



WORK SESSION MEETING MINUTES

Board Members Present

Mayor Jerry VeHaun
Commissioner Judy Butler
Commissioner Elisabeth Ervin
Commissioner Hazel Thornton

Mayor Pro-Tem Jim McAllister
Commissioner Eric Edgerton
Commissioner Ronnie Lunsford

Board Members Absent

None

Town Staff Present

Shannon Tuch, Town Manager
Michael Dykes, Chief of Police
Ryan Vinson, Town Clerk / HR Analyst

Sheri Powers, Finance/Budget Director
Adrienne Isenhower, Planning Director
Luke Williams, Project & Facilities Manager

The public is invited to attend this meeting in person or view this meeting on Facebook

Live: <https://www.facebook.com/townofwoodfin>. All documents related to agenda items not published on the website may be viewed in advance of the meetings in person at Town Hall, 90 Elk Mountain Rd, Woodfin.

Mayor VeHaun called the meeting to order at 3:00 pm. Mayor VeHaun asked for everyone to take a moment of silence to remember those lost since our last meeting, suffering and/or recovering from illness or surgery and those in Ukraine.

- A. Mayors Recitation** - *In accordance with the Code of Ethics adopted by the Board, all town commissioners have a duty to obey all applicable laws regarding official actions; to uphold the integrity and independence of the office; to avoid impropriety in the exercise of official duties; to faithfully perform the duties of the office; and to conduct the affairs of the governing board in an open and public manner.*

Is there any item on the agenda the outcome of which will have a direct, substantial, and readily identifiable financial impact for any Board member? Also, does any Board member have a financial interest in any public contract coming before this Board today?

There being none all Board members have a duty and obligation to vote.

B. Approval of the Agenda

Commissioner Thornton made a motion to approve the agenda. Commissioner Ervin seconded the motion, which passed unanimously, 6-0.

C. New Business (*Please see attached PowerPoint for the full presentation*)

1. Budget Work Session

- a. **Budget Overview:** Topics covered to date and today, and future
- b. **Expansion Budget**

Town Manager Tuch: 5 categories for expansion:

- Infrastructure: Street paving project, stormwater
- Sanitation: Rollout bins for trash and recycling collection
- Parks & Greenways: Silver-Line Building, Riverside Park
- Vehicles & Equipment: Patrol Cars, Public Works
- Facilities: Town Hall Project
- Personnel: COLA, 2 FTEs
- Computers & Software: Black Mountain ACH, ArchiveSocial, GoGov
- Total Expansion: \$1,929,811

c. Fee schedule

- Planning & Zoning
- Parks & Recreation
- Gaming - Remove

d. ARPA grant spending

- Committed to date: \$465,640.90
- Spending for FY23: \$1,358,600
- Balance: \$316,449.83

e. Fund Balance Update: FY 23

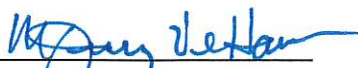
	<u>Revenues</u>	<u>Expenditures</u>	<u>Fund Balance</u>
FY 23 Base Budget	\$6,397,764	\$5,879,919	\$517,845
Expansion	\$30,000	\$1,959,811	-\$1,929,811
Recommended	\$6,427,764	\$7,839,730	-\$1,411,966*

*ARPA Funding: \$1,358,600 + Fund Balance: \$53,366


D. Adjournment

Mayor Pro-Tem McAllister made a motion to adjourn the meeting. Commissioner Ervin seconded the motion, which passed unanimously, 6-0.

Mayor VeHaun adjourned the meeting at 4:33 pm.


M. Jerry VeHaun
Mayor



Attest: 
Ryan Vinson
Town Clerk