

**Electoral Board
Isle of Wight County Virginia
2 January 2019**

The IOW EB met on 2 January 2019 at the office of the Director of Elections at the IOW Courthouse. The Chairman called the meeting to order at 2 PM. Present were Inetha Holmes, Chairman, Regina Haggerty, Vice Chairman, William Bell, Secretary, and Lisa Betterton, Director of Election(DE).

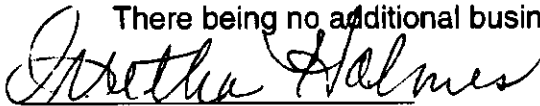
The minutes of the 5 December 2018 meeting were read and approved.

The Secretary stated that he had notified, via e-mail, the Windsor District Supervisor, the County Administrator and the County Attorney that the board had visited the proposed new Windsor precinct polling place and had found it suitable. He stated that he had asked the DE to stratify the cost of conducting elections IAW a template developed by the DE of Prince William. This was an idea that came from the GREB work group to get everyone talking about cost in the same manner. The DE said she was beginning to ^{put} it together and would brief it at the next meeting.

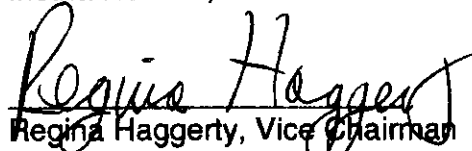
The Director of Elections provided a summation of the Department's budget submission. Discussion ensued. Recommendations were made for increases in postage. She reviewed plans for attendance at the VEBA Annual Meeting at the Homestead in March. She brought up boards desire to get a Knowink system for CAP. DE seems comfortable with Demtech. Discussion ensued. It was agreed that all board members would look at capabilities of both systems while on display at the Homestead. Budget would ask for funds (\$2K) to purchase on system. Decision to move forward tabled until after return from Homestead.

The board discussed status of Smithfield Town Elections moving to November and relocation of Windsor Precinct to new community center. It was agreed that next move was in Smithfield Town Council's hands and Windsor Town Council's and County Supervisor's Hands

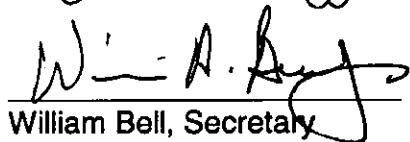
There being no additional business the meeting adjourned at 2:50PM.



Inetha Holmes, Chairman



Regina Haggerty, Vice Chairman



William Bell, Secretary

**Electoral Board
Isle of Wight County Virginia
6 February 2019**

The IOW EB met on 6 February 2019 at the office of the Director of Elections at the IOW Courthouse. The Chairman called the meeting to order at 2 PM. Present were Inetha Holmes, Chairman, Regina Haggerty, Vice Chairman, William Bell, Secretary, and Lisa Betterton, Director of Election (DE).


The minutes of the 2 January 2019 meeting were read and approved.

The Secretary reviewed several bills that had made crossover in both houses and discussed possible impact if enacted. Several bills which would allow No Excuse In Person Absentee Voting. This could cause AB in person totals to increase from about 900 to upwards of 8,000 which would overwhelm the current facility. Cost of remedies could be \$20,000 in a General Election. Satellite AB Precincts could come as the volume grows. Another bill would require any AB ballot received by mail through noon on Friday following the election to be counted. This impacts the canvass in how it is handled. i.e. keep CAP open through Friday or have a Late CAP much as we do with provisionals. Much discussion ensued.

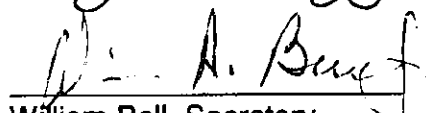
The Director of Elections said that ELECT had run the NVRA purge required annually and that the office was working the list. Copies had been sent to the party chairs and posted on Courthouse bulletin Board.

The Vice Chair stated that a person had been found to work at Zuni precinct who would represent the democratic party.

