

TOWNSHIP OF WEST DEPTFORD COMMITTEE MEETING MINUTES
400 CROWN POINT ROAD, WEST DEPTFORD, NJ 08086
FEBRUARY 5, 2020 7:00 P.M.

1. A. The February 5th, 2020 West Deptford Township Committee Meeting was called to order by Jill S. Magill, Deputy Clerk.

Adequate notice of this meeting has been given by notifying the South Jersey Times and the Courier Post, posting the meeting date on the official bulletin board of the Township, and filing written notice with the Township Clerk on January 02, 2020.

B. PLEDGE OF ALLEGIANCE AND PRAYER were recited.

C. ROLL CALL: Ms. Kerr, Deputy Mayor Mehaffey, Mr. Reid, Mr. Robinson and Mayor DiCarlo were in attendance for this meeting.

2. A. TOWNSHIP CLERK CORRESPONDENCE:

Letter of Resignation from Shirley Vallee as a Member of the Multiple Dwelling Regulation Board Effective January 9, 2020

Letter of Resignation from Gregory J. Cappello, Esq. as a Member of the Recreation Advisory Committee Effective February 4, 2020

Letter of Resignation from Thomas M. McWain, Jr. from the West Deptford Township Police Department Effective January 31, 2020

Bingo Application - Verga Volunteer Fire Company - Lady's Night Bingo - February 29, 2020

Raffle Application - Robert H. Jordan VFW Post #7125 - Pull Tabs 4/29/2020-4/29/2021

Blue Light Permit Application - Nicholas Lopaz - Verga Volunteer Fire Company

Firemen's Association Membership Application - Matthew I. Camp - Green-Fields Fire Association

Firemen's Association Membership Application - Justin Hutchinson - Thorofare Volunteer Fire Company

Motion for the approval of actionable items and acceptance of the correspondence was made by Deputy Mayor Mehaffey , seconded by Mr. Reid and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

B. APPROVAL OF PREVIOUS WEST DEPTFORD TOWNSHIP COMMITTEE MEETING MINUTES:

Motion to approve the January 15, 2020 Township Committee Work Session minutes and the January 15, 2020 Township Committee Closed Session minutes made by Deputy Mayor Mehaffey, seconded by Mr. Reid and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

3. OPEN MEETING TO THE PUBLIC FOR AGENDA ITEMS ONLY:

Motion to open the meeting to the public for agenda items only made by Deputy Mayor Mehaffey. Mr. Reid seconded his motion and the motion was approved by the entire Committee. As no one chose to address the

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Committee, Deputy Mayor Mehaffey motioned to close the meeting to the public, Mr. Reid seconded and his motion carried unanimously.

**4. SPECIAL PRESENTATION:
PROCLAMATION**

Mayor DiCarlo read the Proclamation commemorating "National Wear Red Day for Women" on February 7, 2020. Deputy Mayor Mehaffey motioned to approve the Proclamation. Mr. Reid seconded his motion and the motion was approved by the entire Committee.

5. ORDINANCES

A. PUBLIC HEARING AND ADOPTION

**2020-01 AN ORDINANCE AMENDING CHAPTER 12A, "COMMITTEE ON THE DISABLED", BY CHANGING THE
NAME OF THE COMMITTEE TO "THE WEST DEPTFORD COMMITTEE FOR PEOPLE WITH DISABILITIES"**

Deputy Mayor Mehaffey motioned to open the meeting for the public hearing on Ordinance 2020-01, seconded by Mr. Robinson and approved unanimously. As no one chose to address the Committee, Deputy Mayor Mehaffey, motioned to close the public hearing, seconded by Mr. Robinson and approved by the entire Committee. Deputy Mayor Mehaffey motioned to adopt Ordinance 2020-01, Mr. Robinson seconded and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

**2020-02 ORDINANCE AMENDING CHAPTER 160, VEHICLES AND TRAFFIC, ARTICLE X, SCHEDULES, SECTION 31,
SCHEDULE VIII: STOP INTERSECTIONS OF THE CODE OF THE TOWNSHIP OF WEST DEPTFORD**

Deputy Mayor Mehaffey motioned to open the meeting for the public hearing on Ordinance 2020-02, seconded by Ms. Kerr and approved unanimously. As no one chose to address the Committee, Deputy Mayor Mehaffey, motioned to close the public hearing, seconded by Ms. Kerr and approved by the entire Committee. Deputy Mayor Mehaffey motioned to adopt Ordinance 2020-02, Ms. Kerr seconded and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

**2020-03 ORDINANCE OF THE TOWNSHIP OF WEST DEPTFORD AMENDING CHAPTER 51, SECTION 1(A), OF THE
CODE OF THE TOWNSHIP OF WEST DEPTFORD (POLICE DEPARTMENT)**

