

TOWNSHIP OF WEST DEPTFORD COMMITTEE WORK SESSION MINUTES
400 CROWN POINT ROAD, WEST DEPTFORD, NJ 08086
JANUARY 15, 2020 7:00 P.M.

1. A. The January 15, 2020 West Deptford Township Committee Work Session was called to order by Jill S. Magill, Deputy Clerk.

Adequate notice of this meeting has been given by notifying the South Jersey Times and the Courier Post, posting the meeting date on the official bulletin board of the Township, and filing written notice with the Township Clerk on January 02, 2020.

B. PLEDGE OF ALLEGIANCE AND PRAYER were recited.

C. ROLL CALL: Ms. Kerr, Deputy Mayor Mehaffey, Mr. Reid, Mr. Robinson and Mayor DiCarlo were in attendance for this meeting.

2. A. TOWNSHIP CLERK CORRESPONDENCE:

Bingo Application - West Deptford Middle School PTO - February 21, 2020

Raffle Applications (5) - West Deptford Middle School PTO - February 21, 2020

Resignation Letter from Keith Lamb as the Acting Water & Sewer Superintendent Effective January 31, 2020

Motion for the approval of actionable items and acceptance of the correspondence was made by Deputy Mayor Mehaffey, seconded by Mr. Reid. Deputy Mayor Mehaffey, Mayor DiCarlo and Mr. Reid each offered their appreciation for Mr. Lamb's service to the Township as well as their congratulations and best wishes for his future endeavors. After which, the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

B. APPROVAL OF PREVIOUS WEST DEPTFORD TOWNSHIP COMMITTEE MEETING MINUTES:

Motion to approve the December 18, 2019 Township Committee Work Session minutes, the December 18, 2019 Closed Session minutes and the January 1, 2020 Township Committee Reorganization meeting minutes made by Deputy Mayor Mehaffey, seconded by Mr. Reid and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y, Abstention for the second portion of Closed Session.
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

3. OPEN MEETING TO THE PUBLIC FOR AGENDA ITEMS ONLY:

Motion to open the meeting to the public for agenda items only made by Deputy Mayor Mehaffey. Mr. Reid seconded his motion and the motion was approved by the entire Committee. Ms. Laurin Stahl, 359 Meadowcroft Road commended the persons responsible for the proposed name change for the "Committee on the Disabled"; Mr. Robinson responded noting the committee felt the name change would be more inclusive. As no one else chose to address the Committee, Deputy Mayor Mehaffey motioned to close the meeting to the public, Mr. Reid seconded and his motion carried unanimously.

4. SPECIAL PRESENTATIONS AND REPORTS:

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A. PROCLAMATION

Proclamation for the observance of Dr. Martin Luther King Jr. Day on January 20, 2020 was read by Deputy Clerk Magill. Deputy Mayor Mehaffey motioned to approve the Proclamation, seconded by Mr. Reid, and the vote was unanimous.

B. SOLICITOR'S REPORT: Mr. Jeff Krachun, No Comment

C. ENGINEER'S REPORT: Mr. Edwin Steck submitted the January 8, 2020 Engineer's report.

WATER AND SEWER ISSUES:

Connection of Private Wells to Water System:

PHASE 1 (Clement Drive) - This Phase is complete.

PHASE 2 - This phase is complete and included the following properties:

1822 Second Street (Dameika) B 4, L4

1024 Kings Highway (Phifer) B357, L4.04

1018 Kings Highway (Phifer) B357, L4.01

1030 Kings Highway (Phifer) B357, L4

1062 Kings Highway (Clarke-estate of Mary Feo) B357.03. L8

Alternate #1: 951 Kings Highway (Buch) B351, 8

PHASE 3: Solvay has agreed to pay for the Township to connect twelve (12) of the twenty (20) Phase 3 connections separate from the NJDEP project. We have vetted the list and proposal with the NJDEP to determine if this raises any issues for the NJDEP to separate the work and complete the remaining connections. The NJDEP has agreed with the Solvay proposal, the Township can now bid and construct the twelve connections without waiting for the NJDEP to create and approve a Change Order. The Township administration is pursuing the remaining access agreement with the Russo Property. Two Bids were received on September 26th. The low bidder was Mount construction in the amount of \$542,875.00; T&M has submitted our recommendation to award the Phase 3A project in the amount of \$542,875.00, Solvay's will be paying \$433,825.00 toward this Phase of the project. The Township approved this award at the October 16th Township Committee Meeting and an agreement with Solvay has been resolved. A Pre-Construction meeting was held on November 6th. A Notice to Proceed was issued on November 7th.

