

TOWNSHIP OF WEST DEPTFORD COMMITTEE MEETING MINUTES

400 CROWN POINT ROAD, WEST DEPTFORD, NJ 08086

April 06, 2016 7:00 P.M.

The meeting was called to order at 7:00 p.m. by Acting Municipal Clerk, Lee Ann DeHart.

The follow statement was read by the Acting Municipal Clerk: Adequate notice of this meeting has been given by notifying the South Jersey Times and the Courier Post, posting the meeting date on the official bulletin board of the Township, and filing written notice with the Township Clerk on January 8th, 2016.

Pledge of Allegiance and Prayer were recited.

Roll Call:

Mr. Hansen, Mr. Maher, Mr. Reid, Deputy Mayor Mehaffey, were in attendance for this meeting and Mayor DiCarlo participated via telephone.

Correspondence:

Solvay, Proposed Monitoring Well Locations and Request for Meeting.

NJ DOT Fiscal Year 2016 Municipal Aid Program for Reconstruction of Riverview Avenue and Roosevelt Boulevard.

West Deptford Senior Citizens Club – Audit Report and President’s Report

2016 ANJEC Open Space Stewardship Grant Application, from Environmental Commission

Harassment Prevention Training Memo

NJ DOT Safe Routes to School Request for Applications

NJ DEP - Sub-Slab Sampling, Under the Sun Leaning Center

Approval of Previous Meeting Minutes:

February 3, 2016, February 3, 2016 - Closed Executive Session, February 17, 2016, March 3, 2016, March 12, 2016, March 16, 2016, and March 30, 2016.

Deputy Mayor Mehaffey called for a motion to approve the Township Committee Meeting minutes, Mr. Reid made a motion and it was seconded by Mr. Hansen. The motion was approved by the entire committee. The vote was as follows:

Mr. Hansen	Y
Mr. Maher	Y
Mr. Reid	Y
Deputy Mayor Mehaffey	Y
Mayor DiCarlo	Y

Deputy Mayor Mehaffey noted Ms. Nancy Barna, President of the GFWC of West Deptford would be making a presentation of a check in the amount of \$300.00 to the West Deptford Township Police Department to go toward the purchase of body cameras. Deputy Mayor Mehaffey thanked

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the GFWC of West Deptford for their donation and invited anyone interested in staying for the balance of the meeting was welcomed to stay.

Engineer

Mr. Edwin Steck presented a map of West Deptford Township from 1871 to the Township Committee. T&M Associates are celebrating their 50th Anniversary and gave an overview of the different services T&M has participated in "50 Way of Giving", an employee service project implemented to celebrate T&M's anniversary. The map was presented to West Deptford in honor of West Deptford's 145th Anniversary.

After the presentation Mr. Steck gave updates on the following items:

Bid opening for 5th and 6th Streets re-paving project will occur next week, the RiverWinds Community Center exterior repairs are under review and will be ready to go out to bid shortly, Westwood Court emergency sewer project is completed and the NJDEP is being notified, Clement Drive connection plans are updated and submitted to the NJDEP for their review. Mr. Hansen requested a timeframe, Mr. Steck stated he was hoping for next week. Mr. Reid asked about the next steps in the Community Center repairs and an estimated completion date, Mr. Steck listed the repairs included in the current bid and also noted there would need to be additional bids sent out. Timeframe for the first stage of the repairs is 5-6 months. Mr. Hansen asked if the masonry had been inspected. Mr. Steck responded.

Solicitor:

Mr. Scaffidi: No Reports

Administrator:

Ms. Turner-Fox, updated the Committee on the meeting held with Woodbury on the Shared Service Agreement on the first quarter, satisfaction level is very high and permit numbers and revenue projections are ahead of schedule for the first quarter. She noted the meetings with National Park and Mantua to review the first quarter results of those Shared Services Agreements, would be later in the month. Mrs. Turner-Fox commented on the Resolution authorizing Solvay to have access to West Deptford Park and gave an overview of the agreement. Ms. Turner-Fox also noted this authorization agreement is a different project altogether from the request listed under the Clerk's correspondence. The Administrator's final update was regarding the budget. It was noted that budget work continues and the Budget Hearing is set for May 4th, 2016.

Treasurer:

No Comment.

