

**MAYOR**

Denice DiCarlo

**TOWNSHIP COMMITTEE**

Megan Kerr  
James Mehaffey  
Adam Reid  
Jim Robinson



**Township Administrator**

Lyman Barnes

**CMFO**

Christine Greenwood

**Registered Municipal Clerk**

Lee Ann DeHart

**WEST DEPTFORD TOWNSHIP**

**Municipal Building**

400 Crown Point Road  
West Deptford, New Jersey 08086-0089  
Phone (856) 845-4004

**January 23, 2018**

**PLANNING BOARD MINUTES**

The reorganization meeting of the West Deptford Township Planning Board was held on Tuesday, January 23, 2018 at 7:00 PM at the Township Municipal Building, 400 Crown Point Road, West Deptford, New Jersey. Acting Recording Secretary Sandi Rost called the meeting to order, read the Open Public Meetings Act Statement as follows, adequate notice of this meeting has been given in the following manner, by posting written notice on the official bulletin board of the Township on January 2, 2018, by mailing written notice to the South Jersey Times and Courier Post on January 25, 2017 and by filing written notice with the Clerk of the Township on January 2, 2018. The Board then said the pledge of allegiance.

New Board members were sworn in by John Alice, Solicitor. (Nicolosi, Zimm, Giunta)

Roll call as follows:

Present:

Hunter Kintzing	Eric Agren	Phil Zimm
Mark Goggin	Paul Lenkowski	
Joseph Monahan	Mike Nicolosi	Vito Giunta, Alternate 1
Committeeman Reid	Mayor DiCarlo	

Absent:

Camille Atkinson,  
Recording Secretary

**REORGANIZATION:**

Mrs. Rost asked for a motion to nominate a Chairman. Mr. Agren made a motion to nominate Phil Zimm, which was seconded by Mr. Nicolosi.

Roll call vote: 9 yes, 0 no. Chairman Zimm now presided over the meeting.

Chairman Zimm asked for a nomination for Vice Chairman, Mr. Agren made a motion to nominate Mike Nicolosi, the motion was seconded by Mr. Monahan.

Roll call vote: 9 yes, 0 no.

## **January 23, 2018 Planning Board Minutes Reorganization Continued:**

Chairman Zimm asked for a nomination for Secretary, Committeeman Reid made a motion to nominate Eric Agren as Board Secretary, which was seconded by Mr. Lenkowski. Roll call vote: 9 yes, 0 no.

Chairman Zimm asked for a nomination for Recording Secretary, Mr. Agren made a motion to appoint Camille Atkinson as Recording Secretary, which was seconded by Mayor DiCarlo. Roll call vote: 9 yes, 0 no.

Chairman Zimm asked for a motion to adopt Resolution 2018-E designating South Jersey Times/Courier Post the Official Newspapers of the Board. Mr. Nicolosi made the motion, which was seconded by Committeeman Reid. Roll call vote: 9 yes, 0 no.

Chairman Zimm asked for a motion to adopt Resolution 2018-F Work Committee Meeting Schedule, as the 1<sup>st</sup> Monday of each month at 3:30 PM. Mr. Nicolosi made the motion, which was seconded by Committeeman Reid. Roll call vote: 9 yes, 0 no.

Chairman Zimm asked for a motion to adopt Resolution 2018-G Schedule of Regular Meetings. Mr. Lenkowski made a motion to adopt the schedule of meetings as the 4<sup>th</sup> Tuesday of each month at 7:00 P.M. The motion was seconded by Committeeman Reid. Roll call vote: 9 yes, 0 no.

Mr. Zimm asked for a motion to appoint a Board Solicitor. Mr. Agren made a motion to appoint John Alice as Board Solicitor for 2018, the motion was seconded by Mr. Nicolosi. Roll call vote: 9 yes, 0 no.

Chairman Zimm asked for a motion to appoint a Board Planner. Mr. Agren made a motion to appoint Joseph Petrongolo/Remington & Vernick as Board Planner 2018, the motion was seconded by Mr. Lenkowski. Roll call vote: 9 yes, 0 no.

Chairman Zimm asked for a motion to appoint a Board Engineer. Mr. Agren made a motion to appoint Federici & Akin as Board Engineer 2018, the motion was seconded by Mr. Nicolosi. Roll call vote: 9 yes, 0 no.

Chairman Zimm named the following members to be appointed to the 2018 Work Committee: Phil Zimm, Eric Agren, Rick Nichols, Ken Boody and Mike Nicolosi as Chairman. Staff support personnel Ron Snyder, Construction Official, John Austin, Fire Marshal, Keith Lamb, Water/Sewer Superintendent.

Solicitor John Alice Swore in the Professionals.

The September 26, 2017 minutes were approved as submitted with a motion made by Mr. Nicolosi, seconded by Committeeman Reid. Roll call vote was 9 yes, 0 no.

**January 23, 2018 Planning Board Minutes  
Continued**

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**CORRESPONDENCE:** None

**OPEN MEETING TO THE PUBLIC:**

Chairman Zimm called for a motion to open the meeting to the public. Mr. Nicolosi made a motion, which was seconded by Mr. Lenkowski, which all board members were in favor. When no one from the public chose to address the Board, the public portion was closed with a motion from Mr. Lenkowski, seconded by Committeeman Reid, which all board members were in favor.

**REPORTS:**

Engineer: Thanked Board for appointment

Planner: Thanked Board for reappointment

Solicitor: Thanked the Board for reappointment.

Mayor DiCarlo thanked the Board Members for their volunteerism and dedication in 2017 and looks toward a productive 2018.

Chairman: Thanked all Board Members for their dedication in 2017 and continued dedication in 2018.

**RESOLUTIONS:**

Resolution 2018-1 Atlantic Utility Trailer was adopted/memorialized with a motion by Committeeman Reid, seconded by Mr. Nicolosi. Roll Call Vote: 9 yes, 0 no.

Resolution 2018-2 Bostik Inc. was adopted/memorialized with a motion by Committeeman Reid, seconded by Mr. Nicolosi. Roll Call Vote: 9 yes, 0 no.

Resolution 2018-3 Lepore was adopted/memorialized with a motion by Committeeman Reid, seconded by Mr. Lenkowski. Roll Call Vote: 9 yes, 0 no.

Resolution 2018-4 Holcomb Bus was adopted/memorialized with a motion by Mr. Nicolosi, seconded by Committeeman Reid. Roll Call Vote: 9 yes, 0 no.

Resolution 2018-5 COIM was adopted/memorialized with a motion by Committeeman Reid, seconded by Mr. Lenkowski. Roll Call Vote: 9 yes, 0 no.

With no further business, Mr. Nicolosi made a motion to adjourn. The motion was seconded by Committeeman Reid, the Board was unanimously in favor.

Respectfully Submitted,  
Sandi Rost  
Acting Recording Secretary

Adopted on: \_\_\_\_\_