

Dear Board:

As always I hope this packet finds you in good health and spirits. After last month's long meeting you will be pleased to see that we are getting a small break this month. I hope that we will get to enjoy this temporary respite, but I should note that a large number of properties under code enforcement are coming "due" and that the Board may find itself hearing some of these issues...as of print time we have no confirmed visitors, but we are anticipating that some may arrive.

If you have any questions or concerns, please do not hesitate to contact me via cell or email.

828.768.4887

Jasonyoung@charter.net

Thank you again for allowing me to serve this wonderful community.

Yours truly,

Jason

**Town of Woodfin
Board of Aldermen Meeting
September 16, 2008
6:30 P.M.**

Meeting

Meeting Call to Order

Invocation

Approval of the Agenda

Approval of the Minutes

Executive Session-*The Board will adjourn to private chambers to discuss legal matters with the Town Attorney.*

A brief executive session may be necessary, but it is possible that the Board will not have to meet in regard to legal matters at all.

Public Forum-*Citizens may address the Board concerning various topics after being recognized by the Mayor.*

New Business

1. Consideration of a Resolution Establishing new business hours for the Town Hall and Administrative Business.

In order to improve service to citizens working both traditional and non-traditional schedules we propose to modify the hours of Town Hall to operate Monday-Thursday 7AM-6PM. It is staff opinion that this schedule will allow the following:

Enhanced hours of service for citizens who work 9-5 jobs, by making it possible to attend to municipal business outside the confines of the “normal” work day without taking off from work.

Decreased fuel and energy costs for the municipality. By reducing employee commute times and electricity/fuel usage in the physical plant. The Town can reduce administrative gas and electric charges by close to 20%.

Increased productivity. Over the course of the work day business related interruptions and basic day to day activities like eating lunch provide a consistent level of impact on employee productivity. Expanding hours will allow those interruptions to be less impactful than they ordinarily would be on the operations of the organization.

Increased employee retention. Based on a review of the available literature, it seems that a four day work week significantly reduced employee turnover in a number of organizations. Given the significant expense to the organization to hire and train an individual this cost savings seems like a significant boost to the organization.

Setting a good example. If all business for which it is possible and practical adopted a 4 X 10 schedule it would reduce gas consumption, increase traffic capacity on infrastructure, reduce energy usage, and improve family interaction. In short, this policy can not only serve the public better, but serve the public good.

Based on the above reasons I believe that it is worthwhile for the board to consider the attached resolution establishing new hours for the administrative offices of the town hall and normal business hours.

2. Consideration of a Contract for Treasury Management Services.

This contract will allow us to maximize our investment return by moving money in and out of various accounts on a daily basis in order to gain additional interest from loaning the money overnight. It is in keeping with good business practices and local government regulations.

3. Presentation of Advanced Certificate to Sergeant Mike Dykes.

Sgt. Dykes has recently obtained the highest possible certification for a professional law enforcement officer by attaining his advanced certification. Chief Holloman will present this certificate to Mike and will explain the award to the Board at that time.

Reports

Police Report
Parks and Recreation Report
Public Works Report
ABC Report
Administrative Report

Adjournment