

## ACTION MEETING MINUTES



### Council Members Present

Mayor Jerry VeHaun  
Council Member Judy Butler  
Council Member Elisabeth Ervin  
Council Member Hazel Thornton

Council Member Eric Edgerton  
Council Member Ronnie Lunsford

### Council Members Absent

Vice Mayor Jim McAllister

### Town Staff Present

Shannon Tuch, Town Manager  
Sheri Powers, Finance & Budget Director  
John Henning, Town Attorney

Michael Dykes, Chief of Police  
Adrienne Isenhower, Project Manager  
Gena Powers, Town Clerk / PIO

The meeting video can be seen in its entirety at: <https://youtu.be/gEMsQH4q8h0>.

Mayor Vahaun called the meeting to order at 5:01 pm.

#### **A. Approval of the Agenda (0:25)**

Council Member Ervin made a motion to approve the agenda. Council Member Thornton seconded the motion, which passed unanimously, 5-0.

#### **B. Consent Agenda (2:20)**

1. Approval of the May 16, 2023, Regular and Closed Session Meeting Minutes
2. Ordinance 2023-15 FY2023 General Fund Budget Amendment
3. Ordinance 2023-XX Introducing a Town of Woodfin Civil Emergencies Ordinance
4. Approval of the Fiscal Year 2022-2023 Annual Audit Contract with Ray, Bumgarner, Kingshill, & Assoc., P.A.

Council Member Thornton made a motion to approve the consent agenda. Council Member Butler seconded the motion, which passed unanimously, 5-0.

- #### **C. Public Comment (2:50) – The public is invited to attend this meeting in person or view this meeting on Facebook Live: <https://www.facebook.com/townofwoodfin>.** All documents related to agenda items not published on the website may be viewed in advance of the meetings in person at Town Hall, 90 Elk Mountain Rd, Woodfin.

There was no public comment.

*Citizens may address the Board concerning various topics after being recognized by the mayor and are limited to 3 (three) minutes speaking time.*

#### **D. Presentations & Reports (1:43)**

1. Presentation & Report from ABCCM – Mary Messara (49:18)

*Note: Ms. Messara was not present at the meeting, so Ms. Tuch recommended moving on with the agenda and revisit the presentation later in the meeting, in the event that Ms. Messara arrives late.*

2. Town Manager Report – Shannon Tuch (3:18)

**E. New Business (14:56)**

1. Public Hearing – Ordinance #2023-16 establishing a stormwater utility fund & stormwater utility fees – Adrienne Isenhower

Project Manager Isenhower introduced the ordinance and provided background information and research.

Clarifying questions were asked and answers provided.

Mayor VeHaun opened the Public Hearing at 5:26 pm.

One member of the public addressed the council, eliciting a short discussion.

Mayor VeHaun closed the Public Hearing at 5:29 pm.

Council Member Edgerton made a motion to approve Ordinance 2023-16, establishing a stormwater utility fund & stormwater utility fee with one edit in section 41-46 subsection b. sub-subsection 3. Under exemptions: “Publicly dedicated roads and rights-of-way for vehicular or pedestrian traffic that have been dedicated to and accepted by the Town of Woodfin as public roads.” Council Member Ervin seconded the motion, which passed unanimously, 5-0.

2. Public Hearing – Ordinance #2023-17 approving the FY 2024 budget - Sheri Powers

Finance Director Powers presented the Fiscal Year 2023-2024 Recommended Budget.

The FY 2024 general fund operating budget includes:

Revenue: \$7,673,146

Expenditures: \$7,673,146

Property tax rate: \$0.33 per \$100 of property valuation (no increase in rate over FY2022)

Mayor VeHaun opened the Public Hearing at 5:45 pm.

There was no public comment.

Mayor VeHaun closed the Public Hearing at 5:46 pm.

Council Member Ervin made a motion to approve Ordinance 2023-017, approving the FY 2024 budget, Council Member Edgerton seconded the motion, which passed unanimously, 5-0.

3. Adoption of Council’s Strategic Goals for 2023 – Shannon Tuch

Manager Tuch: Presented the Town Council Strategic Goals created by council members during their January 26, 2023, Town Council Retreat.

Town Council Strategic Goals:

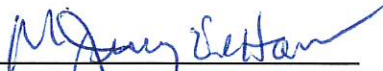
- i. Provide Excellent Town Service

- ii. Promote Affordable Living, Equity & Inclusion
- iii. Invest in Transportation & Infrastructure
- iv. Build Community Through Excellent Police Dept. Service
- v. Foster Woodfin's Sense of Place Through Quality Gov't. Facilities

Council Member Thornton made a motion to approve Adoption of Council's Strategic Goals for 2023, Council Member Butler seconded the motion, which passed unanimously, 5-0. **F. Adjournment (56:20)**

Council Member Ervin made a motion to adjourn the meeting. Council Member Butler seconded the motion, which passed unanimously, 5-0.

Mayor VeHaun adjourned the meeting at 5:57 pm.

  
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M. Jerry VeHaun  
Mayor

Attest:   
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Gena Powers  
Town Clerk