Construction started the week of November 18th and progress has been made with locations on Parkville Station Road and along a dirt road off of Mantua Grove Road leading to the Zander properties. The 12" main along Jessup Road has also progressed. Finally, the service laterals crossing Kings Highway to three homes have been completed. Work will continue with plumbing connections, meter installations by the Township, and well closures by the contractor. A 2nd progress payment for work through January 3rd was prepared and is recommended for approval at the January 15th meeting. The contractor has requested, and we recommend approval of, a zero cost Change Order request to extend the contract duration by 21 days. The new contract completion date will be January 27th.

The remaining Phase 3B work for eight (8) properties cannot be advertised until the NJDEP approves the scope of work, issues a Change Order to fund the work, and approves the bidding. On June 28th the NJDEP has indicated that a Change Order for the Phase 3 work (twenty properties) was approved and that the Township could submit plans and specifications for approval.

As indicated above, the total list of properties is twenty (20). Including engineering fees, legal fees, and contingency the total project costs could be \$934,000. The project financing amount of for the twenty (20) Phase 3 properties is included in the pending Bond Ordinance 2019-11 which was introduced on June 5th and approved on June 19th in the amount of \$1.1 million for this project.

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T&M and Township staff have met with several of the Phase 3B property owners to obtain their consent for property access. **One or more property meetings and approvals are pending. Once the property meetings are completed. Plans will be completed and submitted to NJDEP for approval to advertise for bids.** A permit from the NJDOT for work along Crown Point Road has been approved and the NJDOT has asked the Township for additional permit fees since the work has been delayed. **The permit will need to be modified to include the additional main extension to Red Bank Avenue that the Township seeks.**

Proposed Phase 3A Work Locations:

963 Kings Highway (Martin)
965 Kings Highway (Minix)
1043 Kings Highway (Amey)
346 Parkville Station Road (Russo)
348 Parkville Station Road (Russo)
350 Parkville Station Road (Phillips)
352 Parkville Station Road (Phillips)
296 Ogden Station Road (Yousufai)
619 Mantua Grove Road (Luka)
639 Mantua Grove Road (Zander & Sons)
643 Mantua Grove Road (T. Zander)
1098 Jessup Road (Lange/Solari)

Proposed Phase 3B Work Locations:

667 Mantua Pike (Solimeo)
671 Mantua Pike (DePietro)
759 Mantua Pike (Southwood) ** Well Closure Only
1686 Crown Point Road (F&J Autos)
1692 Crown Point Road (Matteo)
1752 Crown Point Road (Jersey Fire Protection)
399 Jessup Road (Marple)
631 Mantua Grove Road (Tighe)

FUTURE PHASES: No Change - Based on the recent NJDEP response about known POET systems and available funding by the DEP, no additional connections are planned at this time.

Water and Sewer Mapping: No Change - We have completed the mapping updates based on available information. We can add further information when the Township provides relevant archived project plans. The work includes several previously unmapped areas. These mappings are based on any available records but will need some field verification and editing to enhance the work. These maps will be a critical component of the required Infrastructure documentation that will be required by the NJDEP. This new mapping includes quantifiable infrastructure features that allows for itemizations of pipes and manholes in each subarea and a totalization for the entire Township system.

Red Bank and Queen Street Pump Stations: The NJDEP conducted an inspection of the functionality of the Queen Street Pump Station emergency generator and wireless remote alarm system on October 18th. The electrical service to the pump station was manually disconnected, resulting in the generator to start which provided power to the station. The wireless alarm system notified Township employees at the site of the power outage on their cell phones. All systems functioned as designed and to the satisfaction of the NJDEP inspector.

The Contractor completed installing the fence and gate around the perimeter of the Red Bank pump station. All work at the Red Bank Pump Station is now complete. The start-up for the Red Bank pump station was performed on November 13th and the bypass pumping system removed on November 27th. The Gorman Rupp representative came to the pump station on December 4th to provide training to the West Deptford Water and

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Sewer Department. The gas connection was made, and the generator start-up test was performed on December 16th. This project is considered substantially complete. A final inspection will be scheduled to establish a Punchlist. Once all Punchlist items are complete, this project can be closed-out.

Well No. 5 Improvements: No Change – ENRC returned to the job site on 5/24 to re-seed the turf restoration outside the fence and seed the area inside the fence. Grass has germinated in both areas. The areas will be monitored, and the Contractor will most likely be required to re-seed in the fall.

The facility continues to be in operation and no issues have been reported. The Contractor (ENRC) was urged to submit close-out documentation to close the project. **As of January 7th, close-out documentation and the Final Payment Application have not been submitted by the Contractor. T&M has been in contact with the Contractor on January 8th and have instructed them to submit close-out documentation as soon as possible or we will recommend the contract be terminated and the balance will be forfeited.**

Well #3 and # 8: A meeting was held with Solvay on April 2nd to discuss interim treatment for Well #8. We are providing engineering support to their engineers and will be applying for the required NJDEP permits to add treatment.

