

TOWNSHIP OF WEST DEPTFORD COMMITTEE MEETING MINUTES
400 CROWN POINT ROAD, WEST DEPTFORD, NJ 08086
September 06, 2017 7:30 P.M.

1. A. The September 06, 2017 West Deptford Township Committee Meeting was called to Order by Lee Ann DeHart, RMC.

Adequate notice of this meeting has been given by notifying the South Jersey Times and the Courier Post, posting the meeting date on the official bulletin board of the Township, and filing written notice with the Township Clerk on January 05, 2017.

B. PLEDGE OF ALLEGIANCE AND PRAYER were recited.

C. ROLL CALL: Ms. Kerr, Deputy Mayor Mehaffey, Mr. Reid, Mr. Robinson and Mayor DiCarlo were in attendance for this meeting.

2. A. TOWNSHIP CLERK CORRESPONDENCE:

- Application for a Raffle License, PTO-West Deptford High School, February 2, 2018
- Application for a Catering Permit, Gloucester County Habitat for Humanity "Doors for Hope" RiverWinds Community Center, October 28, 2017
- N.J. State Firemen's Association Membership Application, Justin J. Rieger
- Consulting Engineer Services to NJ DEP, Application for Freshwater Wetland Letter of Interpretation and Flood Hazard Area Verification
- Application for a Raffle License, The Parish of Christ Church Woodbury, at Colonial Manor Fire Hall, October 27, 2017
- Social Affair Permit, South Jersey Tourism Corporation, RiverWinds Golf and Tennis Center, September 11th, 2017

Motion for the approval of actionable items and acceptance of the correspondence was made by Deputy Mayor Mehaffey seconded by Mr. Reid and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

B. APPROVAL OF PREVIOUS WEST DEPTFORD TOWNSHIP COMMITTEE MEETING MINUTES:

Motion to approve the August 16th Township Committee minutes made by Deputy Mayor Mehaffey seconded by Mr. Reid and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

3. OPEN MEETING TO THE PUBLIC FOR AGENDA ITEMS ONLY:

Motion to open the meeting to the public for agenda items only made by Deputy Mayor Mehaffey. Mr. Reid seconded his motion and was approved by the entire Committee.

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Mr. Komczyk of Hillside Drive had questions regarding the Clerk's Correspondence, Ms. DeHart explained the correspondence was a copy of an application submitted to NJ DEP from Consulting Engineer Services for a Letter of Interpretation and Flood Hazard Area Verification and a copy of the application could be viewed in the Clerk's office. Mr. Reid explained the location of the project. As no one else chose to address the Committee, Deputy Mayor Mehaffey motioned to close the meeting to the public, Mr. Reid seconded and his motion carried unanimously.

4. SPECIAL PRESENTATIONS AND REPORTS:

A. Proclamations - No Proclamations presented.

B. ENGINEER'S REPORT: Mr. Edwin Steck, updated the Committee on the HVAC and Roof at the Municipal Building and the roof at RiverWinds Community Center. Mayor DiCarlo requested a timeframe for the projects and Mr. Steck gave an estimated timeline.

C. SOLICITOR'S REPORT: Mr. Timothy Scaffidi, No Comment

D. ADMINISTRATOR'S REPORT: Mr. Lyman Barnes, No Comment

E. TREASURER'S REPORT: Ms. Christine Greenwood, CFO, submitted the July 31, 2017 Treasurer's report and the Certification of Down Payment for Ordinance 2017-13.

5. COMMITTEE REPORTS:

A. Mayor DiCarlo - Administration/Finance – No Comment, Budget Account Status were submitted by the CFO.

B. Deputy Mayor Mehaffey - Public Safety, No Comment
Chief Samuel DiSimone, No Comment

C. Committeewoman Kerr - Buildings, Grounds & Recreation – Reminded everyone that Family Fun Day is September 23rd from 1:00 pm until 9:00 pm
Matt Moore, Acting Public Works Manager, No Comment

D. Committeeman Reid – Utilities – No Comment at this time.
Keith Lamb, Acting Water Sewer Superintendent, No Comment

E. Committeeman Robinson - Public Works – updated the Committee on the following: Street Sweeping, Brush pick-up, storm drain cleaning, sinkhole repair, River Road work being completed, speed humps are being painted, and the leaf machines are getting prepped for the leaf season.
Matt Moore, Acting Public Works Manager, No Comment

6. ORDINANCES:

Deputy Mayor Mehaffey made a motion to open the meeting to the public for comment on Bond Ordinance No. 2017-13, Mr. Reid seconded the motion and was approved by the entire Committee. As no one addressed the Committee, Deputy Mayor Mehaffey made the motion to close the public comment on the Ordinance, and was seconded by Mr. Reid and the motion was approved unanimously. Deputy Mayor Mehaffey made the motion to adopt Bond Ordinance No. 2017-13 and was seconded by Mr. Reid and the vote was as follows:

Ms. Kerr

Y

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Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

#2017-13 BOND ORDINANCE AUTHORIZING VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE TOWNSHIP OF WEST DEPTFORD, IN THE COUNTY OF GLOUCESTER, NEW JERSEY, APPROPRIATING \$3,050,890 THEREFORE AND AUTHORIZING THE ISSUANCE OF \$2,898,345 BONDS OR NOTES TO FINANCE PART OF THE COST THEREOF

This is the first reading for Ordinance #2017-14, second reading will be October 4th. Deputy Mayor Mehaffey made the motion to approve Ordinance No. 2017-14 and was seconded by Mr. Reid. The vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

#2017-14 AN ORDINANCE OF THE TOWNSHIP OF WEST DEPTFORD AMENDING CHAPTER 160, ARTICLE X, SCHEDULES, SECTION 31, SCHEDULE VIII OF THE CODE OF THE TOWNSHIP OF WEST DEPTFORD (VEHICLES AND TRAFFIC)

7. #2017-268 BILL LIST:

Deputy Mayor Mehaffey motioned to authorize the Bill List, seconded by Mr. Reid and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y, Abstention on items pertaining to Comcast as an employee.

