

TOWNSHIP OF WEST DEPTFORD COMMITTEE MEETING MINUTES
400 CROWN POINT ROAD, WEST DEPTFORD, NJ 08086
September 20, 2017 7:30 P.M.

1. A. The September 20, 2017 West Deptford Township Committee Meeting was called to order by Lee Ann DeHart, RMC.

Adequate notice of this meeting has been given by notifying the South Jersey Times and the Courier Post, posting the meeting date on the official bulletin board of the Township, and filing written notice with the Township Clerk on January 05, 2017.

B. PLEDGE OF ALLEGIANCE AND PRAYER were recited.

C. ROLL CALL: Ms. Kerr, Deputy Mayor Mehaffey, Mr. Reid, Mr. Robinson and Mayor DiCarlo were in attendance for this meeting.

2. A. TOWNSHIP CLERK CORRESPONDENCE:

- N.J. State Firemen's Association Membership Application, Bryan P. Eveland

Motion for the approval of actionable items and acceptance of the correspondence was made by Deputy Mayor Mehaffey, seconded by Mr. Reid and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

B. APPROVAL OF PREVIOUS WEST DEPTFORD TOWNSHIP COMMITTEE MEETING MINUTES:

Motion to approve the September 6th Township Committee minutes made by Deputy Mayor Mehaffey seconded by Mr. Reid and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

3. OPEN MEETING TO THE PUBLIC FOR AGENDA ITEMS ONLY:

Motion to open the meeting to the public for agenda items only made by Deputy Mayor Mehaffey, Mr. Reid seconded his motion and the motion was approved by the entire Committee. As no one chose to address the Committee, Deputy Mayor Mehaffey motioned to close the meeting to the public, Mr. Reid seconded and his motion carried unanimously.

4. SPECIAL PRESENTATIONS AND REPORTS:

A. Proclamations:

Mayor DiCarlo presented the Proclamation to Connor Stephen DeMareo for attaining the rank of Eagle Scout and Committee members thanked him for his hard work and dedication to the project. Mayor DiCarlo also recommended everyone visit the site to see what a fantastic job Connor had done. Deputy Mayor Mehaffey motioned to accept the Proclamation, Mr. Robinson seconded, and the motion was approved by the entire Committee.

#2017-274 CONGRATULATING CONNOR STEPHEN DEMAREO ON ATTAINING THE RANK OF EAGLE SCOUT

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Mr. DeMareo thanked the Committee, and his family and friends for the help and support they gave him to complete this project.

Although Mr. Holmes was not present at the meeting, Mayor DiCarlo spoke about Mr. Holmes and his work with the Township. Mr. Reid made a motion to accept the Proclamation and was seconded by Mr. Robinson. The motion was approved by the entire Committee.

#2017-275 CONGRATULATING ELMER BUSTER HOLMES ON HIS RETIREMENT

Mayor DiCarlo read the Proclamation Supporting October as Breast Cancer Awareness Month. A motion to accept the Proclamation was made by Ms. Kerr, seconded by Deputy Mayor Mehaffey and approved by the entire Committee.

#2017-276 SUPPORTING OCTOBER AS BREAST CANCER AWARENESS MONTH

B. ENGINEER'S REPORT: Mr. Edwin Steck, submitted the September 14th Engineers Report.

TOWNSHIP OF WEST DEPTFORD ENGINEER'S REPORT
SEPTEMBER 14, 2017

Water and Sewer Issues:

Kings Highway Water Repair:

All field work is complete. WDT placed the line back in service on August 8th.

We are working with the contractor to finalize his payment request.

We sent a letter and the As-built Plan to the Gloucester County Highway Department to document the completed work and persuade them that the work and restoration resolves any stability issues.

Westwood Court/Queen Street Sanitary Sewer:

No Change - We have recommended that the section of sewer line crossing the stream be removed and replaced with a new pump station and force-main following the same general path but installed in more substantial conformance with NJDEP regulations.

We have prepared an NJEIT funding application to facilitate the permanent replacement of this old gravity pipe line with a pump station and force main.

This project has been scheduled to be implemented in 2018 utilizing NJEIT Financing Program. During 2017, the pipe and manholes will be inspected and monitored for any changes.