The NJDEP permit to construct and operate the addition of treatment at Well #8 was issued by the Bureau of Water System Engineering on October 23, 2019. Gloucester County has approved the site plan and Gloucester County Soils has also issued their approval.

Construction plans for the site work, treatment building and concrete work for building slab and foundation are complete and have been submitted to contractors for quotes. Electrical and Mechanical plans have been finalized and sent to vendors for quotes. Best & Final quotes were received in October. Solvay has issued a contract to Napoli Construction. **Once the contracts are fully executed a PO will be issued by Solvay. A pre-construction meeting has been tentatively scheduled for 16th. Napoli has been preparing submittals for long lead items including the building materials for the filter building. T&M provided signed and sealed construction plans which were submitted to the construction office to obtain the necessary building permits. Building Permits have been issued by the Township on January 6th. We anticipate site work starting this month.**

The treatment will be four (4) ion exchange resin filtration vessels for the removal of PFNA. Solvay has agreed to pay for the upgrade of well #8 pump to maintain a capacity of 1,000 gallons per minute. The pump upgrade will require a new electrical service to the building and new generator which will also be paid for by Solvay.

The municipal wells were sampled on November 18th and test results were received on January 6th for PNA's and 1,4 Dioxane. Off-line Wells 3 & 8 have exceedances for PFNA's and Well #3 has an exceedance for 1,4 Dioxane. All other wells are below the standards.

Grandview Avenue Pump Station Improvements: No Change - Approval of the Treatment Works Approval (TWA) application was issued by the NJDEP on November 8, 2019. The design drawings have been modified to include the installation of a PumpMate above grade valve and control station, which will provide easy access to pump discharge valves and pump controls. It is anticipated that construction of the pump station improvements will be scheduled for early spring 2020.

Water Quality Accountability Act: The Asset Management Plan was completed by the deadline of April 19th. T&M will continue to work with the Township to periodically update this "living" document as required to address any revisions to the GIS mapping of the water distribution system, changes/updates to planned capital improvement projects and associated funding sources. The next scheduled regulatory deadline required by the Water Quality Accountability Act to is complete the inspection and exercising of all 12-inch valves or greater in size before October 19, 2019. The Water Department is providing list of valves that have been exercised and coordinates of the valve locations to be placed on the system map.

All of the 12-inch valves were exercised and inspected before the October 19th deadline, as well as the annual NJDEP Certification form which was completed and submitted on-line by the Administrator's Office.

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T&M continues to assist the Water & Sewer Department with mapping of 6" and 8" valves that the Township will locate, operate, and document as required by the Act.

Warren Street I/I Investigation: T&M has completed the Phase 1 study and provided the report to the Township. Our investigation has utilized existing GCUA monthly flow records to quantify monthly values for I&I.

In order to further isolate the problem areas and likely sources of I&I, we installed data recorders on pump stations and simultaneously installed flow meters in gravity pipelines to gain 24/7 data about flow conditions. Our focus in the study was on major stream crossings to ascertain if these critical locations are a significant source of infiltration.

The results of this study indicate multiple I&I conditions and the report provides direction for further study and remedial action. The Township needs to address the following critical areas:

- I&I to GCUA maintained lines,
- I&I to major Township lines crossing tidal waterways,
- I&I to collection areas located along tidal areas and where pipe inverts are below groundwater levels and where manholes are located within flood prone areas
- I&I from individual locations including residential sump pumps

We will continue to evaluate areas in need of further investigation, remedial action, and provide cost estimates for work to be considered by the Township. The Township will need to develop a program for funding remedial work and further investigations including manhole locating and evaluations, pipe video inspection, and flow measurements.

The Township and T&M met with the GCUA on July 23rd and discussed the shared I&I issues and GCUA responsibility for GCUA lines which contribute I&I costs that the Township pays for monthly. The GCUA agreed to investigate their lines and meet again near the end of August to continue discussions. The GCUA has reported that they conducted some investigations and have not located any issues or I&I sources in their system. No further action is planned by them.

The August, September, October, November **and December** GCUA reports showed a definitive decrease in Township generated flows to the GCUA system as compared to the record months of June and July this year (***based on records since 2010*). This is due in part to low rainfall, seasonally low groundwater levels, and to Township efforts to eliminate I&I at several manholes in their system. **The November flows reported from the GCUA indicate a continued low flow condition at the various meter points. The December Flows have increased from the last few months due to past rain events, but significantly less than December 2018. As expected, flows will continue to increase again over the winter months.**

Water Meter Replacement Project: No Change. The project is waiting for Authorization to Advertise. We have contacted DEP asking for a status update and will inform the Township as soon as we have news. Plans and specifications have been uploaded on the NJIB web site.