There being no additional business the meeting adjourned at 2:40PM.


Inetha Holmes, Chairman


Regina Haggerty, Vice Chairman


William Bell, Secretary

**Electoral Board
Isle of Wight County Virginia
6 March 2019**

DRAFT

The IOW EB met on 6 March 2019 at the office of the Director of Elections at the IOW Courthouse. The Chairman called the meeting to order at 2 PM. Present were Inetha Holmes, Chairman, Regina Haggerty, Vice Chairman, William Bell, Secretary, and Lisa Betterton, Director of Elections (DE). Joining later in the meeting was Ms Deborah Church, Chair of IOW Democratic Committee.

The minutes of the 6 February 2019 meeting were read and approved.

The Secretary stated that the bill before the General assembly to make election day in November a school holiday had died in a Senate Education Sub Committee. Helping its demise were two IOW Senators Cosgrove (14) and Lucas (18). He said that he had spoken with Senator Cosgrove who said he saw the bill as legislative overreach. He said No Excuse Absentee Voting had passed and was on the way to the Governor who was expected to sign it. This bill has a July 2020 implementation date giving us an additional year to prepare. He said that he had met with County Administrator Keaton who was receptive to our requirements for fixing up the back of the current building. Mr. Keaton was in county government in North Carolina when North Carolina implemented early voting and remembers some of the problems. Parking issue were also discussed. Discussion on the possible impact ensued. He also briefed the Board on the Hopewell Electoral Board Trial which resulted in the 2 board members being relieved of duty for dereliction and failure to follow procedures,

The Director of Elections handed out a list showing those House and Senate districts where a primary had been called for by the party to select their candidates for the November General Election. She said that the appropriations bill had given the GRs a 3% raise but that if past raises were any indication the county would just reduce her supplement by that much keeping her pay the same. The Secretary said that, should that happen, he would weigh in with the County Administrator.

Under new business the Secretary said in light of the Hopewell matter that it might be time to start posting our meetings, etc. on line. All records are now available to anyone who ask but not on line. After some discussion it was decided that the DE would set up files on the county website similar to those on ELECT website for State Board of Elections which would contain all Minutes of meetings and all agendas of meetings. The agenda for the upcoming meeting would be posted one week before the meeting. The Secretary was to write an announcement of standard meeting times to be placed at the top of the page.

Under Good of the Order the Secretary asked that everyone visit the vendors while at the Homestead to see what type of poll book solutions that they had that could help us with the anticipated increase in No Excuse Absentee Voting.

There being no additional business the meeting adjourned at 2:50PM.

Inetha Holmes, Chairman

Regina Haggerty, Vice Chairman

William Bell, Secretary

**Electoral Board
Isle of Wight County Virginia
22 March 2019
DRAFT**

The Electoral Board of Isle of Wight County held a special meeting on 22 March 2018 at the General Registrars Office at IOW Courthouse. The Vice Chairman called the meeting to order at 10 AM. Present were Regina Haggerty, Vice Chairman, William Bell, Secretary, and Lisa Betterton, Director of Elections. Inetha Holmes, Chairman was absent being out of town.

Approval of the minutes of the 6 March regular meeting were delayed on a motion of the secretary until the regular April meeting.

The Secretary stated the reason for the meeting was to reorganize the board for the coming year, which had been inadvertently omitted from the regular March meeting agenda.

The board then accomplished its statutory reorganization. Mr. Bell nominated Ms. Holmes for Chairman. Ms. Haggerty seconded, and it was unanimously approved. Therefore, Mr. Bell will serve as Secretary and Ms. Haggerty as Vice-Chair.

The Director of Elections stated that IOW was ready to execute the redistricting actions associated with the law suit still under litigation with the Supreme Court. This involves moving all those in Carrsville and Camps Mill precincts in the 75th district to the 64th district. The secretary asked what guidance as to execution date had been provided by ELECT. Answer was none. Only procedures necessary to make the move had been sent out. The DE said we had no word back on the budget yet.

