



Manufactured Home
/ Industrialized
Building Application

Date: _____

Applicant's Name: _____
Address: _____

Phone: _____
City () State Zip

Owner's Name: _____
Address: _____

City State Zip

Phone: _____ Home _____ Work _____

Signature: _____ Email: _____

Location of work: Is this location a manufactured home park? YES, NO

Tax ID # _____ - _____ - _____
Address: _____

_____, Virginia
City Zip

Description of Unit:

Manufacturer: _____

Beds _____ Baths _____

Singlewide Doublewide Other

Overall Dimension: _____ X _____ Year of Manufacture: _____

Installer's Name: _____
Address: _____

City State Zip

License Number: _____

Phone: () _____

*****See minimum information requirements on back of this page.*****

Manufactured (Double or Single Wide) Home Required Information

Two copies of the following are required to accompany the completed application

- | | | |
|---|-----------------------------------|------------------------------|
| - Zoning Permit | <input type="checkbox"/> Provided | <input type="checkbox"/> N/A |
| - Site Plan ⁽¹⁾ | <input type="checkbox"/> Provided | <input type="checkbox"/> N/A |
| - Private Sewage Disposal Permit ⁽¹⁾ | <input type="checkbox"/> Provided | <input type="checkbox"/> N/A |
| - Water &/or Sewer Tap Fee Receipts ⁽¹⁾ | <input type="checkbox"/> Provided | <input type="checkbox"/> N/A |
| - Skirting Detail | <input type="checkbox"/> Provided | <input type="checkbox"/> N/A |
| - Construction Details for Decks & Porches ⁽³⁾ | <input type="checkbox"/> Provided | <input type="checkbox"/> N/A |

Set-up / Installation Manual with, but not limited to the following

- | | | |
|---|-----------------------------------|------------------------------|
| - Footing Detail ⁽¹⁾⁽²⁾ | <input type="checkbox"/> Provided | <input type="checkbox"/> N/A |
| - Foundation Plan ⁽²⁾ | <input type="checkbox"/> Provided | <input type="checkbox"/> N/A |
| - Anchorage Detail ⁽²⁾ | <input type="checkbox"/> Provided | <input type="checkbox"/> N/A |
| - Marriage Wall / Connection Details ⁽²⁾ | <input type="checkbox"/> Provided | <input type="checkbox"/> N/A |

I _____ hereby certify all documents indicated above are included with this application. I understand that these documents need to be on the job site when calling for an inspection or I will be assessed a \$125 re-inspection fee that shall be paid prior to any re-inspection being performed.

Signature: _____ Date: _____

NOTES:

- (1) May not required in Manufactured Home Park
- (2) For used units where the required information is nor available or cannot be provided by the manufacturer, a design by a Virginia licensed engineer will be required.
- (3) See "Typical Deck Details" hand-out