

May 10, 2012

The meeting was called to order at 7:00 p.m. by Acting Township Clerk, Amy Leso. The meeting was advertised in the following manner:

- A. Posting written notice on the official Bulletin Board in the Township Municipal Building on January 6, 2012
- B. Faxing, mailing and e-mailing written notice to The Gloucester County Times and The Courier Post on January 6, 2012
- C. Filing written notice with the Clerk of West Deptford Township on January 6, 2012

Roll Call:

Mr. Cianfarini, Ms. DiCarlo, Ms. Szymborski, Deputy Mayor Kilpatrick and Mayor Chintall were in attendance for this meeting.

Correspondence:

Mr. Kilpatrick made a motion to approve the following item. It was seconded by Mr. Cianfarini and approved by the committee.

- Raffle License for Gloucester County NAACP for June 8th.

Mayor Chintall addressed the committee members and residents in attendance about civility and proper decorum at township meetings. He then announced that South Jersey Magazine listed West Deptford as one of the Top Ten Towns for 2012. West Deptford is ranked third in South Jersey and 1st in Gloucester County. He then highlighted some of the items on the agenda for this evening and provided an update on the status of the recent application to the Local Finance Board. He ended his remarks by wishing all of the women in attendance a "Happy Mother's Day."

Mayor Chintall then read a proclamation.

Proclamation

#104 Jeans For Troops Day – May 24, 2012

Mr. Cianfarini made a motion Appointing Sean McKenna as Lieutenant. His motion was seconded by Mr. Kilpatrick. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

He was sworn in by Mayor Chintall and was accompanied by his family.

#105 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD APPOINTING SEAN MCKENNA LIEUTENANT

Mayor Chintall then presented all of the women in attendance with a rose in honor of Mother's Day.

Mayor Chintall then opened the meeting to the public.

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Barbara Smith brought to the attention of the committee that the three flags at RiverWinds Community Center are damaged and should be removed and replaced. She also indicated that there are several signs in the township that still list the names of the former committee members. Her concerns will be addressed.

Ms. DiCarlo made a motion to close the meeting to the public. It was seconded by Mr. Kilpatrick and approved by the entire committee.

#106 BILL LIST

WHEREAS, the Township committee of the Township of West Deptford received and reviewed the "Bill List" as prepared by the Township Treasurer and the Purchasing Officer for the monthly period ending May 11th, 2012.

NOW, THEREFORE, BE IT RESOLVED that said "Bill List" as prepared by the Township Treasurer and the Purchasing Officer by approved and said Officials are authorized to render payments to each vendor appearing on the attached "Bill List." Adopted at a meeting of the Township Committee of the Township of West Deptford on May 10th, 2012.

Ms. Szymborski abstains from all items pertaining to Wells Fargo Bank and Mr. Kilpatrick abstains from all items pertaining to TD Bank because they are employed by those banks.

Mr. Cianfarini raised concerns about bills from Petroni & Associates on this list. Mr. Giuliani explained that these bills were for work performed from August 19-November 2, 2011 and the bills were received at the end of March. Mr. Cianfarini would like the current auditor to review these items before they are paid. Ms. DiCarlo asked if the township would be assessed a penalty for paying these bills late. Mr. Giuliani said that has not been the case in the past. Mr. Cianfarini then made a motion to approve the bill list, striking the items for Petroni and Associates on pages 2 and 13. It was seconded by Ms. DiCarlo and approved by the entire committee. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

Mr. Snowden, Township Engineer, provided a report. He requested approval for a payment for Lexa Concrete, Tatum Street Sidewalk and Curb Improvements for work performed during the period from December 5, 2011 to December 14, 2011 in the amount of \$9,282.96. Mr. Kilpatrick motioned to approve the change order. His motion was seconded by Ms. Szymborski and approved by the entire committee. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

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**ENGINEER'S REPORT
MAY 3, 2012**

Projects Retained By The Alaimo Group

1. **RiverWinds Community Center – Generator: A-940-010**

Bids were received on December 1, 2011. The Township has requested an additional sixty (60) day time extension from the contractor so that they can consider award. The contractor has provided an extension to April 6, 2012.

Received bid of \$156,900 for a 300 kw generator, from contractor D. P. Murt Co. One hundred percent (100%) funded by grant money.

The project was awarded to D. P. Murt Company on April 5, 2012. We are currently preparing contracts and met with contractor on-site to discuss the general scope of the project.

2. **RiverWinds Remediation: A-940-011**

T & M will finish the remedial action plan and present findings and alternatives to the Township. Fill is required to be installed as cap and to obtain a “No Further Action” (NFA) from the NJDEP. A report dated February 7, 2012 was submitted that indicates additional work required.

The remediation has to be completed by a Licensed Site Remediation Professional (LSRP).

The Township should decide if construction costs are to be shared with the Golf Course Operator.

T & M has been authorized to complete the Initial Receptor Evaluation form (IRE) that must be submitted no later than March 1, 2012. **IRE form has been submitted to the NJDEP.**

The Township is seeking a LSRP by publicly requesting that proposals be submitted to the Township for review and approval. RFP to be received on May 8, 2012. The LSRP information will be submitted to NJDEP when approved.