Connection of Private Wells to Water System

No Change - The Phase 2 contractor has completed all work. Change Orders and Payments have been approved. We are working with the NJDEP to finalize payment issues.

The list of properties with private wells that are to be connected to the municipal water system currently stands at 21 properties. (Officially 16 properties are listed on the State Contract). One new property was added on Jessup Road. These are wells which the NJDEP will fund based on the 10 PPT limits for PFNA's.

The Solicitor has been pursuing access agreements from these property owners to facilitate our inspection and survey of the work areas. The Phase 1 group was the three (3) properties on Clement Drive. The Phase 2 group will connect (6) properties and the Phase 3 group would have (7) properties. The Phase 3 group will require more extensive design and permitting (County and State road opening permits).

We will continue to coordinate with the Township Solicitor to obtain agreements to access all of the properties so that we can complete the design, permitting, and construction on the properties.

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PHASE 1 (Clement Drive)

No Change - The contract for these three properties was awarded to Neri Construction.

We are working with the NJDEP on the second reimbursement payment for Phase 1 engineering, legal, and construction costs. A third Change Order to obtain additional credit back from the Contractor is needed to resolve a funding issue related to savings from the use of plastic pipe versus copper pipe for laterals within the properties. The third and final payment to Neri will also release the Retainage as they have provided the necessary Maintenance Bond, Release of Liens, and other close out documentation.

PHASE 2

No Change - Phase 2 consisting of the following 5 properties in the base bid plus one more property as an Alternate Bid item was awarded at the September 7th meeting to Neri Construction. Based on available Township funding, the Township will be limited to an award of \$169,730.00 for the base Bid plus one alternate. The NJDEP delayed their approval of the contract until they resolved the scope of work and their funding issues.

A Pre-Construction meeting was held on March 29th. Construction began the week of April 24th and is schedule to be completed within 30 days.

A Change Order #1 for a Credit to the Township related to savings from the use of plastic pipe versus copper pipe for laterals within the properties and Payment #1 are pending Committee approval. Change Order #2 will provide for two additional valves on the lines between two houses at the 951-953 Kings Highway property. It also reduces several line items for asbuilt quantities. The value of that Change Order is a net credit of \$11,301.95 all work is now complete. Payments #1 and #2 are submitted for approval as follows:

Payment #1 \$83,415.15

Payment #2 \$61,460.70

Work completed in Phase 2:

1822 Second Street (Dameika) B 4, L4

1024 Kings Highway (Phifer) B357, L4.04

1018 Kings Highway (Phifer) B357, L4.01

1030 Kings Highway (Phifer) B357, L4

1062 Kings Highway (Clarke-estate of Mary Feo) B357.03. L8

Alternate #1: 951 Kings Highway (Buch) B351, 8

Work shifted to Phase 3:

Alternate: 963 Kings Highway (Martin) B351, 8.03

Alternate: 965Kings Highway (Minix) B351, 8.01

Alternate: 1043 Kings Highway (Amey) B350.03, 45

PHASE 3

No Change - This work cannot be advertised until the NJDEP approves the scope of work, issues a Change Order to fund the work, and approves the bidding. We have requested these approvals from the NJDEP and they are reviewing our request. - Phase 3 would consist of seven properties from the original list. This would consist of three (3) unawarded alternates from Phase 2 plus the remaining four (4) properties. An additional seven properties have also been discussed for inclusion if the NJDEP is willing to do so. The Township will need to also have funding of the project in place. The costs could be \$450,000 for the first seven properties and an additional \$200,000 for the next seven properties (total of \$650,000) including construction, engineering, legal, inspection, and permit costs.

FUTURE PHASES

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No Change - On July 25th the NJDEP sent the Township a new list of 41 properties that may need to be hooked up to the system under “future” phases and NJDEP Change Orders. These are beyond the original 16 contracted properties.

Some of these 41 properties were already contemplated by the Township for connections and others were new to the list. We are working with the Township to review that list and also to indicate to the NJDEP additional locations that may need to be added.