Committee Reports:

Mayor DiCarlo – Administration/Finance

Mayor DiCarlo: No Comment

Deputy Mayor Mehaffey – Public Safety

Deputy Mayor Mehaffey: No Comment

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Chief DiSimone: No Comment

Committeeman Hansen – Utilities

Mr. Hansen: No Comment

Mr. Ed Phelps: No Comment

Committeeman Maher – Buildings & Grounds

Mr. Maher: No Comments

Committeeman Reid – Public Works & Recreation

Mr. Reid noted the following: Little League’s opening day was moved to April 9th due to the rain, the DiCarlo run will be April 16th, Seedlings distribution at RiverWinds is April 16th, and the Shred Event is scheduled for April 30th at RiverWinds as well. Mr. Reid also noted that the spring brush clean-up is underway. The Township received confirmation from NJDOT that West Deptford Township will be receiving \$196,000 for road improvement projects.

Mr. Matt Moore: No Comment

Open Meeting to the Public:

Deputy Mayor Mehaffey called for a motion to open the meeting to the public for agenda items only, Mr. Maher made a motion, and his motion was seconded by Mr. Hansen and approved by the entire committee. As no one chose to address the committee, Deputy Mayor Mehaffey called for a motion to close the meeting to the public. Mr. Maher made a motion and his motion was seconded by Mr. Hansen. The motion was approved by the entire committee.

Deputy Mayor Mehaffey called for a motion to re-open the meeting to the public for the Public Hearing on the ordinance to amend Chapter 115, (Occupancy, Certificates of). Mr. Maher made a motion, seconded by Mr. Hansen and approved by the entire committee.

As no one chose to address the Committee on this ordinance Deputy Mayor Mehaffey called for a motion to close the public hearing, Mr. Reid made a motion; the motion was seconded by Mr. Maher and approved by all.

At this time Deputy Mayor Mehaffey called for a motion to approve Ordinance 2016-05 to amend Chapter 115, Mr. Maher made a motion; the motion was seconded by Mr. Reid and approved by all. The vote was as follows:

Mr. Hansen	Y
Mr. Maher	Y
Mr. Reid	Y
Deputy Mayor Mehaffey	Y
Mayor DiCarlo	Y

**O-2016-05 AN ORDINANCE AMENDING CHAPTER 115 OF THE CODE OF THE
TOWNSHIP OF WEST DEPTFORD, (OCCUPANCY, CERTIFICATES OF)**

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Deputy Mayor Mehaffey called for a motion to re-open the meeting to the public for the Public Hearing on Ordinance 2016-06 to exceed the Municipal Budget Appropriations limits and to establish a CAP Bank, Mr. Maher made a motion, seconded by Mr. Reid and approved by the entire committee.

As no one chose to address the Committee on this ordinance the Deputy Mayor called for a motion to close the public hearing, Mr. Maher made a motion; the motion was seconded by Mr. Reid and approved by all.

At this time Deputy Mayor Mehaffey called for a motion to approve Ordinance 2016-06, Mr. Reid made a motion; the motion was seconded by Mr. Maher and approved by all. The vote was as follows:

Mr. Hansen	Y
Mr. Maher	Y
Mr. Reid	Y
Deputy Mayor Mehaffey	Y
Mayor DiCarlo	Y

O-2016-06 ORDINANCE OF THE TOWNSHIP OF WEST DEPTFORD TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A:4-45.14)

Deputy Mayor Mehaffey called for a motion to approve the Bill List, Mr. Maher made a motion. Mr. Hansen seconded his motion. The Deputy Mayor asked for discussion, Mr. Maher requested verification that there were funds available in the 2015 budget. Ms. Greenwood responded. Deputy Mayor Mehaffey asked for a motion to remove the Delaware EZ Pass violations for tolls from the Bill List as the officers were traveling to a funeral for an officer and the violations should not have been issued. Mr. Reid made the motion and Mr. Hansen seconded, the vote was as follows:

Mr. Hansen	Y
Mr. Maher	Y
Mr. Reid	Y
Deputy Mayor Mehaffey	Y
Mayor DiCarlo	Y

Deputy Mayor Mehaffey asked for further comment from the Committee, as the Committee had no further questions, the Deputy Mayor requested a roll call vote on the Bill List. The vote was as follows:

Mr. Hansen	Y
Mr. Maher	Y
Mr. Reid	Y
Deputy Mayor Mehaffey	Y

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Mayor DiCarlo Y- Abstention on items pertaining to Comcast as an employee

#102 BILL LIST

WHEREAS, the Township Committee of the Township of West Deptford has received and reviewed the "Bill List" as prepared by the Township Chief Financial Officer and the Purchasing Officer for the monthly period ending April 05, 2016.