Under new business the planning for the annual Election Officer's Appreciation Party was discussed. It was decided that the venue and format from last years was good with minor tweaks in food service.

There was no old business.

Good of the Order. Ms. Haggerty said she would miss the May meeting due to travel to Europe.

There being no further business the meeting adjourned at 10:15 AM

Inetha Holmes, Chairman

Regina Haggerty, Vice Chairman

William Bell, Secretary

**Electoral Board
Isle of Wight County Virginia
3 April 2019**

The IOW EB met on 3 April 2019 at the office of the Director of Elections at the IOW Courthouse. The Chairman called the meeting to order at 1:55 PM. Present were Inetha Holmes, Chairman, Regina Haggerty, Vice Chairman, William Bell, Secretary, and Lisa Betterton, Director of Election (DOE).

The minutes of the 6 March regular and 22 March Special called meetings were read and approved.

The Secretary stated that the Governor had signed the bill opening up No Excuse Absentee Voting for the last 7 days before an election and this would go into effect with the General (Presidential) Election in November 2020. He had just received word that the General Assembly had accepted two of sixteen-mark ups from the Governor on SB 1620 reorganizing the State Board of Elections. The governor now has the option of signing the bill or vetoing it. The bill in summary Increases the membership of the State Board of Elections from three members to five members and increases the terms of Board members from four years to five years. Representation shall be given to each of the political parties having the highest and next highest number of votes in the Commonwealth at the preceding gubernatorial election, with three Board members being of the party of the Governor. Terms are initially staggered. The bill also grants to the Board the authority to appoint the Commissioner of Elections, subject to confirmation by the General Assembly, and to remove the Commissioner of Elections. The appointment or removal of the Commissioner shall require an affirmative vote of four of the five Board members. The bill has a delayed effective date of January 1, 2020.

The Director of Elections stated that she was preparing for a possible June Democratic Party Primary in the 3rd Senate District. There are 15,000+ registered voters in the 3rd. She thought a 20 % ballot order would be sufficient. After some discussion it was agreed to plan for 25% turnout. Dates to be associated with this primary, if held: Machine logic testing 16 April; Absentee Voting begins 26 April; and training 6 June. The primary date is 11 June 2019.

Under New Business it was decided to, subject to availability of Vendors, to host an Electronic Poll Book Demo from DemTech and Knowink on 16 May at IOW Ruritan Club. WE will invite our neighboring jurisdictions.

Under Old Business it was decided to have the Officer of Elections (OE) Appreciation Party at the Smithfield Center on 26 September. Invitees to be limited to OEs only plus select County Staff.

GOTO: The Secretary stated that he was miffed that ELECT had not set a date for the mandatory Annual Training most often held in June. This interferes with planning the summer schedule.

There being no additional business the meeting adjourned at 3 PM.

Inetha Holmes, Chairman

Regina Haggerty, Vice Chairman

William Bell, Secretary

**Electoral Board
Isle of Wight County Virginia
5 June 2019**

The IOW EB met on 5 June 2019 at the office of the Director of Elections at the IOW Courthouse. The Chairman called the meeting to order at 2 PM. Present were Inetha Holmes, Chairman, Regina Haggerty, Vice Chairman, William Bell, Secretary, and Lisa Betterton, Director of Election (DOE).

The minutes of the 3 April regular meeting were read and approved.

The Secretary discussed the mail survey being conducted across the State by the GREB work group to determine speed of mail in the state. Data gathered could possibly point to need to adjust Absentee Voting by Mail parameters. Letters will be mailed from various post offices and homes around the county over a two-week period. The secretary also discussed looking at a 5 year growth plan developed by Prince William County and seeing the things we need to start looking at such as replacement of DS 200 voting machines after 2024. Discussion ensued. He also suggested we look at protecting precincts as much as possible in the upcoming 2021 redistricting. Also design a district that contains as much of the town of Smithfield as possible.

