

**TOWNSHIP OF WEST DEPTFORD COMMITTEE MEETING MINUTES**  
**400 CROWN POINT ROAD, WEST DEPTFORD, NJ 08086**  
**August 1, 2018 7:30 P.M.**

**1. A.** The August 1, 2018 West Deptford Township Committee Meeting was called to order by Lee Ann DeHart, RMC.

Adequate notice of this meeting has been given by notifying the South Jersey Times and the Courier Post, posting the meeting date on the official bulletin board of the Township, and filing written notice with the Township Clerk on January 04, 2018.

**B. PLEDGE OF ALLEGIANCE AND PRAYER** were recited.

**C. ROLL CALL:** Ms. Kerr, Deputy Mayor Mehaffey, Mr. Reid, and Mr. Robinson were in attendance for this meeting, Mayor DiCarlo was absent.

**2. A. TOWNSHIP CLERK CORRESPONDENCE:**

Application for Special Event Permit, RiverWinds RJM, LLC, September 13, 2018

Motion for the approval of actionable items and acceptance of the correspondence was made by Mr. Reid, seconded by Mr. Robinson and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	A

**B. APPROVAL OF PREVIOUS WEST DEPTFORD TOWNSHIP COMMITTEE MEETING MINUTES:**

Motion to approve the July 18, 2018 Township Committee meeting minutes and the July 18, 2018 Closed Session minutes made by Mr. Reid seconded, by Mr. Robinson and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	A

**3. OPEN MEETING TO THE PUBLIC FOR AGENDA ITEMS ONLY:**

Motion to open the meeting to the public for agenda items only made by Mr. Reid, Mr. Robinson seconded his motion and the motion was approved by the entire Committee. As no one chose to address the Committee, Mr. Reid motioned to close the meeting to the public, Mr. Robinson seconded and his motion carried unanimously.

**4. SPECIAL PRESENTATIONS AND REPORTS:**

**A. Proclamations –** No Proclamations Presented

**B. ENGINEER'S REPORT:** Mr. Doug White, of T&M Engineers noted that the bid for Pump Station 4 and 6 would be opened on August 2<sup>nd</sup>.

**C. SOLICITOR'S REPORT:** Mr. Timothy Scaffidi, No Comment

**D. ADMINISTRATOR'S REPORT:** Mr. Lyman Barnes, No Comment

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**E. TREASURER'S REPORT:** Ms. Christine Greenwood, CMFO, submitted the June 30, 2018 Treasurer's Report, informed the Committee that the tax bills were mailed and the due date will be August 31<sup>st</sup>, stated she received notice from the State of the Homestead rebates and the 2018-2019 calendars are in.

**5. COMMITTEE REPORTS:**

**A. Mayor DiCarlo - Administration/Finance,** Mr. Robinson informed the Committee that the financial reports were submitted for review.

**B. Deputy Mayor Mehaffey - Public Safety,** No Comment  
Chief Samuel DiSimone, National Night Out is Tuesday and there will be a dunk tank.

**C. Committeewoman Kerr - Buildings, Grounds & Recreation** – Miss West Deptford pageant is next Wednesday, last concert is August 10<sup>th</sup> and the band is Eleven Eleven, Ice cream Social and Movies in the Park - CoCo, is on August 15<sup>th</sup> at RiverWinds.  
Tyler Rost, Events and Communications Coordinator, No Comment

**D. Committeeman Reid – Utilities** –, No Comment  
Keith Lamb, Acting Water Sewer Superintendent, No Comment

**E. Committeeman Robinson - Public Works,** No Comment  
Keith Lamb, Acting Public Works Manager, No Comment

**6. Ordinances**

Mr. Reid motioned to amend Chapter 163, Water - Ordinance #2018-14, Mr. Robinson seconded. This is the first reading, the public hearing and adoption are scheduled for September 5, 2018. The vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	A

