



# Town of Woodfin Picnic Shelter Reservation Policy and Agreement Form

**Picnic Shelter:**    Riverside Park    Roy Pope Park    Silver-Line Park A    Silver-Line Park B

Renter's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ (c) \_\_\_\_\_ (h)

E-Mail: \_\_\_\_\_

Date Requested: \_\_\_\_\_ Time: \_\_\_\_\_ to \_\_\_\_\_

Proposed Use of Facility: \_\_\_\_\_

Expected Attendance: \_\_\_\_\_ Number under 18: \_\_\_\_\_

Rental Fees (per shelter): \$33 / 3-hour block | \$11 / each additional hour

**Renter agrees to pay for all damages and will hold the Town of Woodfin harmless of any actions on the part of the renter or others attending the event. Renter agrees to leave grounds, shelter, and parking lot clean and free of damage. Per Municipal Ordinance 22-2, alcohol consumption is not allowed on outdoor municipal properties. No signage may be removed or altered that is present on the municipal grounds.**

**By signing this rental agreement, the renter agrees to follow the rules and regulations of the Town of Woodfin and verifies that all information is correct and complete.**

Name of Responsible Party \_\_\_\_\_

Signature of Responsible Party \_\_\_\_\_

Date \_\_\_\_\_

**Municipal Seal**

Office use only:	
Date Paid _____	Amount Paid \$ _____
Receipt # _____	Received By _____
Check # _____	Cash _____ Credit Card _____

Updated: July 2022

Reservation Calendar \_\_\_\_\_ Google Calendar \_\_\_\_\_