The Director of Elections stated that she was purchasing one full DS 200, one spare DS 200 w/o case etc., and 5 new DEMTECH desktop tablets to be used with new no excuse absentee CAP voting. These will be paid for with residual funds caused by IOW not having a primary. She had been to a Knowlnk demo in Norfolk and liked the poll book solution. Plans to convert back room for Early Voting CAP are progressing. It was suggested that she Contact Skip Sharply at S & L Tents for a holding area solution.

Under New Business Mr. Bell made a motion that Ms. Betterton be reappointed General Registrar for a Four-Year term beginning 1 July 2019. It was seconded by Ms. Haggerty and passed unanimously. A review of the security plan was held, and additions and corrections were noted. DE will republish with changes and have for signature at July meeting. The date for OE Appreciation Day was set as 26 September 2019 and the Smithfield Center has been reserved. Ms. Haggerty moved that the GE attend VEBA annual meeting at Homestead in the future. The board approved her motion. DE stated funds not programmed in current budget, but she would find it somewhere.

Under Old Business the DE stated that board request to archive minutes and agenda of board meetings on web site had actually been accomplished months earlier by Ms. Mainwaring.

The next Electoral Board meeting will be held on 3 July 2019 at 2PM in the office of the Director of Elections at the IOW Courthouse.

There being no additional business the meeting adjourned at 3:30 PM.

Inetha Holmes, Chairman

Regina Haggerty, Vice Chairman

William Bell, Secretary

**Electoral Board
Isle of Wight County Virginia
3 July 2019**

The Electoral Board of Isle of Wight County held its regularly scheduled meeting on 3 July 2019 at the General Registrar's Office at IOW Courthouse. The Chairman called the meeting to order at 2 PM. Present were Inetha Holmes, Chairman, Regina Haggerty, Vice Chairman, William Bell, Secretary, and Lisa Betterton, Director of Elections. Sherriff James Clarke attended between 2:35 and 2:50 PM.

The minutes of the 5 June meeting were approved and given to the DE for posting and filing.

The Secretary recapped his attendance at ELECT sponsored training on 25 June in Richmond. Training was somewhat better than in years past. He attended 6 separate classes. He rated one as A+ on ballot security; the Legislative update got an A-; 2 were Bs and 2 were Ds. Points noted for checking were:

- 1) per para -505B where is candidate certification?
- 2) Are we getting ballot printer oath (DE-Yes)?
- 3) Is there a new Statement of Results?
- 4) CAP Receipt of mailed in ballots (Implement)
- 5) Page Program. Do we need to reinstitute?
- 6) Obtain Richmond City projected ballot spread sheet (DE)
- 7) Obtain Chesterfield's Final Ballot Reconciliation Form (DE)
- 8) Board will have until 30 March to submit Security Plan to match ELECT Plan.

The DE briefed the board on a qualification issue relating to the Smithfield District Board of Supervisors race in November. A citizen had come forward in e-mails stating a person who had qualified to run was not in fact a resident of the district as he did not actually reside in the house he owned at that address. The matter has been turned over to Commonwealth Attorney (CA).

The Director of Elections report also gave improved marks to ELECT training. She said security was going to be a big issue and that emergency operations plans needed to be stressed with Chief Officers of Elections. She said that the CAP was expanding to 5 for Presidential. (The Board unanimously suggested that there be new staffing of CAP and that it be implemented in GE 2019 to flesh out new procedures.) The DE gave a review of preparations for No Excuse Absentee Voting (NEAP). She stated that no application would be required during the NEAP period and that the new DEMTEC equipment would greatly facilitate that.

