



CLERK'S OFFICE

*Circuit Court of Isle of Wight County*



KATHLEEN S. TORRENCE, CLERK

P.O. Box 110

ISLE OF WIGHT, VIRGINIA 23397

(757) 365-6233

To users of Records Management System:

Secure Remote access to Isle of Wight County land records is available to U. S. citizens and corporations by subscription. The hardware and software used to generate these electronic records is supplied and maintained by Logan Systems, Inc.

The subscription fee is \$300 for 6 months or \$500 a year. Your Subscriber Agreement and Individual application must be notarized. Once your Subscriber Agreement and individual application along with fee is received and approved by the Clerk, your account will be setup and you will be notified. Payments must be received prior to your expiration date to avoid your service being terminated. Notice or reminders will not be sent out.

Please note that payment of fees provides access to the user and a maximum of three employees, but each individual must complete an Individual Application. Please return the signed and notarized Subscriber Agreement along with the Individual Applications for each user.

**The Subscriber is responsible for ensuring that unregistered personnel do not use the Subscriber's computer, subscriber ID or password for access to our Records, through Logan Systems, and that the Clerk's Office is notified when you no longer employ an individual with authorization to the system.**

Kathleen S. Torrence, Clerk