The project has recently received SED and DLGS approval. We anticipate receiving NJDEP Authorization to Advertise this month. Once approved, we are targeting a 1/10/20 advertisement date and 2/11/20 bid opening date. In the meantime, we are finalizing the exact locations of the antennas to ensure full coverage of the Township and that the proposed locations are acceptable. We have been in contact with the County Engineer's office regarding the installation of one the antennas adjacent to Parkville Road which borders a Green Acres parcel. There appears to be sufficient area to accommodate the antenna, which is Township owned and identified as "area excluded for potential future right-of-way". T&M is obtaining pricing to stakeout the Green Acres boundary in this area to confirm the feasibility of the antenna installation.

2 Million Gallon Jessup Rd Water Storage Tank: We are working to complete H2loans Application Step 4, along with the Short-Term Financial Addendum Form and the LP-6A line of credit form. These forms will be complete

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and ready for Township review by January 17. All forms will be submitted by the Township through the H2loans website. - T&M has completed the application information on the NJIB website and submitted the previously completed Planning Document to the Township for comment. A conference call was held on April 18th with T&M, NJIB staff and Township personnel, at which time we were informed that funding will not be available through the Drinking Water program until at least 2020 for the project. The project will be ranked against other competing projects for financing. T&M will continue to develop the required project documentation to be uploaded on the NJIB website.

T&M has finalized the Environmental Assessment Report and Letter of Intent. These documents have been uploaded to the NJIB website this month. Plans and specifications have been completed and have been uploaded on the NJIB web site.

ROAD PROJECTS:

NJDOT FY 2017 & 2018 – Reconstruction of Lancing Road, Lancing Court, Oakland Road and Chetwood Court: Project closeout paperwork has been submitted to DOT for review and approval of the final grant disbursement to the Township. NJDOT review and payment process usually takes about six weeks. The pavement core analysis performed by Key Tech Labs indicates that varying thicknesses of pavement installed by the contractor result in a penalty of 2% against the surface course paving bid item. T&M contacted the NJDOT to check on the possibility of the penalty being waived, and it was determined that it had to be assessed unless new cores were taken that met the requirement. The Contractor chose not to pay for a second pavement core analysis and accepted the penalty.

The Contractor submitted a Final Payment Application and close-out documentation for this project. Final Payment and Final Change Order were processed by T&M and sent to the Township for approval. Once approved, T&M will submit documentation to the NJDOT for funding reimbursement.

The Contractor (G.A. Barrett, LLC) has finished all remaining milling, base and top course paving work on for the project by May 23rd. This project is considered substantially complete.

During a site visit to investigate the cause of a sinkhole near the double B Inlet on Chetwood Ct, it was determined that the Contractor's construction operations were not responsible for causing the sinkhole.

The two double B Inlets that were constructed on Lancing Rd were also inspected. The concrete base of the inlet on the north side of the street was found to have some deterioration and needs to be fixed. The Contractor will remove any loose concrete and pour new concrete to repair the base. This work will be performed under the Maintenance Bond.

2018 Community Development Block Grant- First Ave: All grant reimbursement paperwork has been prepared and submitted to Gloucester County for review and approval. We will continue to stay in contact with the County, providing any additional information they need to release the grant money to the Township.

The project is complete and grant reimbursement paperwork has been prepared. We are waiting for Landberg Construction to provide copies of certified payroll. Once received, the application will be submitted.

Landberg Construction completed concrete work in August. Paving was completed the second week of September. All punch list items have been addressed. We received their Final Payment Application and sent it to the Township on November 8th along with the Final Change Order and close-out documentation. We anticipate the Final Payment Application being approved at the November 18th meeting. This project is considered closed-out. We are in the process of submitting documentation requesting grant reimbursement to the County.

2019 Community Development Block Grant-Storrie Ave: Base plans have been prepared and we are developing construction plans and specifications. Preliminary construction plans will be submitted to the Township next week for review and comment. After making any required changes, we will submit contract documents to the County for review and approval. The Township was recently notified that their grant application has been approved. We will prepare a proposal for design, bidding and inspection and will be ready to proceed at the Township's direction. We identified several road segments in need of repair and discussed options with the public

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works director. Storrie Avenue between Hessian Avenue and Brewer Avenue was identified as the best match for CDBG funding due to its poor condition and limited scope. A second road segment was added to the grant application, resurfacing Snyder Avenue between Spiegle Avenue and Franklin Avenue. The public works department anticipates making stormwater pipe repairs on Snyder Avenue this year. Including paving repairs with the Storrie Avenue project will result in an economy of scale. The grant application was submitted to the County on May 8th.

NJDOT 2019 Municipal Aid Grant – Jessup Road Resurfacing: No Change. Construction has been postponed until spring of 2020. We have submitted contract award documents to DOT, asking them to prepare the initial Payment Voucher to release the first 75% of the grant. We will notify the Township when the Payment Voucher is available.

The construction contract was awarded to Landberg Construction at the October 2nd Committee Meeting in the amount of \$354,977.03. Contracts have been signed by all parties. We recommend that construction be delayed until spring of 2020, after the risk of winter weather.