Sherriff Clarke asked to address the board and DE on the qualification issue above. The DE explained the procedure for determining qualification to the Sherriff and that the individual had registered in April at an address in the district and had filed all other necessary paperwork to qualify. It was explained that neither the Board nor DE

had any investigative authority if issues were raised. All such matters are to be referred to the CA. The Sherriff then departed the meeting.

The board approved the Security Plan update for forwarding to ELECT.

The Board decided to use QDaddy again as caterer for the OE Appreciation Day.

At 2:55 PM the Secretary made the following motion "I move that the IOW Electoral Board, under the provisions of Code of Virginia paragraph 2.2-3711 (A) (1), go into a closed session to discuss the Performance of the General Registrar. The motion was seconded by Ms. Haggerty and unanimously approved.

At 3:45 PM the Secretary moved that the board return to open session. It was seconded by Ms. Holmes and unanimously approved. The Secretary then asked for a voice vote declaring that only business authorized by para 2.2-3711 (A)(1) had been discussed. Ms. Holmes-Yes; Ms. Haggerty -Yes; Mr. Bell-Yes.

The Board then asked Ms. Betterton to return to the room and briefed her on her Annual Performance Review. All signatures were affixed and prepared for file and a Summary of the Report to be forwarded to ELECT.

There being no further business the meeting adjourned at 4:05 PM

Inetha Holmes, Chairman

Regina Haggerty, Vice Chairman

William Bell, Secretary

**Electoral Board
Isle of Wight County Virginia
7 August 2019**

The Electoral Board of Isle of Wight County held its regularly scheduled meeting on 7 August 2019 at the General Registrar's Office at IOW Courthouse. The Chairman called the meeting to order at 2 PM. Present were Inetha Holmes, Chairman, William Bell, Secretary, and Lisa Betterton, Director of Elections (DE). Regina Haggerty, Vice Chairman, was out of the country on vacation.

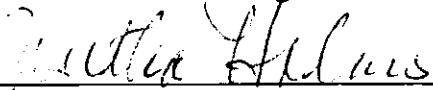
The minutes of the 3 July meeting were approved and given to the DE for posting and filing.

The Secretary stated he had attended the Risk Limiting Audit (RLA) with the DE. Also, that the "cat is out of the bag" but he is still concerned from a security perspective that VRAV is amassing operational data on Voter Registrations facilities and equipment across the Commonwealth. Who will secure this data? Who authorized it?

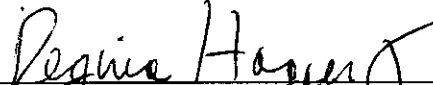
The DE briefed the board on the Pilot RLA which IOW participated in with the City of Suffolk, the City of Franklin, Southampton and Surry counties on 2 August. Bottom line was that it should not cost more than \$2,000. Best way is to not consolidate jurisdictions because of ballot security and transportation issues. Efforts to get ready for 2020 No Excuse Absentee Voting continue and there are no known obstacles to be breached. The vendor for the waiting area tent has given a price of \$485 for the 7-day period which she felt was extremely reasonable. She briefed the board that in regard to the anticipated Virginia Electoral Board Association (VEBA) Tidewater District meeting that a date in early September had been suggested.

The DE stated that she and the Vice Chairman had finalized the arrangements for the Officers of Election Appreciation Day and that Q-Daddy would cater at the Smithfield center as last year. Invitations will go out in first week in September.

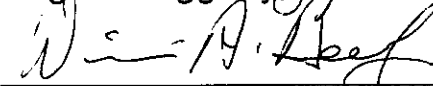
There being no further business the meeting adjourned at 2:35 PM



Inetha Holmes, Chairman



Regina Haggerty, Vice Chairman



William Bell, Secretary

**Electoral Board
Isle of Wight County Virginia
4 September 2019**

The Electoral Board of Isle of Wight County held its regularly scheduled meeting on 4 September 2019 at the General Registrar's Office at IOW Courthouse. The Chairman called the meeting to order at 2PM. Present were Inetha Holmes, Chairman, Regina Haggerty, Vice Chairman, William Bell, Secretary, and Lisa Betterton, Director of Elections (DE).