Ms. Kerr motioned to open the meeting for the public hearing on Ordinance 2020-03, seconded by Mr. Robinson and approved unanimously. As no one chose to address the Committee, Ms. Kerr, motioned to close the public hearing, seconded by Mr. Robinson and approved by the entire Committee. Ms. Kerr motioned to adopt Ordinance 2020-03, Mr. Robinson seconded and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

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B. INTRODUCTION

2020-04 ORDINANCE OF THE TOWNSHIP OF WEST DEPTFORD ADOPTING AN AMENDED REDEVELOPMENT PLAN FOR PARCELS WITHIN THE RIVER CENTER AT WEST DEPTFORD (RIVERWINDS) REDEVELOPMENT PLAN

Deputy Mayor Mehaffey motioned to approve introduction of Ordinance 2020-04, Public Hearing and Adoption will be February 29, 2020, seconded by Mr. Reid and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

7. RESOLUTIONS

A. PUBLIC WORKS

2020-77 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE PURCHASE OF A 2019 CHEVROLET TAHOE UNDER STATE CONTRACT #A88729 (T2776)

2020-78 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE PURCHASE OF A HEIL HIGH COMPACTION REAR LOADER DURAPACK 5000 25 CUBIC YARD EJECT. 2020 FREIGHTLINER M2-106 UNDER SOURCEWELL (NJPA) STATE CONTRACT #091219-THC

2020-79 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING CHANGE ORDER NO. 1 HESSIAN AVENUE STORMWATER SYSTEM REPAIR

2020-80 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD APPOINTING WILLIAM GIGLIOTTI AS FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION COMMERCIAL DRIVER'S LICENSE DRUG AND ALCOHOL CLEARINGHOUSE PROGRAM ADMINISTRATOR FOR THE TOWNSHIP OF WEST DEPTFORD

2020-81 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD APPOINTING WILLIAM GIGLIOTTI AS RECYCLING COORDINATOR FOR THE YEAR 2020

Deputy Mayor Mehaffey motioned to approve the Public Works Resolutions, seconded by Mr. Reid, and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

B. UTILITIES:

2020-82 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE REMOVAL OF WATER AND SEWER CHARGES

2020-83 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES CONTRACT BETWEEN THE TOWNSHIP OF WEST DEPTFORD AND WATER RESOURCE MANAGEMENT, INC. NUNC PRO TUNC

Deputy Mayor Mehaffey motioned to approve the Utilities Resolutions, seconded by Mr. Reid, and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

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C. PUBLIC SAFETY

2020-84 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING EXECUTION OF WHEELABRATOR TECHNOLOGIES SERVICE AGREEMENT

2020-85 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING EXECUTION OF ORAL EXAMINATION FOR PROMOTION AGREEMENT WITH NEW JERSEY STATE ASSOCIATION OF CHIEFS OF POLICE, INC.

2020-86 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE PURCHASE OF ONE (1) 2019 OR NEWER CHEVROLET TAHOE LS 4WD PURSUIT VEHICLE BY THE TOWNSHIP OF WEST DEPTFORD AS PART OF THE EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY COOPERATIVE PURCHASING PROGRAM

Ms. Kerr motioned to approve the Public Safety Resolutions, seconded by Mr. Robinson, and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

D. BUILDINGS, GROUNDS & RECREATION:

2020-87 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AWARDDING A CONTRACT FOR THE RIVERWINDS OUTDOOR LIGHT FIXTURES INSTALLATION TO JJD ELECTRIC, LLC

2020-88 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE EXECUTION OF LICENSE AGREEMENT RENEWAL WITH ASCAP FOR MUSICAL PERFORMANCES AT TOWNSHIP EVENTS AND FUNCTIONS

2020-89 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD SUPPORTING THE CELEBRATION OF THE 100TH ANNIVERSARY OF WOMEN'S SUFFRAGE

2020-90 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD REMOVING GREGORY J. CAPPELLO, ESQ. FROM THE RECREATION ADVISORY COMMITTEE AND AFFIRMING THE APPOINTMENT OF WILLIAM GORE TO THE RECREATION ADVISORY COMMITTEE FOR THE YEAR 2020

Mayor DiCarlo requested clarification of Resolution 2020-90, followed by discussion. Mr. Reid motioned to table Resolution 2020-90. His motion was seconded by Deputy Mayor Mehaffey and the motion was approved by the entire Committee.

