

TOWNSHIP OF WEST DEPTFORD COMMITTEE MEETING MINUTES
400 CROWN POINT ROAD, WEST DEPTFORD, NJ 08086
November 7, 2018 7:00 P.M.

1. A. The November 7, 2018 West Deptford Township Committee Meeting ~~was called~~ to order by Lee Ann DeHart, RMC.

Adequate notice of this meeting has been given by notifying the South Jersey Times and the Courier Post, posting the meeting date on the official bulletin board of the Township, and filing written notice with the Township Clerk on January 04, 2018 and September 24th, 2018.

B. PLEDGE OF ALLEGIANCE AND PRAYER were recited.

C. ROLL CALL: Ms. Kerr, Deputy Mayor Mehaffey, Mr. Reid, Mr. Robinson and Mayor DiCarlo were in attendance for this meeting.

2. A. TOWNSHIP CLERK CORRESPONDENCE:

NJ State Firemen's Association Membership Application Josh N. Bailey, Dante J. Tejada and Alyssa N. Matthews - Verga Fire Company

Application for Raffle License for the April Holmes Foundation for December 8, 2018

Motion for the approval of actionable items and acceptance of the correspondence was made by Deputy Mayor Mehaffey seconded by Mr. Reid and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

B. APPROVAL OF PREVIOUS WEST DEPTFORD TOWNSHIP COMMITTEE MEETING MINUTES:

Motion to approve the October 17, 2018 Township Committee minutes and the October 17, 2018 Closed Session minutes made by Deputy Mayor Mehaffey seconded by Mr. Reid and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

3. Resolutions

A. PUBLIC SAFETY

Chief Sam DiSimone was given the floor, Chief DiSimone spoke about the need of Class III Officers and gave Mr. Kraemer's background in law enforcement.

Deputy Mayor Mehaffey motioned to authorize the appointment of Class III Officer, seconded by Mr. Reid and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

**#2018-285 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD TOWNSHIP AUTHORIZING THE
APPOINTMENT OF SPECIAL LAW ENFORCEMENT OFFICER CLASS III FOR THE YEAR 2018**

TOWNSHIP OF WEST DEPTFORD COMMITTEE MEETING MINUTES
400 CROWN POINT ROAD, WEST DEPTFORD, NJ 08086
November 7, 2018 7:00 P.M.

At this time Mayor DiCarlo sworn Mr. Kraemer in as a Class III Officer in the company of Mr. Kraemer's family.

4. OPEN MEETING TO THE PUBLIC FOR AGENDA ITEMS ONLY:

Motion to open the meeting to the public for agenda items only made by Deputy Mayor Mehaffey. Mr. Reid seconded his motion and the motion was approved by the entire Committee. As no one chose to address the Committee, Deputy Mayor Mehaffey motioned to close the meeting to the public, Mr. Robinson seconded and his motion carried unanimously.

5. SPECIAL PRESENTATIONS AND REPORTS:

A. Proclamations – No Proclamations were presented.

B. ENGINEER'S REPORT: Mr. Edwin Steck, No Comment

C. SOLICITOR'S REPORT: Mr. Timothy Scaffidi, No Comment

D. ADMINISTRATOR'S REPORT: Ms. Lee Ann DeHart, typo on the Salary Ordinance, Mr. Scaffidi noted that when the ordinance is presented for adoption, the change can be noted as well.

E. TREASURER'S REPORT: Mr. Mike Kwasizur, CMFO, submitted the Best Practices Worksheet for Cy2018/SFY2019 to the Township Committee and noted West Deptford scored about 90%. The September 30, 2018 Treasurer's Report was submitted as well.