The minutes of the 7 August meeting were approved and given to the DE for posting and filing.

The Secretary reminded everyone of the Virginia Electoral Board Association meeting on Monday 9 September. All planned to attend.

The DE stated that the invitations to the Officer of Election Appreciation Party on 26 September had been sent out. Logic and accuracy testing for the November General Election was scheduled for 17 September. She said training would be scheduled for Wednesday, October 30 and Thursday, Oct 31.

There was no old business.

The board reviewed the 8 ballot styles that will be used in the November General and Special Election. The next board meeting is scheduled for Tuesday 1 October at 2 PM.

There being no further business the meeting adjourned at 2:40 PM

Inetha Holmes, Chairman

Regina Haggerty, Vice Chairman

William Bell, Secretary

**Electoral Board
Isle of Wight County Virginia
1 October 2019**

The Electoral Board of Isle of Wight County held its regularly scheduled meeting on Tuesday 1 October 2019 at the General Registrar's Office at IOW Courthouse. The Chairman called the meeting to order at 2 PM. Present were Inetha Holmes, Chairman, Regina Haggerty, Vice Chairman, William Bell, Secretary, and Lisa Betterton, Director of Elections (DE). This meeting was moved from 2 October due to scheduling conflicts.

The minutes of the 4 September meeting were approved and given to the DE for posting and filing.

The Secretary had no report.

The DE stated that the Officer of Elections (OE) Appreciations Party was a success. The no show problem of the previous year did not exist.

She stated that rumors were traveling the GR circuit that certain legislators were going to introduce a bill to extend the "Early voting in 2020 from 7 to 21 days". If this becomes a reality some machinery purchased to handle the workflow may have to be re-evaluated.

The DE updated the training dates. OEs will train on 29 October and Chiefs and E-Poll Book training will be on 30 October.

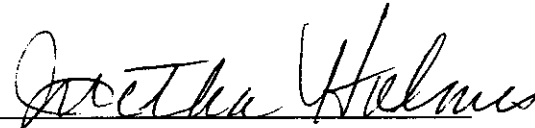
The DE stated that she saw a problem with curb side (CS) voting at the Rushmere and Pons precincts. The number of CS at these two precincts was significantly larger than the other precincts. Discussion ensued. The board felt that both precincts had a much larger retired population than the rest and that there was no abuse of the privilege. Board recommended that, after consultation with the precinct chiefs, additional staffing to handle workload might be in order.

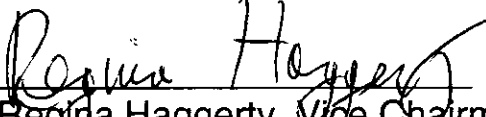
There was no old business.

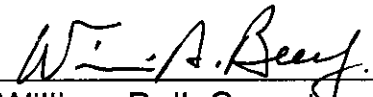
The secretary asked that the DE contact Nottoway County DE to determine steps and difficulty in establishing a satellite precinct for early voting. This is in anticipation of a need to provide service in northern end of county during early voting in 2021 and possibly 2020 as well. This matter to be discussed further at the November meeting. A satellite precinct is an

extension of the Registrar's office and in IOW case for the foreseeable future would only be open during the early voting period.

There being no further business the meeting adjourned at 2:40 PM


Inetha Holmes, Chairman


Regina Haggerty, Vice Chairman


William Bell, Secretary

**Electoral Board
Isle of Wight County Virginia
6-8 November 2019**

The Electoral Board of Isle of Wight County held a scheduled meeting 6 November 2019 at the General Registrar's Office at IOW Courthouse to canvas the General Election held 5 November 2019. The Chairman called the meeting to order at 9:15 AM. Present were Inetha Holmes, Chairman, Regina Haggerty, Vice Chairman, William Bell, Secretary, Lisa Betterton, Director of Elections (DE). Deborah Church, IOW Democratic Party chair joined about 30 minutes later.