Mr. Reid motioned to approve the Buildings, Grounds and Recreation Resolutions, excluding tabled Resolution 2020-90, seconded by Deputy Mayor Mehaffey and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

E. ADMINISTRATION/FINANCE:

2020-91 FEBRUARY 4, 2020 BILL LIST RESOLUTION

2020-92 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE REFUND OF FEES FOR CERTIFICATE OF OCCUPANCY

2020-93 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD FOR THE CANCELLATION, APPLICATION AND/OR REFUND OF TAXES

2020-94 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE EXECUTION OF 2020 SAFETY CONTRACT - GLOUCESTER, SALEM AND CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND

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2020-95 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD CERTIFYING COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964"

2020-96 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AMENDING RESOLUTION 2020-16 - AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE CONTRACT PURSUANT TO A FAIR AND OPEN PROCESS TO PROVIDE SPECIAL COUNSEL FOR AFFORDABLE HOUSING SERVICES FOR THE YEAR 2020 - SURENIAN, EDWARDS, & NOLAN, LLC

2020-97 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUNDS'S CYBER RISK MANAGEMENT PLAN'S TIER ONE REQUIREMENTS

2020-98 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUNDS'S CYBER RISK MANAGEMENT PLAN'S TIER TWO REQUIREMENTS

2020-99 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD APPOINTING THOMAS TUCCI AS IT INCIDENT RESPONSE MANAGER FOR THE TOWNSHIP OF WEST DEPTFORD

2020-100 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD APPROVING AND AUTHORIZING PERFORMANCE GUARANTEE ESTIMATE IN THE AMOUNT OF \$33,350.40 AND THE ESTABLISHMENT OF AN INSPECTION ESCROW ACCOUNT IN THE AMOUNT OF \$22,027.26 (265 JESSUP ROAD - BLOCK 352.20/LOT 1)

2020-101 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AUTHORIZING A CLOSED SESSION - MATTERS RELATING TO LITIGATION, NEGOTIATIONS AND ATTORNEY-CLIENT PRIVILEGE

Mr. Robinson motioned to approve the Administration/Finance Resolutions, seconded by Ms. Kerr, and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y, Abstention for Bill List items pertaining to Comcast as an employee

8. OLD BUSINESS: None

9. NEW BUSINESS: None

10. OPEN MEETING TO THE PUBLIC – Deputy Mayor Mehaffey motioned to open the meeting to the public, Mr. Reid seconded his motion and was approved by the entire Committee.

Gail Winkle, residing at 17 Cooper Drive addressed the concerns regarding the storm drain along her property line, noting her appreciation to the Committee and Bill Gigliotti for reviewing the issues and requesting the area to be cleared. Mayor DiCarlo spoke to the situation and advised the Township will continue its attentions to rectify the issues. Mrs. Winkle also addressed her concerns with the trees along the drain area and property line and the storms creating sink holes; Mayor DiCarlo instructed the Public Works manager to inspect/review the area.

Barbara Dugan, residing at 15 Cooper Drive lodged complaints and expressed her concerns regarding the storm drain issues as well. She also expressed her desire to see West Deptford Township rejuvenated.

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Ed Komczyk, residing at 18 Hillside Road addressed the Committee with several questions regarding Resolutions. 1) Resolution 2020-99 appointing the IT Incident Manager; Mayor DiCarlo explained the program, the position and the procedures involved. 2) Resolution 2020-84 regarding the Wheelabrator Service Agreement; Chief McKenna explained the agreement and how the program is administered. 3) Resolution 2020-85 regarding the Oral Examination Agreement; Chief McKenna explained the program and the agreement. 4) Resolution 2020-86 regarding the purchase of Tahoe under the NJ cooperative purchasing program; Chief McKenna explained the vehicle specifications as related to the Township insurance programs and Mayor DiCarlo explained the cooperative agreement in place for purchase.

As no one else chose to address the Committee, Deputy Mayor Mehaffey motioned to close the meeting to the public, Mr. Reid seconded, and his motion carried unanimously.

The Mayor and Committee went into Closed Session at 7:30 pm and the Mayor noted action may or may not be taken when Township Committee returns to Open Session.

The Mayor and Committee returned to Open Session at 8:11 pm. Deputy Mayor Mehaffey motioned to return to Open Session; Mr. Reid seconded and his motion carried unanimously.

Mr. Scaffidi noted that while in Closed Session the Committee discussed the potential to go out for a contractual relationship for a licensed operator for the water and sewer system. Action on that discussion to take place in public at this time.

Mayor DiCarlo requested and Deputy Mayor Mehaffey motioned to authorize the Clerk to go out to RFP for a licensed water and sewer operator. Mr. Reid seconded his motion and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

11. ADJOURNMENT:

Deputy Mayor Mehaffey motioned to adjourn, Mr. Reid seconded, and the motion carried unanimously. The meeting adjourned at 8:13 pm.

Respectfully Submitted,

Jill S. Magill, Deputy Clerk