Water and Sewer Mapping:

No Change - We have provided laminated copies of the existing water and sewer maps for placement in the field trucks and department use. We have prepared an updated single page map of the Township’s water and sewer infrastructure systems. The map is colorized and indexed for easier use. The map will also be used for the Township’s NJ Environmental Infrastructure Trust Loan Applications.

We are proceeding with the Water System mapping for use in a computer water system model. We have completed the pipe input for over 1000 pipe segments and we have coordinated with the Water Department and have now input the basic system operational parameters including water tanks, pumps, and well equipment.

Warren Street I/I Investigation

No Change - After meeting with the Administrator, T&M will focus on first mapping the sanitary sewer system in the Warren Street catchment area, then develop a model to further investigate the possible sources of I/I in the area, once the mapping of the area is complete. Our investigation will consider options for measuring flows at strategic locations to determine the scope of potential infiltration areas and attempt to isolate those areas for further investigation.

Red Bank and Queen Street Pump Stations:

In December 2015, we were notified that the funding application was assigned to technical reviewers and we responded to their requests for additional information. The NJDEP has issued Administrative Completeness letters (dated March 29th) for both pump station applications as a first step in their review process. Technical Review and approval of the TWA applications was completed and approval letters are dated June 1, 2016. A decision on the funding application should also occur within the next few months. The NJEIT has requested some informational updates from us on other permitting tasks and a minor information request on flooding elevations. We have provided the appropriate responses.

A contractor Pre-Bid meeting was also held on March 9th. Bids were received on April 13, 2017 at 11:30 AM in the Township Building. The Bids have been rejected by the Township Committee due to high prices. The NJDEP is required to approve the rejection of bids and we await their final letter confirming their verbal approval.

The rebid and new bid documents will need to be re-approved by the NJDEP before we advertise again. The updated and revised documents were sent to the NJDEP for review and approval to bid. The NJDEP is requiring that Pump Station #6 obtain an Amended TWA permit due to changes in the configuration of the pump station. The application has been submitted for review and the NJDEP has requested a \$500 review fee to process the application. The \$500 review fee will be submitted separately. Upon receipt of the amendment approval the project will be re-advertised for bids.

Water Meter Replacement Specifications:

No Change - We will provide technical assistance to the Township regarding the re-advertisement of the water meter specifications on an as needed basis. The project will be registered with the NJEIT Financing Program and an application will be submitted. The project will be implemented with NJEIT funds.

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Well No. 5 Improvements:

ENRC submitted their construction schedule and their Insurance certificate. Soil Erosion Controls were installed and the new chlorine contact tank was delivered and unloaded on-site. The temporary fence was installed and the tank is stored within the fenced area. A new chlorine contact tank location was proposed by ENRC and is being discussed between T&M, ENRC and WDT Water & Sewer. The proposed location will avoid having to disconnect or de-energize the power service line serving the pump station during the excavation and installation for the new tank.

Well #3 and # 8

This project has been placed on temporary hold, pending the availability of financing to fund project costs which would include design of a treatment process, through a grant or alternative financing for PFNA removal. Test results from the September sampling event has revealed a drop in PFNA levels below NJDEP Guidelines for both wells 3 and 8.

The November sampling event results indicated results for well #3 are back at past levels, which is above current NJDEP guidelines. The results for well #8 also increased from September results, and above current NJDEP guidelines.

Sampling of all Municipal wells were completed on May 3rd. Results have been reported and distributed. Results indicate that the PFNA levels are above NJDEP Guidelines for raw water from well 3. All other wells and distribution system results are below current guidelines, including well 8. Well 8 had results above guidelines for 4 consecutive quarters between October 2015 and May 2016. However, the last 4 quarters have been below NJDEP proposed guidelines of 13 ppt.

All wells were sampled on August 2nd and results are expected within the next week. Upon review of the test results we will provide a summary report and a recommendation to invite a pilot study.

NJDEP has announced that they will be making the current PFNA's guideline limits a standard. The proposed limit will be 13 parts per trillion (ppt.), which is slightly above the current guideline of 10 ppt.

The standard will not be fully adopted until sometime in 2018, since the process will take between 12 to 18 months.

Testing for 1.4 Dioxane also continues with the last sampling event taken on August 2nd. Test results are pending and a review report will be prepared once the lab results are received.