The first order of business was to act on the provisional ballots. There were 8 Provisional ballots submitted. 4 for reason 1 or 5 and 4 for no ID. Redacted copies of the Provisional Ballot Log were made for any interested parties. There were none. A copy of the Provisional Ballot Log was given to Ms. Mainwaring, Deputy Registrar, for research.

The canvas of the results then began.

The canvass was completed at 1200 hours. An error in the spread sheet logic had assigned the same number of votes to both candidates in the 64th district race in Smithfield precinct. Spread sheet corrected. No impact on outcome of race.

Ms. Mainwaring provided initial information on provisional ballots. She had resolved the 4 Non-ID and had 1 No ID license in hand. She had talked or texted to each Non-ID and if all went well, she should have the other three by close of business Wednesday. The board voted to recess the canvass and reconvene at 10 AM on Thursday unless otherwise Ms. Mainwaring notified in which case, we would reconvene on Friday 8 November at 1300 hours.

The board reconvened on Thursday at 10 PM with the chair Inetha Holmes absent. A communication error had occurred, and she could not be reached. No observers were present. The board reviewed the write in data and prepared a second tape of results of write ins. It directed the DE to try to arrange for a second tape to be produced by each DS 200. Since all IDs had not responded it was agreed at 1320 to recess and reconvene at 1300 on Friday.

The board reconvened at 1300 hours on Friday. The following action was taken on provisional ballots. The poll book was opened at 1300. Ballots were cast for 1 voter reason code 1, voter reason code 5, and 2 voters NO ID. The abstract was prepared, signed and given to the DE for distribution.

The board decided to instruct all precincts to fill out the Write In Certification Sheet from the tape prior to finishing for the night. It was also noted that this was the most error free canvass in 18 years.

There being no further business the meeting adjourned at 2:30 PM.

Inetha Holmes, Chairman

Regina Haggerty, Vice Chairman

William Bell, Secretary

**Electoral Board
Isle of Wight County Virginia
4 December 2019**

The Electoral Board of Isle of Wight County held its regularly scheduled meeting on Wednesday 4 December 2019 at the General Registrar's Office at IOW Courthouse. The Chairman called the meeting to order at 2 PM. Present were Inetha Holmes, Chairman, Regina Haggerty, Vice Chairman, William Bell, Secretary, and Lisa Betterton, Director of Elections (DE).

The minutes of the 1 October meeting and the 6-8 November Canvass of the November 5 General Election were approved, signed, and given to the DE for filing.

The Secretary discussed the tallying of write in votes for the canvass. Current policy of doing it at EB Canvass is becoming unmanageable. Comments from all revealed that in all other jurisdictions with which we have routine contact this tallying is done in the precinct as part of the close up. It was moved by Ms. Haggerty and seconded by Mr. Bell that going forward write in tally will be done in the precinct. This passed unanimously.

The DE provided an update on preparations for NO Excuse Absentee Voting in the 2020 Presidential Election. She also discussed preparation of the 2020-21 Budget. Money for DE to attend VEBA training was discussed. She requested the date to be placed on the Certificate of Election for local winners. That date was agreed to be 8 November, the date that the EB certified the local election. Discussion ensued on the ballot order for the March Democratic Presidential Primary. It was agreed that 70% of active voters was a good number.

Old Business. The Secretary raised the issue of IT Security Plan from ELECT. The DE said that that was being accomplished and was on track.

New Business. The Secretary noted that Hb18 had been introduced which if passed and signed would start No Excuse Absentee voting for the March Primary. We need to have a plan B if this happens to become effective.

There being no further business the meeting adjourned at 3:05 PM

Inetha Holmes, Chairman

Regina Haggerty, Vice Chairman

William Bell, Secretary