



STAFF REPORT

Agenda Title: Consent Agenda Items

Presenter: Mayor VeHaun

Staff Contact: Shannon Tuch/Sheri Powers

Meeting Date: August 16, 2022

Summary:

In general Consent Agenda items include those matters that are expected to have no opposition or those stemming from previous actions taken by the Board of Commissioners. Staff recommendations are in favor of all items on the Consent Agenda. Any one commissioner may ask to move an item from the Consent Agenda to Old or New Business portions of the agenda for further discussion or separate vote. The time to make the request is prior to a vote on Approval of the Agenda.

- 1. July 19, 2022 Regular Meeting Minutes. – Staff Contact, Ryan Vinson**
- 2. Budget Amendment – Silverline Park – Please see attached Budget Ordinance 2022-160801** - The requested Budget Amendment to the Parks and Recreation Capital Project (Fund 41) Budget Ordinance reflects Silver-Line Park storm drain infrastructure costs of \$151,600 and the \$250,000 estimated cost for demolition/retro fitting the vacant building at that location (former doggie daycare). These expenditures were included in the FY2023 adopted General Fund Budget as a transfer to the Capital Projects Fund (GF account 10.990000.992), but inadvertently not included in the most recent budget amendment realigning the Capital Project budget approved by the Board in June. This budget amendment adds the transfer amount to the Silver-Line Park Budget. Staff Recommends approval.
- 3. Approval of Toter Contract to Purchase Roll Out Waste Carts** – Woodfin’s purchasing policy requires Town Board approval on all contracts with an amount over \$90,000. The attached agreements are for the purchase of 96/64 gallon roll-out carts for waste and recycling collection with Wastequip Manufacturing Company, LLC. The unit total unit price is \$60.33 plus shipping costs. The total contract price for waste collection carts is \$208,637.16 less \$13,649.16 in sales tax, which the Town will be reimbursed for. The total contract price for the recycling carts is \$188,932.04 less \$12,360.04 in sales tax. The contract is priced under a Sourcewell Co-Operative Contract with Toter, LLC (#041521, eff. 5/2/2022). Staff has looked at alternative pricing and this contract price is significantly less than comparative examples found. Staff are also working on draft letters and FAQs to be shared with residents – Staff recommends approval.

4. Resolution Authorizing Surplus of Skate Park Ramps - Resolution: 2022-081601 –

Please find the attached resolution for the Council's consideration authorizing the sale of used skate park components currently stored by Public Works. This equipment has been stored for over 10 years and is considered obsolete.

- 5. Resolution Setting a Public Hearing - Right-of-Way Closure –** The current property owner at 18 Wellington Drive has petitioned the town to close a portion of the right-of-way adjacent to his house on Wellington Drive. Once a petition is received to close a public right-of-way, the item is placed on the agenda of the next regular council meeting to adopt a resolution to call for a public hearing on the matter. The resolution will be posted in the newspaper for four successive weeks and copy will be sent to all adjacent property owners. The council will hold a public hearing on September 20, 2022 and may vote to close the right of way if it is determined that closing the right-of-way is not contrary to the public interest.