6. COMMITTEE REPORTS:

A. Mayor DiCarlo - Administration/Finance, financial reports were submitted for review and noted that due to the holiday meeting schedule we would have two meetings in two weeks. Ms. DeHart spoke to Department Heads and everyone was in agreement, that cancelling the December 5th meeting would not be a problem and a discussion followed. Mr. Reid motioned to cancel December 5th meeting, Deputy Mayor Mehaffey seconded and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

Mayor DiCarlo also asked Ms. DeHart to check everyone's schedule and to start scheduling Budget Meetings.

B. Deputy Mayor Mehaffey - Public Safety, Congratulated Mayor DiCarlo on the election win and asked Chief DiSimone about the Tow Ordinance.

Chief Samuel DiSimone, noted the Tow Ordinance was reviewed.

C. Committeewoman Kerr - Buildings, Grounds & Recreation – Congratulated Mayor DiCarlo as well and noted Project Thanksgiving at RiverWinds to benefit Ronald McDonald House of South Jersey and New Jersey Veteran's haven and Operation Blessing will be starting soon.

Tyler Rost, Events and Communications Coordinator, No Comment

TOWNSHIP OF WEST DEPTFORD COMMITTEE MEETING MINUTES
400 CROWN POINT ROAD, WEST DEPTFORD, NJ 08086
November 7, 2018 7:00 P.M.

D. Committeeman Reid – Utilities – Congratulated the Mayor, update on the tagging of hydrants. Mayor DiCarlo asked about the next stage of the WQAA, Mr. Steck responded.
Keith Lamb, Acting Water Sewer Superintendent, No Comment

E. Committeeman Robinson - Public Works – Congratulated Mayor DiCarlo, Lancing Avenue update, and leaf collection signs will be posted and the Township website will show where the trucks are in town. Mayor DiCarlo mentioned the improvements to the Municipal Building and thanked everyone for their efforts.
Keith Lamb, Acting Public Works Manager, No Comment

7. Ordinances

Mr. Robinson motioned to open the meeting for the public hearing on Ordinance #2018-16 Salary Ordinance, seconded by Deputy Mayor Mehaffey and approved unanimously. As no one chose to address the Committee, Mr. Robinson motioned to close the public hearing, seconded by Deputy Mayor Mehaffey and approved by the entire Committee. Mr. Scaffidi noted that when the motion is made to adopt, it should be stated the salary should be changed to correct the typo. Mr. Robinson motioned to adopt Ordinance #2018-16 with change, and Deputy Mayor Mehaffey seconded. Mr. Reid asked for clarification on the job title Mayor DiCarlo responded and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

#2018-16 AN ORDINANCE PROVIDING FOR THE 2018 SALARIES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF WEST DEPTFORD, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

8. Resolutions

A. ADMINISTRATION/FINANCE:

Mr. Robinson motioned to authorize Budget Appropriation transfers, seconded by Deputy Mayor Mehaffey and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

#2018-286 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING BUDGET APPROPRIATION TRANSFERS DURING THE LAST TWO MONTHS OF THE FISCAL YEAR FOR THE TOWNSHIP OF WEST DEPTFORD, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY

Mr. Robinson motioned to authorize the Bill List for November 7, 2018, seconded by Deputy Mayor Mehaffey and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y, Abstention for items pertaining to Comcast as an employee

#2018-287 BILL LIST

TOWNSHIP OF WEST DEPTFORD COMMITTEE MEETING MINUTES
400 CROWN POINT ROAD, WEST DEPTFORD, NJ 08086
November 7, 2018 7:00 P.M.