8. Resolutions

A. ADMINISTRATION/FINANCE:

Ms. Kerr motioned to authorize the sale of surplus personal property no long needed for public use on an online auction website, seconded by Deputy Mayor Mehaffey. Mr. Reid explained the reason for the auction and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

#2017-269 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE

B. PUBLIC SAFETY: No Resolutions presented.

C. BUILDINGS, GROUNDS & RECREATION: No Resolution presented.

D. UTILITIES:

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Mr. Reid motioned to approve the contract with Neri's Construction and Rentals Inc. for the Kings Highway Waterline Repair Project, (Nunc Pro Tunc), seconded by Mr. Robinson and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

**#2017-270 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD APPROVING CONTRACT WITH NERI'S
CONSTRUCTION AND RENTALS, INC. FOR THE KINGS HIGHWAY WATERLINE REPAIR PROJECT
(NUNC PRO TUNC)**

Mr. Reid motioned to authorize Change Order #1 for the Kings Highway Waterline Repair Project which exceeds the 20% limitation, seconded by Mr. Robinson. Mr. Reid explained the problems incurred during the process of this project which caused the cost of the project to change, and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

**#2017-271 RESOLUTION OF TOWNSHIP OF WEST DEPTFORD AUTHORIZING CHANGE ORDER #1 TO NERI
CONSTRUCTION & RENTAL, INC. FOR THE KINGS HIGHWAY WATERLINE REPAIR PROJECT WHICH EXCEEDS THE
TWENTY PERCENT (20%) LIMITATION**

Mr. Reid motioned to authorize the endorsement of the NJDEP application to construct, modify, and operate public works facilities (water main extension), seconded by Mr. Robinson. Mr. Reid explained the need for us to endorse the submission of the application. The vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

**#2017-272 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE ENDORSEMENT OF THE
NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION (NJDEP) APPLICATION TO
"CONSTRUCT/MODIFY/OPERATE PUBLIC WORKS FACILITIES (WATER MAIN EXTENSION)" (WEST DEPTFORD
DISTRIBUTION CENTER)**

Mr. Reid motioned to authorize the endorsement of the NJDEP application for modifications of an approved treatment works approval, seconded by Mr. Robinson and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

**#2017-273 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE ENDORSEMENT OF THE
NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION (NJDEP) APPLICATION FOR MODIFICATION OF
AN APPROVED TREATMENT WORKS APPROVAL (WEST DEPTFORD DISTRIBUTION CENTER)**

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E. PUBLIC WORKS: No Resolution presented.

9. OLD BUSINESS: No Comment

10. NEW BUSINESS: No Comment

11. OPEN MEETING TO THE PUBLIC –

Deputy Mayor Mehaffey motioned to open the meeting to the public, Mr. Reid seconded his motion and was approved by the entire Committee.

Miriam Reichenbach, Hillside Drive, noted she did not find the online agenda easy to read and thought it was very cumbersome. Mayor DiCarlo state the Clerk would come up with a “one sheet” of instructions and Mr. Barnes stated Ms. Reichenbach was welcome to come to his office to discuss further.

Mr. Ronald Douglas of Willow Wood Mobile Home Park had issues with the rent increase and “Pet Fee” at Willow Woods. Mayor DiCarlo asked Mr. Douglas to leave his contact information so Mr. Barnes could contact him to discuss his issues.

Mr. Darrel Kramer of Willow Woods claims to have “counterfeit” water bills from the Willow Wood Mobile Home Park. Mr. Barnes agreed to review the documents and contact with Mr. Kramer. Mayor DiCarlo asked Mr. Kramer to leave his contact information so Mr. Barnes could contact him to discuss his issues as well.

Ms. Nancy Altee of Cedarwood Court voiced her concerns regarding children on bikes. Chief DiSimone responded to her concerns and noted the police are doing everything in their power to resolve this issue.

Ms. Loretta Frame of Snyder Avenue also spoke about the children on bikes as well as a sinkhole and the lack of curbing on Snyder Avenue. Ms. Frame also mentioned branches that needed to be picked up. Mayor DiCarlo asked Ms. Frame to speak with Matt Moore, Acting Public Works Manager so he can address the issue.

Mr. Joseph Cheete, Wesley and St. James in National Park stated that his son rides his bike and gave the other side to the issue and also mentioned the threats that were posted against the children riding bikes on social media. Mayor DiCarlo thanked him for coming out to give the Committee the other side of the issue.

Albert Henry III of Crown Point Road also addressed the bike issue and took responsibility for posting things on social media that were irresponsible. Deputy Mayor Mehaffey noted that there is a “Mob Mentality” on social media and it is important to think before you post.

As no one else chose to address the Committee, Deputy Mayor Mehaffey motioned to close the meeting to the public, Mr. Reid seconded his motion and was approved by the entire Committee.

12. ADJOURNMENT:

Deputy Mayor Mehaffey motioned to adjourn, Mr. Reid seconded his motion and the motion was approved unanimously.

Respectfully Submitted,

Lee Ann DeHart, RMC