



## **ACTION MEETING MINUTES**

### **Board Members Present**

Mayor Jerry VeHaun  
Commissioner Judy Butler  
Commissioner Elisabeth Ervin

Mayor Pro-Tem Jim McAllister  
Commissioner Eric Edgerton  
Commissioner Ronnie Lunsford

### **Board Members Absent**

Commissioner Hazel Thornton

### **Town Staff Present**

Shannon Tuch, Town Manager  
Michael Dykes, Chief of Police  
Ryan Vinson, Town Clerk / HR Analyst

Sheri Powers, Finance & Budget Director  
Adrienne Isenhower, Planning Director  
Luke Williams, Project & Facilities Manager

The meeting video can be seen in its entirety at: <https://youtu.be/JKBhGEQCRoQ>

Mayor VeHaun called the meeting to order at 5:00 p.m. Mayor VeHaun asked for everyone to take a moment of silence to remember those lost since our last meeting.

- A. **Mayors Recitation** - *In accordance with the Code of Ethics adopted by the Board, all town commissioners have a duty to obey all applicable laws regarding official actions; to uphold the integrity and independence of the office; to avoid impropriety in the exercise of official duties; to faithfully perform the duties of the office; and to conduct the affairs of the governing board in an open and public manner.*

*Is there any item on the agenda the outcome of which will have a direct, substantial, and readily identifiable financial impact for any Board member? Also, does any Board member have a financial interest in any public contract coming before this Board today?*

*There being none all Board members have a duty and obligation to vote.*

B. **Approval of the Agenda (1:36)**

Mayor Pro-Tem McAllister made a motion to approve the agenda. Commissioner Ervin seconded the motion, which passed unanimously, 5-0.

C. **Consent Agenda (1:53)**

1. Approval of the June 21, 2022, Regular Meeting Minutes.
2. Amendment to the Town of Woodfin Fee Schedule.
3. FY 2023 General Fund Budget Amendment Ordinance 2022-190701

Mayor Pro-Tem McAllister made a motion to approve the consent agenda. Commissioner Butler seconded the motion, which passed unanimously 5-0.

- D. Public Comment (2:58) – The public is invited to attend this meeting in person or view this meeting on Facebook Live: <https://www.facebook.com/townofwoodfin>. All documents related to agenda items not published on the website may be viewed in advance of the meetings in person at Town Hall, 90 Elk Mountain Rd, Woodfin.**

*Citizens may address the Board concerning various topics after being recognized by the Mayor and are limited to 3 (three) minutes speaking time.*

**E. New Business:**

1. **(3:24)** Guest Presentation – Anna Zuevskaya, Asheville-Buncombe Community Land Trust

*See meeting video for the presentation*

2. **(23:07)** Guest Presentation – Marc Hunt, Better with Bonds/Buncombe Votes Yes

*See meeting video for the presentation*

3. **(1:02:48)** June 28, 2022, Special (Town Hall) Meeting Discussion (Presenter: Tuch)

*See meeting video for the presentation*

4. **(1:34:38)** Adoption of New Town Policy (Presenter: Vinson)

- a. Open & Closed Session Meeting Minutes
- b. Facility Rental Policy

Commissioner Lunsford made a motion to approve the 2 policies with the discussed amendments to be brought back next month. Mayor Pro-Tem seconded the motion, which passed unanimously, 5-0.

**F. Departmental and Administrator's Reports:**

1. **(1:54:36)** Administration (Presenter: Tuch)

- New Contracts
- News & Updates

2. **(2:06:30)** Woodfin Police Department (Presenter: Dykes)

Commissioner Butler made a motion to adjourn the regular meeting and go into executive session. Commissioner Ervin seconded the motion, which passed unanimously, 5-0.

**G. Executive Session (2:22:22) – The Board of Commissioners may adjourn to private chambers to discuss legal, personnel, contractual or similar matters protected by the NCGS § 143-318.11.**

1. (a) (3): To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body

2. (a) (5): To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

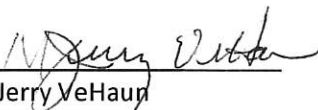
**H. Adjournment (2:23:00)**

Mayor VeHaun called the regular meeting back to order at 8:23 pm.

Commissioner Edgerton made a motion to approve the closed session minutes from January 18, 2022, February 15, 2022, and May 17, 2022. Commissioner Ervin seconded the motion, which passed unanimously, 5-0.

Commissioner Ervin made a motion to adjourn the meeting. Commissioner Butler seconded the motion, which passed unanimously, 5-0.

Mayor VeHaun adjourned the meeting at 8:25 pm.

  
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M. Jerry VeHaun  
Mayor

Attest:   
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Ryan Vinson  
Town Clerk