Mr. Robinson motioned to authorize the release of Performance Bond and posting of a Maintenance Bond, seconded by Deputy Mayor Mehaffey and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

#2018-288 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE RELEASE OF PERFORMANCE BOND NO. 1153348 IN THE AMOUNT OF \$2,875,955.10 FOR SITE IMPROVEMENTS AT THE WEST DEPTFORD DISTRIBUTION CENTER UPON THE POSTING OF A MAINTENANCE BOND IN THE AMOUNT OF \$1,454,562.00

Mr. Robinson motioned to authorize the cancelling of tax overpayments or delinquent amounts less than \$10.00, seconded by Deputy Mayor Mehaffey and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

#2018-289 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE CANCELLATION OF TAX OVERPAYMENTS OR DELINQUENT AMOUNTS LESS THAN \$10.00

B. PUBLIC SAFETY:

Deputy Mayor Mehaffey motioned to approving Tow Operators for West Deptford Township, seconded by Ms. Kerr and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

#2018-290 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD APPROVING TOW OPERATORS FOR THE TOWNSHIP FROM OCTOBER 1, 2018 TO SEPTEMBER 30, 2021 (RIEHL'S TOWING AND MARIO'S AUTO & TRUCK REPAIR, L.L.C. NUN PRO TUNC

C. BUILDINGS, GROUNDS & RECREATION:

Ms. Kerr motioned to authorize the refund of fees for RiverWinds Community Center, seconded by Deputy Mayor Mehaffey and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

#2018-291 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE REFUND OF VARIOUS FEES FOR RIVERWINDS COMMUNITY CENTER

TOWNSHIP OF WEST DEPTFORD COMMITTEE MEETING MINUTES
400 CROWN POINT ROAD, WEST DEPTFORD, NJ 08086
November 7, 2018 7:00 P.M.

D. UTILITIES:

Mr. Reid motioned to authorize and approve the Endorsement of the Sewer Connection Application for Westwood Golf Club, Mr. Robinson seconded. The vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	A – Abstain as an employee of Maser Engineering
Mr. Robinson	Y
Mayor DiCarlo	Y

#2018-292 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING AND APPROVING THE ENDORSEMENT OF THE SEWER CONNECTION APPLICATION SUBMITTED BY WESTWOOD GOLF CLUB

Mr. Reid motioned to authorize the removal of water and sewer charges, seconded by Mr. Robinson and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

#2018-293 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE REMOVAL OF WATER AND SEWER CHARGES

Mr. Reid motioned to authorize the execution of a Site Access Agreements for the purpose of connecting to public water system and sealing potable wells, seconded by Mr. Robinson. The vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

#2018-294 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING EXECUTION OF SITE ACCESS AGREEMENTS TO ALLOW THE TOWNSHIP ENGINEER AND/OR CONTRACTORS TO ACCESS PROPERTIES WITHIN THE TOWNSHIP OF WEST DEPTFORD WITH POTABLE WELLS FOR THE PURPOSE OF CONNECTING THOSE PROPERTIES TO THE PUBLIC WATER SYSTEM AND SEALING THE POTABLE WELLS(S)

E. PUBLIC WORKS:

No Resolutions were presented.

8. OLD BUSINESS: Mr. Reid thank Tyler Rost for his work on getting everyone to have the same style of signatures in emails. This has been something he has been requesting the last couple of years and is happy to see it finally completed. Mayor DiCarlo noted the cat trapping will start soon and a discussion followed.

9. NEW BUSINESS: Mr. Reid was at Field of Dreams and it looks great and wanted to thank everyone on their efforts. Deputy Mayor Mehaffey noted Chief DiSimone’s last day is December 3rd.

10. OPEN MEETING TO THE PUBLIC - Deputy Mayor Mehaffey motioned to open the meeting to the public, Mr. Reid seconded his motion and was approved by the entire Committee. As no one else chose to address the

TOWNSHIP OF WEST DEPTFORD COMMITTEE MEETING MINUTES
400 CROWN POINT ROAD, WEST DEPTFORD, NJ 08086
November 7, 2018 7:00 P.M.

Committee, Deputy Mayor Mehaffey motioned to close the meeting to the public, Mr. Reid seconded, and his motion carried unanimously.

11. ADJOURNMENT:

Deputy Mayor Mehaffey motioned to adjourn, Mr. Robinson seconded, and the motion carried unanimously.

Respectfully Submitted,

Lee Ann DeHart, RMC