

January 13, 2011

The meeting was called to order at 7:00 p.m. by Deputy Mayor Daws. The meeting was advertised in the following manner:

- A. Posting written notice on the official Bulletin Board in the Township Municipal Building on January 7, 2011.
- B. Faxing and mailing written notice to The Gloucester County Times and The Courier Post on January 7, 2011.
- C. Filing written notice with the Clerk of West Deptford Township on January 7, 2011.

**Roll Call:**

Mr. Kilpatrick, Ms. Szymborski, Mr. Garrison, Deputy Mayor Daws were in attendance for this meeting. Mayor Docimo was absent due to illness.

**Correspondence:**

- |     |                                                              |                   |
|-----|--------------------------------------------------------------|-------------------|
| (1) | Bingo Application for West Deptford High School PTO          | March 11, 2011    |
| (2) | Raffle Applications for West Deptford High School PTO        | March 11, 2011    |
| (1) | Social Affair Permit for West Deptford Wrestling Association | February 11, 2011 |

**Open Meeting to the Public:**

Deputy Mayor Daws opened the meeting to the public. Mrs. Flannigan asked if the township required registration for cats. Deputy Mayor Daws told her that West Deptford only required registration for dogs.

As no one else wished to address the committee, Ms. Szymborski made a motion to close the meeting to the public and it was seconded by Mr. Garrison. The motion carried unanimously.

**BILL LIST**

**WHEREAS**, the Township committee of the Township of West Deptford received and reviewed the "Bill List" as prepared by the Township Treasurer and the Purchasing Officer for the monthly period ending January 13<sup>th</sup>, 2011.

**NOW, THEREFORE, BE IT RESOLVED** that said "Bill List" as prepared by the Township Treasurer and the Purchasing Officer be approved and said Officials are authorized to render payments to each vendor appearing on the attached "Bill List." Adopted at a meeting of the Township Committee of the Township of West Deptford on January 13<sup>th</sup>, 2011.

**Engineer:**

ENGINEER'S REPORT  
TOWNSHIP OF WEST DEPTFORD  
JANUARY 11, 2011

1. MUNICIPAL SEARCHES

All Municipal Search Improvement requests are up-to-date. The Engineer received no municipal assessment searches this month.

2. RIVERWINDS AT WEST DEPTFORD APPROVALS

January 13, 2011

### Waterfront Development

A response to the Notice of Violation (NOV), EAID #PEA100001-800-01-1002.1, was made to the New Jersey Department of Environmental Protection (NJDEP) on July 15, 2010. Based on the NOV, the Township must take corrective actions to comply with Special Condition #3 of Transition Area Waiver Averaging Plan #0820-01-1002.1. This requires the Township to file deed restrictions for portions of the transition area located on Block 328 Lot 7 (Township owned), 7.04 (Namwest owned) and 7.07 (Township owned – Golf Course). The response to the NOV included six (6) draft legal descriptions and associated plans. The NJDEP will provide comments to us on the deed restrictions for filing at the County Clerk's office. As of January 6, 2011, no comments have been issued, by NJDEP.

On July 8, 2010, we met with Fieldstone to discuss the next phase of NJDEP permit acquisition and past activities at the site. We supplied Fieldstone with copies of relevant reports, permits and associated engineering drawings. We have prepared a schedule of anticipated permits and action items relative to Lots 7.01 and 7.06. Over the month of August, we continued to provide additional information and documentation as requested. During December, we continued to provide technical support to the Township's attorneys as part of the Redevelopment Agreement negotiations.

### No Further Action Letter from NJDEP

A new NJDEP case manager has been assigned to RiverWinds. The original Memorandum of Agreement and Remedial Action Work plan will need to be revised for the proposed change in use (residential). The NJDEP has verified that the on-going remedial activities will be under the existing MOA and not the new regulations. The next step will be to present conceptual development plans to NJDEP and modify the Remedial Action Work Plan.

### Golf Course NFA

The NJDEP will issue a No Further Action (NFA) determination for the golf course, once documentation is presented to show compliance with the Remedial Action Work Plan. We have met with NJDEP and agreed upon a soil investigation to document the soil cap depth, which needs to be at least 6" on the fairways and rough and 12" on the tees and greens. On July 22, 2010, we initiated the investigation and completed the field work on August 26, 2010. We are prepared to review the results with the Township before discussing the results with NJDEP.

### Club House

On December 21, 2010, we met with the project architects and provided site plan documents, NJDEP permit plans, environmental reports and geotechnical information. We will continue to provide technical documentation and assistance as requested.

### Wetlands – Letter of Interpretation (LOI)

T&M has revised the comprehensive deed restriction plan, legal descriptions, and narrative. We are awaiting comments from the NJDEP regarding the restrictions, as noted above. No change since submission of July 15, 2010.

## 3. PUBLIC WORKS GARAGE HVAC/EMERGENCY GENERATOR

January 13, 2011

The revised preliminary project scope of improvements of probable construction costs was submitted to the Township for review and comment, upon receipt of authorization we will begin the project. No change.

4. RIVERWINDS COMMUNITY CENTER – EMERGENCY GENERATOR

T&M is investigating the feasibility of specifying a back-up electrical generator for the community center that will match the funds available. We will be conducting a site visit on January 12, 2010.