2 Million Gallon Jessup Rd Water Storage Tank

No Change - An evaluation of the exterior and interior of the Jessup Road Tank was performed by T&M's subcontractor, Mumford-Bjorkman Associates (MBA) on January 6, 2016.

A report of the findings of the evaluation has been prepared by MBA, which identifies a list of recommended tank maintenance items and their associated probable cost.

The Planning Document has been finalized and has been submitted to NJEIT to place the project into the queue.

Water Allocation Permit Renewal

A draft Water Allocation Permit was issued by the NJDEP on July 7th. T&M was informed by Mr. Ovidiu Petriman from the NJDEP that the final permit will be issued effective October 1, 2017. As a result of the Administrative Agreement between the NJDEP and the Delaware River Basin Commission (DRBC), a separate DRBC Docket is no longer required; however, the Township will be subject to annual DRBC monitoring and coordination fees, which will be invoiced by the DRBC beginning in early 2018 for the amount of \$658.00.

ROAD PROJECTS:

NJDOT 2015 GRANT - Sterling Road Improvements

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T&M and WDT prepared the close-out submission package to NJDOT for release of the final 25% of the grant. Additional documentation was requested by NJDOT and was submitted by T&M. The final payment of \$65,885 was received by the Township last month.

Harker Ave. Storm Sewer

Neri Construction mobilized to Harker Ave. and fixed the three-foot section of curled-in CMP bottom beyond the last HDPE pipe installed. It was necessary to re-excavate but on a smaller area. WDT can proceed with the full length CIPP liner installation and T&M advised PPM to schedule the work. PPM schedule is pending.

T&M discovered a new sink hole following erosion from the larger CMP crossing Harker Ave. This area needs attention and should be considered for additional lining.

North Roosevelt Ave (Grant to Riverview) and Riverview (Roosevelt to Middlesex)

Gerald A. Barrett, LLC mobilized to the site and is presently completing the concrete curb, ramps and driveways work of the project. T&M is performing construction observation of the ongoing work and measuring quantities for payment. The project is expected to be completed as scheduled.

T&M issued a Notice to Proceed letter to Gerald A. Barrett, LLC effective August 14, 2017. T&M reviewed and approved all the material submittals. The project is expected to start as scheduled.

The payment voucher was submitted for the initial grant reimbursement from NOT on June 30th.

A pre-construction meeting was held on May 30. The Contractor informed that they anticipated to start construction by August 14. Material submittals were provided and T&M reviewed them.

T&M approached the Contractor to explore the possibility to schedule the start of work at an earlier date but no positive results were obtained from this action. The Notice to Proceed (NTP) letter will be sent with an August 14 NTP date.

Municipal Aid Applications

After receiving notification on June 14th that the original grant application to fund Lancing Road improvements would not be funded, we prepared a revised application. A new application to DOT's Local Aid Infrastructure Fund (LAIF) was submitted on June 30th. This revised application reduced the scope of the project to Lancing Road from Meadowcroft Road to Chetwood Court. DOT's LAIF program is discretionary funding based on need and availability of funds. We will keep the Township informed as we receive news from DOT.

Applications for the 2018 Program are due on October 6th. We recommend that Lancing Road be submitted for consideration. We will be meeting with the Administrator to confirm the candidate road for this year's application.

Community Development Block Grant

No Change - T&M prepared and submitted the grant application to Gloucester County Planning Department on May 11, 2017. The application includes the same scope as applied for last year, including: ADA curb ramps and resurfacing of Dubois Avenue from Harker Avenue to Oakview School.

The County usually makes award notices in September. We will notify the Township if we receive any information from the County.

RIVERWINDS:

RiverWinds-Pool Areas – Exterior Roof/Soffit/Fascia and Interior Items

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We are proceeding with finalizing the bid documents for the Pool Area Exterior, including replacement of the metal roofing, insulation, and vapor barrier and we plan to complete these documents ready for Advertisement The week of September 25th. We will forward the bid plans to the township for review prior to advertisement. Interior Improvements for the Pool Area will be included in a future bid package.