NOW, THEREFORE BE IT RESOLVED that said "Bill List" as prepared by the Township Chief Financial Officer and the Purchasing Officer be approved and said Officials are authorized to render payments to each vendor appearing on the attached "Bill List". Adopted at a meeting of the Township Committee of the Township of West Deptford on April 06, 2016.

Deputy Mayor Mehaffey called for a motion to approve certain State Contract Vendors, Mr. Reid made a motion and his motion was seconded by Mr. Maher. The motion was approved by the entire committee.

#103 RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE CONTRACT VENDORS FOR CONTRACTING UNITS PURSUANT TO N.J.S.A. 40A:11-12A

Deputy Mayor Mehaffey called for a motion authorizing the removal of water and sewer charges for qualifying senior citizens and disabled person at the Willow Woods Mobile Home Park. Mr. Maher made a motion, and his motion was seconded by Mr. Reid. Mr. Hansen asked if there was a list of approved residents for the discount. Ms. Greenwood responded. The motion was approved by the entire committee.

#104 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE REMOVAL OF WATER AND SEWER CHARGES REPRESENTING DEDUCTIONS FOR QUALIFYING SENIOR CITIZENS AND DISABLED PERSON AT THE WILLOW WOODS MOBILE HOME PARK

Deputy Mayor Mehaffey called for a motion to appoint members to the Environmental Commission for the year 2016. Mr. Maher made the motion and was seconded by Mr. Reid. The motion was approved by the entire committee.

#105 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD APPOINTMENT OF MEMBER(S) TO THE ENVIRONMENTAL COMMISSION FOR THE YEAR 2016

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Deputy Mayor Mehaffey called for a motion authorizing the approval of the Treatment Works Application for the Mantua Grove Warehouse Development, Mr. Reid made a motion, and was seconded by Mr. Maher. Mr. Maher asked for clarification of the applications process. Mr. Steck responded the application is to the NJDEP, the NJDEP requires the endorsement of the GCUA and West Deptford Township Committee. Mr. Hansen asked if it was just sewer, Mr. Steck responded. The motion was approved by the entire committee.

#106 RESOLUTION AUTHORIZING THE APPROVAL OF THE TREATMENT WORKS APPLICATION FOR THE MANTUA GROVE WAREHOUSE DEVELOPMENT

Deputy Mayor Mehaffey called for a motion to authorize the execution of a Site Access Agreement between Solvay Specialty Polymers USA, LLC and West Deptford Township Mr. Reid made the motion and was seconded by Mr. Maher. Mr. Maher asked the Administrator for clarification of the agreement. Ms. Turner-Fox responded. The motion was approved by the entire committee.

#107 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING EXECUTION OF A SITE ACCESS AGREEMENT BETWEEN THE TOWNSHIP OF WEST DEPTFORD AND SOLVAY SPECIALTY POLYMERS USA, LLC FOR ACCESS TO WEST DEPTFORD PARK TO PERFORM AN AQUIFER STUDY

Deputy Mayor Mehaffey called for a motion to authorize a refund for Dumpster fees. Mr. Hansen made the motion and was seconded by Mr. Reid. The motion was approved by the entire committee.

#108 RESOLUTION FOR THE REFUND OF WEST DEPTFORD TOWNSHIP DUMPSTER FEE

Deputy Mayor Mehaffey called for a motion authorizing the removal of water and sewer charges, Mr. Reid made the motion and was seconded by Mr. Maher. The motion was approved by the entire committee

#109 RESOLUTION FOR THE REMOVAL OF WATER AND SEWER CHARGES

Old Business

Mr. Maher stated he had the documentation regarding the 2015 Budget.

New Business

None

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Deputy Mayor Mehaffey called for a motion to open the meeting to the public, Mr. Hansen made a motion, and his motion was seconded by Mr. Maher and approved by the entire committee.

Ms. Sheila Maguire of 107 Red Bank Court asked for assistance from the Township to deal with an abandoned property located near her home. Deputy Mayor Mehaffey noted the Township has allotted money in the 2016 budget for such issues, and the Deputy Mayor directed Ms. Sandra Rost, Zoning Officer to help assist Ms. Maguire. As no one else chose to address the Committee, Deputy Mayor Mehaffey called for a motion to close the meeting to the public, Mr. Maher motioned, and was seconded by Mr. Reid. The motion carried unanimously.

Deputy Mayor Mehaffey called for a motion to adjourn, Mr. Maher made a motion and his motion was seconded by Mr. Reid. The motion was approved by the entire committee.

Respectfully Submitted,

Lee Ann DeHart
Acting Municipal Clerk