



# Town of Woodfin

## Request Form for Special Set-Out Services

(To be completed by Resident requesting special service)

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

In accordance with the following physician's verification, I am currently physically unable to transport my household waste to the edge of my property for regular collection. I further verify that there is no able-bodied person residing or working at my residence who can transport my waste to the edge of my property for regular collection.

I am requesting special accommodation for convenience or other reasons not related to disability and will pay \$300/year for trash collection.

**Set out service is only available for household garbage/waste collection.**

Resident's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Physician's Statement

(To be completed by Physician)

It is my professional opinion that (resident) \_\_\_\_\_  
is physically unable to transport his/her household waste to the curb for collection.

\_\_\_\_\_ It is my professional opinion that his/her disability is permanent.

\_\_\_\_\_ It is my professional opinion that his/her disability is temporary and is anticipated to end

on (date) \_\_\_\_\_

Physician's Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Physician's Signature: \_\_\_\_\_ License ID #: \_\_\_\_\_

Physician's Practice: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

It shall be unlawful for any person to willfully misrepresent information on this form. A violation of this section shall be a criminal misdemeanor subject to a penalty. The Town of Woodfin at all times has the authority to terminate such service upon a reasonable basis stated in writing to the recipient of the service. Upon termination of the service, the individual must immediately use the roll-out container, brought to the curb, for service.

This verification is valid until such time as re-verification may be required by the Town of Woodfin.

Updated: 01/2023

# Town of Woodfin

## Request for Special Set-Out Service

### *Who is eligible?*

Residents with physical challenges who are unable to take their trash to the curb on collection day may be eligible for set-out service ('door-side' collection) at no additional charge per the Town Ordinances. Challenges may be temporary or long-term, and may include hardship cases such as age, disability, or infirmity. Residents are **NOT** eligible for free set-out service if there is another person capable of taking the trash to the curb at the residence.

### *How No Cost Special Set-Out Service Works*

- Set-Out Service can be requested long-term or temporarily.
- Sanitation will periodically request confirmation of need for long-term cases.
- Sanitation staff will retrieve your trash and recyclables from the front, side, or back of your home at the designated location.
- Workers are not permitted to enter any home, garage, shed or other enclosed structure to collect trash.
- All trash must be bagged before it is placed into your trash receptacle. Any loose trash will not be collected.
- You can find your trash collection schedule online at [https://www.woodfin-nc.gov/departments/environmental\\_services/index.php](https://www.woodfin-nc.gov/departments/environmental_services/index.php).
- Failure to comply with guidelines for set-out service will result in discontinuation of the service.

### *How to apply for No Cost Special Set-Out Service*

1. Complete this form. A physician must sign the form or submit a signed letter stating the special service is needed. Please contact Town Hall at 828-253-4887 or e-mail [clerk@woodfin-nc.gov](mailto:clerk@woodfin-nc.gov) if you would like us to mail you a blank application form.
2. Submit the form via mail to: Woodfin Town Hall, Trash Set-Out Service, 90 Elk Mountain Road, Asheville, NC 28804 or e-mail it to [clerk@woodfin-nc.gov](mailto:clerk@woodfin-nc.gov).
3. Town staff will contact you to discuss the request and arrange a visit to determine the location for trash and recycling collection.

**UPON RECEIPT OF THIS VERIFICATION FORM, YOU WILL BE CONTACTED BY THE SANITATION DIVISION FOR AN ON-SITE MEETING TO IDENTIFY THE LOCATION FOR COLLECTION.**