The Township has been notified of a \$200,000 grant for the Resurfacing of Jessup Road from Parkville Road to Budd Boulevard. This project will primarily mill and overlay nearly 0.6 miles of roadway, providing full depth reconstruction at needed areas. The proposed project would also provide ADA compliant curb ramps at Mill Road.

NJDOT 2019 Local Freight Route Grant – Mid-Atlantic Parkway: We have submitted contract documents to NJDOT for review and comment. New Jersey Transit has been notified and provided with a construction plans for review. The project does not propose any disturbance to the railroad, instructing the Contractor to remain 25 feet away from the nearest track. We anticipate receiving NJDOT and NJT approval to advertise by early February.

Preliminary construction plans and cost estimate have been prepared and submitted to Township for review. Once any revisions are made, we will submit construction documents to both NJDOT and NJT for approval. Bidding is anticipated to take place early in 2020 and construction to take place in the spring.

The Township recently received notification from NJDOT that a grant is being awarded for the resurfacing of Mid-Atlantic Parkway from Grandview to Metropolitan Way in the amount of \$400,000.

NJDOT 2020 Local Freight Route Grant Application: No Change. A grant application for Mid-Atlantic Parkway from Metropolitan to Grove was prepared and submitted to NJDOT prior to the October 16 deadline. The previously completed traffic study was used for this application. We will notify the Township of any correspondence from NJDOT.

The State recently announced they are accepting applications by October 16th for grants to fund reconstruction of local freight routes for FY 2020. NJDOT has changed their eligibility criteria for freight route grants. Roads must have a minimum of 10% heavy truck traffic rather than the 5% required in years past. The traffic report prepared in 2017 showed that Imperial Way had less than 10% heavy truck traffic and therefore will not be eligible for future freight route grant funding. For the freight route grant applications due in October, we will investigate the possible use of the existing traffic study and submit for Mid-Atlantic from Metropolitan south to Grove.

NJDOT 2020 Municipal Aid Grant – Jessup Road Resurfacing Phase II: Base plans have been prepared and we are developing construction plans and specifications. Preliminary construction plans will be submitted to the Township later this month for review and comment. After making any required changes, we will submit contract documents to NJDOT for review and approval. We will also submit plans to NJT because the southern project limit abuts a rail line.

The Township was recently notified that DOT will provide a \$210,908 grant to resurface Jessup Road from Budd Blvd. to Kings Highway. We will prepare a proposal for design, bidding and inspection and submit it to the Township for review and approval.

A grant application was submitted to NJDOT on July 19. DOT plans to announce grant awards this fall. We will keep the Township informed of any correspondence from DOT.

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We have prepared a grant application for the resurfacing of Jessup Road from Budd Boulevard to Kings Highway. To support the application, a draft authorizing resolution has been provided to the Township. The grant application will be submitted to NJDOT prior to the due date of July 19th. We understand that DOT intends to award and notify grant recipients by the end of 2019.

RIVERWINDS PROJECTS:

Community Center Entrance Roof Gutter Improvements:

The gutter system shop drawings and color selection has been approved and returned to Patriot. The gutter components are currently being fabricated by the manufacturer, Merchant & Evans. Patriot will provide proposed install dates next for Township review.

Community Center Water Slide Bolts: We met with Greg Black on January 3rd to review the existing water slide bolts that require replacement. We will provide assistance to develop a specification and RFQ for distribution to contractors for the work.

Irrigation System Improvements: No Change - On November 19th & 20th 2018, a subsurface utility survey was performed to locate the routing of the existing irrigation mains from the Golf Course river water irrigation pump station, to the RiverWinds athletic fields and also to the athletic fields located on Grove Avenue.

The survey team needed to return to obtain additional information on December 14th. The additional investigation was not able to obtain the information needed due to perched ground water conditions.

On April 23rd T&M witnessed the excavation of a test pit by Township forces to confirm the location of the potable water main piping and investigated the location of the irrigation piping in the vicinity of the booster pump, which currently services the soccer and football field areas.

Based on the results of the test pit excavation and utility mark-outs of water main piping in this area, the potable water main piping which is routed behind the Concession Building to this location was confirmed. Water main piping was also previously marked-out in the front of the Concession Building, which conforms to the original design drawings. It is unknown at this time if this is a continuation of the potable water main piping or the irrigation main piping.

On May 16th T&M witnessed the excavation of an additional test pit in this area by Township Department of Public Works personnel to confirm if the water main marked-out in front of the Concession Building is a continuation of the potable water service or if it is the irrigation main pipe.

The test pit excavation confirmed that this pipe was connected to the potable water main piping at this location, which originates from its connection to the potable water main at the intersection of Eagle Point Road as shown on the original design drawings. However, it is still unclear why the potable water supply to the irrigation system is discontinued when certain valves at this location are closed.