RiverWinds Redevelopment Area

The approval Service Area Amendment for RiverWinds has been approved and distributed. We are receiving files and provided documents in our files that will assist the redeveloper with their design. As a follow-up to the May 31st meeting, we have provided environmental and stormwater reports. We have provided information on the sanitary sewer system and available mapping; and met with the redeveloper on June 22 to review all our available files that may be of interest. As a result of the meeting documents of interest were scanned and submitted to the re-developer on July 3rd.

No activity this month.

RiverWinds Concession Stand

No Change - We recently performed a building inspection and have submitted our report with recommendations. In summary, it appears the rate of settlement has slowed in the last 5 years.

Repair recommendations have been provided for the area of the restroom entry doors to eliminate tripping hazards and minimize rainwater from entering the building. We are prepared to meet with Township Officials to review and discuss the report.

RiverWinds Point

A draft Remedial Planting Plan has been prepared for review prior to the submission to NJDEP to address the latest NOV. However, all work has stopped until the requested escrow has been posted.

RiverWinds Golf Remediation:

We will continue preparation of RAR and RAO for the community center parcel. T&M is preparing a proposal to complete remediation at the remaining parcels.

The NJDEP contacted T&M regarding how to best split the parcels on the RiverWinds Property. The NJDEP suggested issuing separate Program Interest numbers for each parcel. The NJDEP also indicated that updated Preliminary Assessment and Remedial Investigation Reports would need to be submitted for each parcel. We are in the process of preparing the proposal which includes this work along with the issuance of the Response Action Outcome for each parcel.

The remediation at the golf course is complete and the Remedial Action Report (RAR) and Response Action Outcome (RAO) is complete in draft form.

We are waiting for a response from the NJDEP on how to best split the parcels so that the individual remediation documents prepared for each parcel are stand-alone documents.

Preparation has begun on the RAR and RAO for the Community Center parcel.

Historical engineering and environmental projects have been saved on a CD and sent to the developer.

RiverWinds Community Center Landscaping Improvements:

No Change - The conceptual landscape has been submitted to the township for review and comment on November 21st. We have prepared construction cost estimates for the Township's consideration.

MISCELLANEOUS PROJECTS:

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Municipal Building Roof Replacement:

We are proceeding with preparation of the bid documents ready for advertisement the week of September 25th. We will forward the bid plans to the Township for review prior to advertisement.

Municipal Building HVAC System

We are proceeding with the development of the plans and specifications. A follow up site visit was performed Tuesday, September 12, 2017 to confirm existing conditions with the proposed layout.

We anticipate being able to advertise for bid on September 29, 2017. The Bid Opening will be held on October 12, 2017 and the project will be awarded at the meeting on October 18, 2017.

Rivergate Park:

No Change - The topographic and existing conditions survey has been completed. We are currently working on the site analysis and developing a resident survey to be distributed for project input. We anticipate meeting with the Township to discuss project schedule, phasing, and requirements of the Green Acres Program.

Asbury Avenue/Sunoco Drainage:

No Change - As result of our March 13, 2015 meeting with Sunoco and their Professionals, we prepared and submitted a Stream Cleaning Plan to the NJDEP. The plan was prepared in support of the Stream Cleaning Permit application under review by the agency.

The plan addressed comment raised by Sunoco and their professionals, along with those raised by the NJDEP. Recent comment by the NJDEP includes request for the detailing of a disposal action plan for the material to be removed from the stream/ditch.

On April 10, 2017, NJDEP made an inquiry on the status of the requested information. We informed the NJDEP to keep the application in active status and would provide the information upon reaching an understanding with Sunoco.

The project has been on hold; however, a meeting was held with Sunoco and Township representatives on July 27, 2016. The purpose of the meeting was to discuss current conditions and options available to mitigate the drainage issues with the assistance of Sunoco. It was agreed to keep the lines of communications open and to monitor the areas of concern.

Site Monitoring and pumping as necessary continues by the Township.

Energy Studies

No Change - This project is on hold. Information from Energy Audit and Inventive Program have been provided to the Administrator for consideration.

Public Works Garage HVAC System

No Change - This project is on hold.

Municipal Lien Searches:

No Activity this month.

Curb and Sidewalk Waivers:

No Activity this month.

