

**MAYOR**  
Denice DiCarlo

**TOWNSHIP COMMITTEE**  
Megan Kerr  
James Mehaffey  
Adam Reid  
Jim Robinson



**WEST DEPTFORD TOWNSHIP**

**Municipal Building**  
400 Crown Point Road  
West Deptford, New Jersey 08086  
Phone (856) 845-4004

**Acting Township Administrator**  
Lee Ann DeHart

**Chief Finance Officer**  
Michael Kwasizur

**Registered Municipal Clerk**  
Lee Ann DeHart

**ZONING BOARD OF ADJUSTMENT  
REGULAR MEETING MINUTES  
Tuesday January 8, 2019 at 7:00 PM**

**I. CALL THE MEETING TO ORDER:** The regular monthly meeting of the West Deptford Township Zoning Board was held on Tuesday January 8, 2019 at 7:00 PM at the Municipal Building. Sandi Rost, Acting Recording Secretary called the meeting to order, led the Flag salute and took a roll call. Mrs. Rost also read the open public meetings act as follows: Public notice has been given by the Board Secretary in the following manner: by posting written notice on the official bulletin board of the Municipal Building on January 2, 2019, by mailing written notice to the South Jersey Times and Courier Post on January 10, 2018 and by filing notice with the Township Clerk on January 2, 2019. Reappointed members Jill Magill and Rick Nichols were sworn by the Township Clerk.

**Present:**

Mr. Ken Boody	Mrs. Maureen Concordia
Mr. Paul Wallowitch	Mrs. Jill Magill
Mr. Rick Nichols	Mr. Phil Mac Adams

**Absent:**

Mr. Charles Fentress	Mr. Sean Hempsey, Alt. 2
Mr. John Barna, Alt. 1	

**II. REORGANIZATION-**

**Nomination of Chairman-** A motion was made by Mr. Boody with a second by Mrs. Concordia to nominate Mr. Rick Nichols as Chairman. Roll Call Vote: 6 Yes, 0 no.

**Nomination of Vice Chairman:** A motion was made by Mrs. Jill Magill with a second by Mrs. Concordia to nominate Mr. Boody as Vice Chairman. Roll Call Vote: 6 Yes, 0 no.

**Nomination of Secretary** A motion was made by Mr. Boody with a second by Mr. Nichols to nominate Mrs. Maureen Concordia as Secretary. Roll Call Vote: 6 Yes, 0 no.

**Nomination of Recording Secretary:** A motion was made by Mr. Boody with a second by Mr. Nichols to nominate Ms. Camille Atkinson as recoding secretary. Roll Call Vote: 6 Yes, 0 no.

**Appointment of Board Planner** A motion was made by Mr. Boody with a second by Mr. Nichols to appoint Remington & Vernick. Roll Call Vote: 6 Yes, 0 no.

**Appointment of Board Engineer** A motion was made by Mr. Boody with a second by Mrs. Magill to appoint Federici & Akin. Roll Call Vote: 6 Yes, 0 no.

**Appointment of Solicitor** The only respondent to the RFP process was Mr. Alice, who has since withdrawn his RFP. A motion was made by Mrs. Magill to authorize the Township to re-advertise the position, the motion was seconded by Mr. Boody, Roll Call Vote: 6 yes, 0 No

**Adoption of Schedule of Regular Meeting Dates** A motion was made by Mr. Boody with a second by Mrs. Magill to adopt the schedule of regular meeting dates. Roll Call Vote: 6 Yes, 0 no.

**Adoption of designation of official newspaper** A motion was made by Mr. Boody with a second by Mrs. Magill to designate the South Jersey Times and Courier Post as the official newspapers. Roll Call Vote: 6 Yes, 0 no.

**Adoption of Roberts Rules of Order** A motion was made by Mr. Boody with a second by Mrs. Magill to adopt Roberts Rules of Order. Roll Call Vote: 6 Yes, 0 no.

- III. APPROVAL OF MINUTES:** Mrs. Concordia made a motion to approve the December 11, 2018 minutes, a second was provided by Mr. Boody. 5 yes, 0 no, 1 abstain (MacAdams)
- IV. OLD BUSINESS: NONE**
- V. NEW BUSINESS: NONE**
- VI. CORRESPONDENCE/REPORTS: NONE**
- VII. REPORTS:** A. Solicitor – None, B. Planner, Tamika Graham of Remington and Vernick thanked the Board for the appointment for 2019. C. Engineer - None
- VIII. MEMORIALIZE RESOLUTIONS:** A motion was made by Mr. Boody to adopt Resolution 2019-1 William Urban, the motion was seconded by Mr. Wallowitch. Roll Call Vote: 6 yes, 0 no.
- IX. OPEN THE MEETING TO THE PUBLIC:** A motion was made to open the meeting to the public, when no one was present to address the board, the public portion was closed.
- X. ADJOURNMENT:** A motion for adjournment was made by Mrs. Magill, seconded by Mr. Boody, all Board Members were in favor.

Respectfully Submitted,

Sandi Rost  
Acting Recording Secretary

Adopted on: \_\_\_\_\_