T&M discussed next steps with Township personnel and concluded that an additional test pit should be excavated to confirm if the potable water main is truly routed behind the Concession Building based on prior utility mark-out information. The RiverWinds and Grove Avenue athletic fields are both presently irrigated with potable water. Once the existing irrigation mains have been field verified, T&M will prepare bid documents to disconnect the potable mains and connect the river water mains to each athletic field's irrigation system.

Lacrosse Field: The Contractor (Down to Earth Landscaping) started construction on October 14th. T&M has been on site to perform inspections as necessary throughout construction. The Contractor has installed silt fence around the perimeter of the job site, installed inlet filters and stripped topsoil. The Contractor has also trenched and installed all 4", 6" and 12" HDPE pipe for the underdrains, installed filter fabric along the trench walls, backfilled the trenches with clean stone and spread topsoil. They have also finished construction of the Type E and Type A Inlets and installed HDPE pipes to tie into existing inlets. **The Contractor also completed fence installation, placed topsoil and straw mulched the work area prior to the last week of December. The Contractor repaired irrigation lines damaged during construction. The irrigation system was tested by the Township and**

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after the repairs were made and no issues were found. The Contractor is planning to return in March to seed and fertilize the field.

The first and second Payment Applications were submitted and processed by T&M and approved by the Township. The third Payment Application was submitted by the Contractor and is currently under review. The Payment Application will be processed and sent to the Township once all certified payrolls are received.

RiverWinds Multi-Purpose Path Improvements: The Contractor has completed all work for this contract including bike path striping which was completed on September 26th. Payment Application #1 was submitted by the Contractor, reviewed and processed by T&M and delivered to the Township on November 8th.

We are awaiting the Final Payment Application and close-out documentation from the Contractor. The Final Pay App will include payment for the additional DGA used to fine grade subbase in areas where river rock was encountered, release of retainage and the Credit Change Order for adjustment of quantities. The project is considered substantially complete and will be close-out once all documentation is received from the Contractor.

RiverWinds Point: The Township and FHG Urban Renewal (FHG) previously received Notices of Violations (NOV) for clearing vegetation from the riparian zone at Block 328, Lot 7 and 7.09. The Administrative Consent Order (ACO) was accepted by the NJDEP for past noncompliance activities and violations of the Flood Hazard Control Act (riparian zone clearing). **The ACO was signed by the NJDEP and became effective October 9, 2019.**

The ACO requires monitoring and reporting, implementation of a riparian zone deed restriction, and the payment of a fine in the amount of \$24,000. **This payment has been received by the NJDEP.**

The Township is required to prepare monthly monitoring reports beginning November 1, 2019 and continue for a four (4) years period. **The annual summary report for the 2019 reporting period was sent to the NJDEP on January 3, 2020. The report requested an extension until January 31, 2020 to prepare the conservation restriction as required by the ACO. A draft of the deed restriction language will be prepared by January 15, 2020 and submitted to the Township for review and comments.**

Efforts to replant the riparian zone has been ongoing, with the latest round of plantings completed in July 2019. **Our latest site visit in November 2019 and review of the monthly reports by the Township indicates that there have been some losses of plantings since July but seem to be tracking on target. We will continue to track the progress throughout the winter months and offer recommendations for additional plantings, as necessary.**

RiverWinds Riverbank Stabilization Project: Previously, &M met with the Township to discuss vegetative maintenance and bank stabilization measures along the river and cove area. **We reviewed various erosion stabilization measures and are preparing plans, which will be available for review by Township the week of January 7, 2020**

The new proposal will require an authorization from the by the NJDEP Division of Land Use Regulation (DLUR). The NJDEP DLUR agreed to review the proposal for the stabilization measures, and to provide comments/guidance to the Township prior to formal submission. **We anticipate an informal submission of the plans to the NJDEP DLUR for review by January 15, 2020 to solicit comments on the final design plans.**

RiverWinds Golf Remediation: The required inspection of the engineering controls (cap) will be performed by the end of January. T&M is in the process of scheduling the inspection so that a meeting can also be held with the Golf Course Superintendent to discuss routine maintenance and disruption of the cap.

RiverWinds Remediation (Non-Golf Course Areas): The required inspection of the engineering controls (cap) will be performed by the end of January during the inspection of the Golf Course cap.

The areas exhibiting arsenic exceedances identified at Block 328, Lot 7 and Block 328, Lot 7.05 have been fully delineated, and must either be capped with 'clean' material or excavated and backfilled with 'clean' material. **T&M determined that the best practice would to be excavate the hotspot areas and backfill with clean fill to complete the cap. T&M is in the process of preparing specifications for bidding this work. Anticipate completion of the specification for Township review and approval by the end of January.**

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RiverWinds Redevelopment Area: We met with Edgewood Properties on September 26th to review development plans for lot 7.06, the general development plan (GDP) and the proposed concept sub-division plan. As a follow-up to the meeting a revised GDP was submitted on September 28th.