5. COMMUNITY CENTER ALTERNATIVE ENERGY SOURCES

T&M has conducted an investigation of alternative energy sources to help defray utility costs being incurred to operate the Community Center. Our study assessed the site constraints, review alternatives, investigate grants and prepare construction cost estimates with operating costs for the installation of solar panels. We have updated our Financial Analysis based on sale of energy credits and advancements made in the industry. We are also investigating the option of installing the panels on the former U.S. Wetlands property, along with possible private partnerships. The NJDEP has indicated that, since the site is a failed mitigation site and about 1/3 of the credits were sold and the deed restrictions remained, the site is a preserved site. A replacement site may need to be provided to lift the restrictions.

6. ROAD PROGRAM – COLUMBIA AVENUE

We are processing the final paper work to submit the Final Payment Voucher to NJDOT for the remaining 25% of the Grant. The balance outstanding is \$36,000.00.

7. NJDOT TRANSPORTATION ENHANCEMENT PROGRAM

Bicycle Route Grant

The preliminary plans are complete and have been submitted to the County for review. This project is being completed with a \$90,000.00 grant. Upon receipt of County comments, we will finalize the documents and submit them to NJDOT for review and approval.

8. 2009 NJDOT TATUM STREET PROJECT

Construction was completed on June 25, 2010. A final inspection was performed and a list of necessary repairs was sent to the Contractor for correcting. The contractor has completed the punch list items. Project close-out with contractor is complete. NJDOT grant funding reimbursement is being processed.

9. CENTER STREET (2005 STATE AID PROGRAM)

Construction was completed on June 25, 2010. The contractor has completed the repairs and is processing his final invoice. The contractor was notified again during December, to submit their final invoice. The final invoice is needed to process the DOT Grant Reimbursements.

10. COMMUNITY DEVELOPMENT BLOCK GRANT – VIRGINIA AVENUE

Construction was completed May 10, 2010. The Contractor completed all necessary repairs as directed on June 12, 2010. Project closeout with contractor has been completed. Additional project reimbursement documents were submitted to the County.

January 13, 2011

Documentation from the Township, Payment Certification and Certified Payrolls, will need to be submitted to the Township.

11. FY2011 COMMUNITY DEVELOPMENT BLOCK GRANT

The Township was informed by the County that a \$68,000.00 Grant will be awarded to construct Curb Access Ramps and curbing and sidewalk repairs on Tatum Street between Hessian Avenue and Redbank Avenue. Survey work has been initiated, architecture for bids will be in March 2011.

12. SEWER OPERATIONS

Pump Station Reports

Riverview Drive Sanitary Sewer - no change

A proposal was submitted to the Township on May 17, 2010 to conduct an inspection of the sanitary sewer manholes located in the wooded area adjacent to Riverview Avenue and the Woodbury Creek, which are in need of repair. It is recommended, by T&M, that the investigation be conducted to identify the extent of the repair work before the NJDEP is contacted to discuss the environmental permits that would be required. The project area is situated within 500 feet from a tributary of the Woodbury Creek, which is tidally influenced and would be regulated by the Waterfront Development Law. In addition, based on our review of NJDEP i-MapNJ data base information, it appears that freshwater wetlands and freshwater wetland transition areas may also be present within the project area. Our proposal is still pending.

13. ENERGY CONSERVATION GRANT

The Grant applications for the NJ Clean Energy Programs and Direct Install Programs for possible \$50,000.00 in funding have been received by the State. The State approved program contractor has been assigned to the project and will perform the assessment of the buildings and recommendations for improvements for the Municipal Building, Community Center, and Public Works Building in the near future.

Once the Township and NJ Clean Energy signs off on the scope of the recommendations by review and inspections, the Contractor will proceed and perform the construction. The Contractor will be NJ clean Energy directly for payment.

Ms. Szyborski made a motion to authorize fixing the Rate of Interest and Year-End Penalty. His motion was seconded by Mr. Garrison and approved by the entire committee.

**RESOLUTION FIXING THE RATE OF INTEREST AND YEAR-END PENALTY**

Mr. Garrison made a motion to authorize fixing the Rate of Interest and Year-End Penalty on Water and Sewer Charges. His motion was seconded by Ms. Szyborski and approved by the entire committee.

**RESOLUTION FIXING THE RATE OF INTEREST AND YEAR-END PENALTY  
ON WATER & SEWER CHARGES**

Mr. Garrison made a motion to adopt a Cash management Plan for the Township of West Deptford, County of Gloucester. His motion was seconded by Mr. Daws and approved by the

January 13, 2011

committee. Ms. Szyborski and Mr. Kilpatrick abstained from the vote because of conflicts of interest.

**RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD ADOPTING  
A CASH MANAGEMNT PLAN FOR THE TOWNSHIP OF WEST DEPTFORD,  
COUNTY OF GLOUCESTER**

Deputy Mayor Daws called for a motion to adjourn. Ms. Szyborski made a motion, a second was given by Mr. Garrison and approved by the entire committee.

Respectfully Submitted,

Amy Leso  
Acting Township Clerk