3. **Golf Course Water Allocation Permit: A-940-018**

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The permit is due to expire November 30, 2012. A renewal application will be submitted to the NJDEP by August 30, 2012 (less than four months away).

4. Queen Street: A-940-012

An application was submitted to the New Jersey Local Municipal Aid in the amount of \$311,000. **A letter was received on March 26, 2012 from the NJDOT indicating \$175,000 was received.**

We are preparing an engineering proposal for design and construction management services, for approval by the Township.

5. Rehabilitation of Pumping Stations No. 1, 6 and 10: A-940-013

A planning document has been submitted to NJEIT. The preliminary cost estimate is \$2,308,000.

We are reviewing the existing condition of the stations and are preparing a proposal based on our findings.

6. RiverWinds Golf Clubhouse

Plans were submitted as concept plans. T & M has outlined the action items. We will take over the project if resubmittals are submitted to the Township. There are access issues to the lot.

We will continue when plans are submitted.

7. RiverWinds Restaurant – NJDEP Violation

Trees were cleared without approval. Plants are to be installed per the NJDEP.

Waiting for input from the restaurant owner.

8. Public Works Garage HVAC/Generator

The preliminary scope and construction costs were submitted to the Township. The project is on hold due to lack of funding.

9. Community Center Solar Project: A-940-014

The Township contingently awarded the project. The Township requested more details regarding structural improvements. The applicant submitted items at the February 9, 2012 meeting.

We are reviewing the submittals and meeting with the bidder and Township staff to discuss issues. A meeting was held on April 2, 2012 with the bidder and administrator to discuss issues. **Bidder responded with additional information. Additional electric bills have been received from the Township and we are compiling information and analysis.**

10. NJDOT Bicycle Route Grant

A \$90,000 grant has been received. Preliminary plans were submitted to the County for approval. T & M is to provide the plans and cost estimate so the Township can discuss direction. The project needs money to complete, and also NJDOT approval.

We will provide serviced as directed by the Township.

Plans have been requested from T&M and not received to date.

11. Former U. S. Wetlands Property Now Owned By Township: A-940-015

A “No Further Action” (NFA) letter was never issued by NJDEP for this property. More fencing is needed and signs are to be installed. The project may be subject to future fines and Licensed Site Remediation Professional (LSRP) may be needed.

We will follow up with project if the Township decides to go forward in the future.

T & M has provided a copy of the file. We will provide services as directed by the Township.

12. Asbury Avenue/Sunoco Property Drainage Issue: A-940-016

Waiting for Sunoco to provide input and status of wetlands mapping.

T & M has provided a copy of the file.

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13. Municipal Lien Searches: A-940-007

As requested by Township.

14. Curb and Sidewalk Waivers: A-940-008

As requested by Township.

Mr. Cianfarini motioned to approve the second reading of the following ordinance. His motion was seconded by Mr. Kilpatrick. As this was the second reading of this ordinance, Mayor Chintall opened the meeting to the public for comment. No one addressed the committee. Ms. DiCarlo made a motion to close the meeting to the public. It was seconded to Ms. Szymborski and approved by the entire committee. The vote was as follows

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

**AMENDING CAP ORDINANCE TO EXCEED THE MUNICIPAL BUDGET
APPROPRIATION LIMIT AND TO ESTABLISH A CAP BANK (NJSA 40A: 4-45.14)
#2012-06
(SECOND READING)**

Mr. Cianfarini made a motion for the removal of Water and Sewer Charges. His motion was seconded by Mr. Kilpatrick and approved by the entire committee. Mayor Chintall asked Mr. Douglas for an explanation of the computer error and he explained. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

#107 RESOLUTION FOR THE REMOVAL OF WATER AND SEWER CHARGES

Mr. Kilpatrick made a motion for the refund of various fees for RiverWinds Community Center. His motion was seconded by Ms. DiCarlo and approved by the entire committee. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

**#108 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD FOR THE REFUND OF
VARIOUS FEES FOR RIVERWINDS COMMUNITY CENTER**

May 10, 2012

Mr. Campo, Township Administrator, gave a presentation on the Municipal Budget. Mayor Chintall thanked him for providing the information. He then opened the meeting to the public for questions on the budget.

Open Meeting to the Public:

Mr. Bill Monachs asked questions pertaining to the debt service and Mr. Giuliani responded to his question. He also asked how the recent purchase of River Cover by GE will profit West Deptford. Mayor Chintall and Mr. Campo both responded to his question.

Ms. DiCarlo made a motion to close the meeting to the public. It was seconded by Mr. Kilpatrick. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

Ms. Szyborski then thanked the Mayor for his opening remarks.

Ms. DiCarlo asked if the committee will receive information on the insurance brokers.

Mr. Ogozalek provided a brief explanation of the status of the application to the Local Finance Board. Mayor Chintall said that Bond Counsel is in communication with the staff at the Local Finance Board and any necessary changes will be communicated to the committee.

Mayor Chintall called for a motion to adjourn. Mr. Cianfarini made a motion; a second was given by Ms. DiCarlo and approved by the entire committee.

Respectfully Submitted,

Amy Leso
Acting Township Clerk