We are anticipating the formal submission for Phase 1, Lot 7.06 to be submitted this month along with the GDP and minor subdivision plan to create a new lot for the existing sewer pump station and relocated golf cart path. On October 31st, final draft of the plans was submitted for lot 7.06. Also received was the General Development Plan and proposed subdivision for the pump station lot. **The formal submission to the Planning Board is anticipated this month.**

We will be submitting the General Development plan and site plan for lot 7.06 to the US Fish & Wildlife as a follow-up to our June 11th meeting.

A meeting was held on November 25th with Township Representatives and Jaworski Golf to review and discuss the termination agreement for the Club House Lot. T&M provided the plans to be used as an exhibit to the Agreement. **The Termination agreement has been finalized and we will start preparing the subdivision plan for the club house lot and revisions the golf course lot.**

On June 11th we met with US Fish & Wildlife and NJDEP to discuss the proposed development and the impacts caused by presence of the Eagle Nest. Minutes of the meeting will be prepared and distributed. The meeting provided direction to enable the project to proceed.

MISCELLANEOUS PROJECTS:

Storm Damage Repairs: We have reviewed damage caused by the June 20th storm and subsequent rainfalls in the Township with Bill Gigliotti and provided estimates to be submitted to FEMA. We will be prioritizing projects and updating estimates. The priority areas include repairs to 351 Hessian Avenue, Budd Boulevard and Meravan Farms.

A report with estimated costs was initially submitted to the Township on August 19th and subsequently revised and resubmitted on August 28th, the priority repairs are included in the pending Bond Ordinance.

351 Hessian Avenue – On October 16th two (2) bids were received for the slip-lining of the 48-inch diameter and 36-inch diameter CMP stormwater piping. The contract was awarded to Capela Construction Inc. in the amount of \$121,925.00. A pre-construction meeting was held on Thursday, November 7th at 10:00 a.m. A notice to proceed was issued and construction started on November 25th.

To date, all new HDPE pipes have been installed and the existing pipes have been grouted to fill the annular space. Remaining work includes turf restoration and sidewalk replacement. The first Payment Application was submitted to the Township and approved at the December 18th meeting. The Contractor has submitted the Final Payment Application to T&M and is in the process of submitting close-out documentation. It is anticipated the Final Pay App will be submitted in time for the January 15th meeting.

Hessian Ave Headwall Permit – To stabilize the pipe beneath Hessian Avenue, we are designing a headwall at the upstream end of the pipe. Since this pipe conveys the Hessian Run stream, a NJDEP Division of Land Use Program permit is required for authorization of the work. In support of the design and permitting requirements, the topographic survey, base mapping, and wetland delineation mapping were completed in December. We anticipate completing the headwall design and permit application by the end of January.

Budd Boulevard and Levenham Court – Topographic survey and base mapping was completed the first week of November. We are in the process of defining drainage areas to each collection point, which will be used to design stormwater collection and conveyance structures that are sized to accommodate storm events.

Sunoco Property Drainage Improvements: In an effort to identify and alleviate drainage issues at the northern portion of the Township near Asbury Avenue, the Township met with several stakeholders to discuss possible

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solutions. Representative of Sunoco, the NJDEP, Energy Transfer Solutions, T&M, and Law office of Timothy Scaffidi. Ongoing meetings/conference calls have occurred with the stakeholders. Recently, Sunoco has engaged the surveying firm of UNI to obtain survey at several areas of interest (AOI) along the tributary/ditch at the Sunoco property boundary. T&M attended a field meeting with URI on September 30th to review the AOIs. **We are awaiting a copy of the survey.** We will continue to monitor the progress of the initial data collection efforts and provide input.

Based on the conference call with the stakeholders on November 8, 2019, it was decided to request a pre-application meeting with the NJDEP Office of Permit Coordination to discuss the stream cleaning and drainage improvements anticipated. **We are coordinating with the NJDEP and anticipate a meeting date in early February 2020.** We will advise of the meeting and recommendations provided by the NJDEP.

Public Works Building: We attended a meeting with the Township on January 3rd to review spaces requirements for a new DPW Garage. We are proceeding to develop a concept site and floor plan for the project for Township review.

Library HVAC System: No Change - Budgetary project costs have been prepared for the replacement of the HVAC System at the Library. Our estimates were based on a site visit and review of the original construction plans. Three separate options were provided for consideration by the Township and Library Board.

Little Theater:

We are currently working with the Township for the removal of the Underground Fuel Storage Tank (UST) which was located by ground penetrating radar partially under the existing ramp. This removal will be performed prior to the start of any demolition work.

