motion (cont'd):

1. Provides additional clarity and predictability to development requirements, thereby supporting economic development; and
2. Ensures that the Town's planning, zoning, and permitting processes facilitate sustained and positive development and support the needs of business and industry.
3. Preserve and enhance Woodfin's open space, natural environment, and community character.
4. Promotes an integrated mix of housing types and affordability options.

# Adjournment

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