ACTIVE ESCROW PROJECTS

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Certificate of Occupancy:

No new CO inspections were made during this period.

DocuVault Delaware Valley, LLC

The request for escrow release was processed by T&M and approved by WDT. The escrow release recommendation was conditioned to the submission of an acceptable financial security of 15% of the actual cost if the improvements for a period of 2 years from the date of final acceptance.

The set aside amount of the Tri-Party Agreement is \$1,371,259.20, therefore the financial security is \$205,688.88 for a 2-year period. There is an inspection escrow reimbursement pending.

Alanric Food Distributors

No Change - Earthwork and grading are complete. Storm drainage piping and inlets are installed. All concrete curb work is complete.

Pervious asphalt was placed and seeding and mulching is completed. A CO inspection was made on August 30. A CO recommendation letter was submitted.

Park West (AKA. Huntington Green and formerly The Club)

No Change - We attended a work session on February 1st with the applicant present to review the General Development Plan. As a result of the meeting it is expected that a revised submission will be made addressing the comments provided. It is our understanding that the Applicant has made a presentation to the Planning Board on June 28th. We are prepared to review the offsite improvements once the plans are finalized.

Paradise Estates: Performance Bond No. B98809020417, \$164,940.00

Information of an agreement was received by T&M, which would avoid any further litigation. Papparone will be developing the remaining lots and will be building on them gradually. Papparone will build the sidewalks and driveways that are pending and will perform basic stormwater management basin maintenance for now. Roadway repairs will also be addressed.

Jessup Run: Performance Bond No. 105706261, \$952,434.00

All work is complete. The release of the reduced Performance Bond and requiring the Developer to post a 15% Maintenance Bond from the total original Guarantee, in the amount of \$142,865.10 was recommended by T&M and approved by WDT.

Patsy Court, Nottingham Estates – Apron, Sidewalks and Grading Inspections

No Change – No further apron and sidewalk construction have been constructed nor inspected after September 7, 2016.

AT&T Site Number NJL03726, LTE 3C WCS at the Water Tank on 3400 Jessup Road

No Change: The AT&T subcontractor completed the work.

Colonial Pipeline

T&M previously inspected the site restoration work and found it acceptable. T&M issued a recommendation for release of the performance bond.

The Farm:

No activity to report this month, the project remains on hold.

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West Deptford Distribution Center

Soil Erosion Control Measures were installed along the perimeter of the property. The general contractor, RC Andersen, LLC, completed the removal of all trees and shrubs to be demolished at this stage of the project. Equipment and personnel is being brought to the site and concrete footings of old structures were started to be excavated. Asphalt and other concrete structures are being demolished and crushed on-site for disposal. We have reviewed the water and sewer applications to NJDEP which needed Township Endorsement. We recommended endorsement of said applications with conditions. Upon satisfaction of the conditions we will provide a recommendation to the Administrator to release the documents.

Heritages

All concrete curb-work is complete. Storm sewer was installed. The water service was installed and connected. The sanitary sewer service was installed and connected. Building construction continues in progress and the Sub-Contractor placed DGA for sub-base and then completed base paving.

Projects Under Maintenance Bond

RiverWinds Pool Area HVAC Upgrades

Both air handling units continue running with operating issues. The main disconnect of AHU #13 was replaced. This should prevent future system overloads but Falasca was called for service during a recent power failure in which the disconnect tripped and WDT was billed.

A maintenance bond for the full project is in place until 5/17/2018 for an amount of \$50,000.00. Additionally, there is a Service & Maintenance Agreement in place from 11/15/2015 to 11/14/2020. Under this agreement, Falasca will maintain and replace only equipment parts that are part of the regular maintenance schedule such as belts, filters, oil, etc. The project began the five (5) year warranty/service phase on November 15, 2015 for the mechanical portions of the installation.

Road Segment Reconstruction of Maple Avenue and North Roosevelt:

No Change - The project was completed and began the 2-year maintenance period on Dec. 31, 2015.

Mr. Reid asked for an update on the RiverWinds exterior repairs. Mr. Steck stated the advertisement should be sometime next week.

