



STAFF REPORT

Agenda Title: Consent Agenda Items

Presenter: Mayor VeHaun

Staff Contact: Shannon Tuch/Sheri Powers

Meeting Date: September 20, 2022

Summary:

In general Consent Agenda items include those matters that are expected to have no opposition or those stemming from previous actions taken by the Board of Commissioners. Staff recommendations are in favor of all items on the Consent Agenda. Any one commissioner may ask to move an item from the Consent Agenda to Old or New Business portions of the agenda for further discussion or separate vote. The time to make the request is prior to a vote on Approval of the Agenda.

1. August 16, 2022 Regular Meeting Minutes.

2. Contract approval between the Town of Woodfin and Curbside Management, Inc.

Woodfin's purchasing policy requires Town Board approval on all contracts with an amount over \$90,000. The attached contract between the Town of Woodfin and Curbside Management, Inc. is a five-year contract that establishes a rate per customer household, with annual adjustments based on CPI. Anticipated expenses associated with the contract are approximately \$79,353.12 for FY2023 (Nov 22-June 23) based on the confirmed number of households receiving services. Annually contract expenditures are estimated at approximately \$119,030 with a monthly residential customer rate of \$3.99. Increased costs due to inflation are proposed to be offset to some degree by moving to bi-weekly collection.

3. Resolution declaring the Town of Woodfin's intention to reimburse itself from the proceeds of debt for certain expenditures to be made in connection with the Woodfin Greenway Blueway (WGB) Project (Resolution: 2022-092001). The 2016 town Referendum authorized \$4.5 million in General Obligation (GO) Bonds to be issued by the Town of Woodfin to fund costs related to the town's Greenway Blueway Project. The first \$3 million in GO Bonds were issued in November of 2020. An RFP was issued for Bank review on September 7, 2022 for issuance of the remaining \$1.5 million in bonds. The Town has requested LGC approval of the debt issuance, anticipated to be approved at their October 4th meeting. Staff is tentatively planning to close with the selected Bank in late October of this year. A bank bond financing

agreement will come before the Council for consideration in October.

4. **General Fund Budget Amendment Ordinance** (Ordinance: 2022-092001). The Woodfin Police Department received a grant from the Walmart Community Foundation in the amount of \$1,000. Detectives applied for the funds to purchase - investigation and forensic supplies.
5. **Resolution setting a public hearing for a voluntary annexation of 15 acres off Olivette Road** (Resolution: 2022-092002). Petitioner, Scott Austin, has submitted a request to voluntarily annex approximately 15 acres off Olivette Road and approximately 5 acres off Sweet Fern Parkway. The petition has been reviewed for sufficiency and the next step is to set the public hearing, proposed for October 18, 2022.
6. **Amendment to the Town of Woodfin's Fees & Charges.** As a result of new services being offered to the residents of Woodfin related to trash and recycling collection services, a new fee for door-side collection is required and is proposed at \$300/year, in addition to fees for can replacement, proposed at \$100/can.