**#2018-14 AN ORDINANCE OF THE TOWNSHIP OF WEST DEPTFORD AMENDING CHAPTER 163, WATER BY ESTABLISHING A PILOT WATER METER REPLACEMENT PROJECT IN THE TOWNSHIP OF WEST DEPTFORD**

**7. Resolutions**

**A. ADMINISTRATION/FINANCE:**

Mr. Robinson motioned to authorize the Bill List for August 1<sup>st</sup>, 2018, seconded by Ms. Kerr and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	A

**#2018-201 BILL LIST**

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Mr. Robinson motioned to authorize extending the due dates for taxes, seconded by Ms. Kerr and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	A

**#2018-202 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD EXTENDING THE DUE DATE FOR TAXES PER STATE STATUTE N.J.S.A. 54:4-66**

Mr. Robinson motioned to adopt Regulations of PL 2016, Ch29-Electonic Funds Transfer and Vender Certification, seconded by Ms. Kerr and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	A

**#2018-203 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE TOWNSHIP OF WEST DEPTFORD TO ADOPT THE REGULATIONS OF PL 2016, CH29-ELECTRONIC FUNDS TRANSFER AND VENDOR CERTIFICATIONS (NJAC 5:30-9A.6)**

**B. PUBLIC SAFETY:**

Ms. Kerr motioned to approve the 2017 LOSAP Program Certified List of members, seconded by Mr. Robinson and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	A

**#2018-204 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD TO APPROVE THE 2017 LOSAP PROGRAM CERTIFIED LIST OF ELIGIBLE VOLUNTEER MEMBERS**

**C. BUILDINGS, GROUNDS & RECREATION:**

No Resolution Presented

**D. UTILITIES:**

Mr. Reid motioned to authorize removal of water and sewer charges, Mr. Robinson seconded. The vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	A

**#2018-205 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE REMOVAL OF WATER AND SEWER CHARGES**

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Mr. Reid motioned to award a contract for cold water meters to RIO Supply, Inc., seconded by Mr. Robinson The vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	A

**#2018-206 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AWARDING A CONTRACT FOR THE PURCHASE AND DELIVERY OF COLD WATER METERS FOR THE TOWNSHIP OF WEST DEPTFORD (RIO SUPPLY, INC.)**

**E. PUBLIC WORKS:**

Mr. Robinson motioned to award contract for Harker Avenue and 2 Biscayne Blvd, Slip-lining for Storm Water Piping, seconded by Mr. Reid. The vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	A

**#2018-207 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AWARDING CONTRACT FOR THE HARKER AVENUE AND 2 BISCAYNE BLVD. SLIP-LINING OF CORRUGATED METAL STORM WATER PIPING PROJECT (COMPASS CONSTRUCTION, INC.) NUN PRO TUNC**

**8. OLD BUSINESS: None**

**9. NEW BUSINESS: None**

**10. OPEN MEETING TO THE PUBLIC** – Mr. Reid motioned to open the meeting to the public, Mr. Robinson seconded his motion and was approved by the entire Committee. Mr. Douglas, 1762 Crown Point Road, requested his new rental fee for the Willow Woods Mobile Home Park and voiced his concerns regarding ancillary fees being charged by the Mobile Home Park. Mr. Barnes explained what the Township had jurisdiction over and what the Mobile Home Park has jurisdiction over. Mr. Scaffidi reiterated Mr. Barnes’ statement. Miriam Reichenbach, Hillside Road, asked for contributions to the West Deptford Free Public Library from the Elected Officials to help cover the costs of items that cannot be covered by the Library’s budget. As no one else chose to address the Committee, Mr. Robinson motioned to close the meeting to the public, Mr. Reid seconded, and his motion carried unanimously.

**11. ADJOURNMENT:**

Mr. Reid motioned to adjourn, Mr. Robinson seconded, and the motion carried unanimously.

Respectfully Submitted,

Lee Ann DeHart, RMC