C. SOLICITOR'S REPORT: Mr. Timothy Scaffidi, gave a summary of the Paradise Estate Resolution on the agenda.

D. ADMINISTRATOR'S REPORT: Mr. Lyman Barnes, No Comment

E. TREASURER'S REPORT: Ms. Lauren Sedberry, Assistant Treasurer, No Comment

5. COMMITTEE REPORTS:

A. Mayor DiCarlo - Administration/Finance - noted the Budget and Revenue Account Status reports were submitted and also mentioned there was an issue with the microphone, and the microphone would be held for anyone with a comment or question.

B. Deputy Mayor Mehaffey - Public Safety, No Comment
Chief Samuel DiSimone, No Comment

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C. Committeewoman Kerr - Buildings, Grounds & Recreation – mentioned Fun Day would be held September 23rd and a concert and fireworks would follow. The Gloucester County Flu Clinic would be held at RiverWinds on October 5th between 4pm and 6pm.

D. Committeeman Reid – Utilities – listed the updates on the Monthly Status reports for the Water/Sewer Department submitted by Mr. Lamb. It was also mentioned that hydrant flushing would begin next month, on October 10th.

Keith Lamb, Acting Water Sewer Superintendent, No Comment

E. Committeeman Robinson - Public Works – gave an update on the Brush pick-up, storm water inlets repairs, and mentioned the Public Works department would be giving away recycling cans at Fun Day. Mr. Robinson also mentioned the “Bag for Hunger” event at Shop Rite in West Deptford, listed the other participants, Chief DeSimone, Deputy Chief McKenna, Lt. Chambers and noted it was a great success.

6. ORDINANCES: No Ordinances were presented this evening

7. #2017-277 BILL LIST:

Deputy Mayor Mehaffey motioned to authorize the Bill List, seconded by Mr. Reid and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y, Abstain on an item on the Addition’s List
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y, Abstention on items pertaining to Comcast as an employee.

8. Resolutions

A. ADMINISTRATION/FINANCE:

Deputy Mayor Mehaffey motioned to authorize the cancellation, application and or refund of taxes, seconded by Ms. Kerr and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

#2017-278 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD FOR THE CANCELLATION, APPLICATION AND/OR REFUND OF TAXES

Ms. Kerr motioned to authorize a settlement agreement for Paradise Estates, seconded by Mr. Robinson and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Abstain
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

#2017-279 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING EXECUTION OF A SETTLEMENT AGREEMENT BETWEEN THE TOWNSHIP OF WEST DEPTFORD, A. ROMI COHN AND AMERICAN SOUTHERN INSURANCE COMPANY (NUNC PRO TUNC) (PARADISE ESTATES)

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B. PUBLIC SAFETY: No Resolutions presented.

C. BUILDINGS, GROUNDS & RECREATION: No Resolutions presented.

D. UTILITIES:

Mr. Reid motioned to authorizing the execution of a Professional Service Contract to provide Special Consulting Engineering services, seconded by Mr. Robinson and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

#2017-280 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE CONTRACT PURSUANT TO A FAIR AND OPEN PROCESS TO PROVIDE SPECIAL CONSULTING ENGINEERING SERVICES TO CONDUCT A COMPREHENSIVE STUDY AND EVALUATION OF THE TOWNSHIP'S WATER AND SEWER SYSTEM IN ORDER TO ASCERTAIN SYSTEM DEFICIENCIES, REQUIRED UPGRADES, CAPITAL IMPROVEMENT REQUIREMENTS AND FINANCIAL INVESTMENT REQUIREMENTS

E. PUBLIC WORKS: No Resolutions presented.

9. OLD BUSINESS:

10. NEW BUSINESS:

11. OPEN MEETING TO THE PUBLIC - Deputy Mayor Mehaffey motioned to open the meeting to the public, Mr. Reid seconded his motion and the motion was approved by the entire Committee.

As no one chose to address the Committee, Deputy Mayor Mehaffey motioned to close the meeting to the public, Mr. Reid seconded and his motion carried unanimously.

12. ADJOURNMENT:

Deputy Mayor Mehaffey made a motion to adjourn, Mr. Reid seconded and his motion carried unanimously.

Respectfully Submitted,

Lee Ann DeHart, RMC