271 Jessup Property Evaluation: T&M spoke with the HDSRF coordinator who indicated that the application is still in the queue for review and hopes to get to it in January. T&M will follow up with the HDSRF coordinator again by the end of January for an update of the HDSRF application review and approval.

T&M's LSRP received the fully executed HDSRF application and passed resolution. The completed HDSRF application package was submitted to the NJDEP on August 7, 2019. T&M will follow up with the NJDEP HDSRF coordinator by the end of September.

Energy Studies: No change. Waiting on copies of electric bills.

T&M and West Deptford were notified by the Contractor in September that funding was exhausted from the PSEG Energy Saver Program. An alternative program is available via the NJ Office of Clean Energy. In order to evaluate this program, we will need that last 12 months of electric bills. Upon receipt we will provide a recommendation. The program will pay for 80% of the cost as a reimbursement to the Township. The Audits performed on Thursday, August 8th will be utilized for this alternate program and is for the following buildings.

- Public Works
- Municipal Building
- WDT Park Maintenance Building
- Library
- River Lane Baseball Building
- Scout Building

Municipal Lien Searches: No Activity this month.

Curb and Sidewalk Waivers: No Activity this month.

ACTIVE ESCROW PROJECTS

Certificate of Occupancy: No new CO Inspections were made during this period.

Paradise Estates: Performance Bond No. B98809020417, \$164,940.00: No new CO Inspections were made for Shira Court during this period. **An onsite meeting was held on December 12th between T&M and the Contractor to discuss basin repairs and top course asphalt paving. The Contractor is planning to perform the basin repairs**

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prior to top course asphalt paving. All work is weather permitting. The Contractor will notify T&M prior to beginning work on the basin.

Jessup Run: Performance Bond No. 105706261, \$952,434.00: No Change - All work is complete. A two-year Maintenance Bond from the total original Guarantee, in the amount of \$142,865.10 is in place as of August 17, 2017.

Patsy Court, Nottingham Estates – Apron, Sidewalks and Grading Inspections: No Change - No new CO Inspections were made for Patsy Court during this period.

Colonial Pipeline Photovoltaic Ground-Mounted Array: No Change - The Solar Contractor (Enter Solar) has completed most contract work. T&M met with a representative from Enter Solar on site on October 4th to discuss remaining work. It was determined the Contractor needed to address any turf restoration areas that need to be re-seeded in the spring and plant trees on the outside of the fenced-in area in accordance with the plans. Two other tasks that were also incomplete were the construction of an 18” wide concrete pad for flexible bollards and the installation of the solar light pole and fixture at the gated entrance. The Contractor requested that these two items be removed from the scope. This change was discussed with the Township and it was determined the concrete pad and bollards could be eliminated but the solar light pole at the entrance is still required. The Contractor has completed planting all required trees and is in the process of ordering the solar powered light pole and fixture. All other site-work requiring our inspection is complete. A CO Inspection will be scheduled once the light pole is installed.

COIM Pre-Polymer Building: No Change - The Contractor (Debex Contractors) has not performed any stormwater utility work over the past month. The Contractor has addressed issues described in the most recent soil conservation report and the drainage basin has been accepted. The Contractor has continued work on the building.

301 Grove Building Expansion: No Change - A final walkthrough was performed with the Contractor (Blue Rock) on 7/25/19 and a Punchlist was generated with some minor issues to correct. T&M performed a follow-up inspection to confirm all Punchlist items from the walkthrough are complete.

However, the proposed entrance off Friars Blvd has not been constructed. There was some confusion from the Contractor as to whether the entrance off Friars Blvd was part of this project. The Contractor was planning on constructing the entrance separately from this project. The Planning Board approved the entrance as a change of plan to be included with this project. The Bond Release and CO will not be granted until an agreement is reached on the Friars Blvd entrance.

Jersey Fire Protection Associates – Crown Point Rd: No Change – A CO inspection was conducted on November 27th and no Punch-List items were identified. A TCO Recommendation Letter was issued to the Township. A PCO Recommendation will be issued upon NJDOT approval of sidewalk and curb in the DOT right of way. To date, we still have not received confirmation of DOT approval.

WAWA Diesel Fuel Modifications: No Change – The Contractor replaced the six existing gas pumps with new 3+1 Pumps and converted one underground storage tank to a diesel tank. The Contractor also replaced the existing price modules with new modules on the existing sign bases and extended the existing 2” diameter diesel vent to a height of 12 ft. All other contract work including striping, signage and curb ramp construction has yet to be completed.

Heritages: No Change - A temporary certificate of occupancy was recommended on Oct. 9, 2017 conditioned to the resolution of the replacement of three trees that were removed during the installation of the storm drainage piping (**this is still pending**). The store is in operation.

West Deptford Distribution Center: No change - The Performance Bond has been released and replaced with a 2-year maintenance bond in the amount of \$1,454,562.00 with an expiration date of October 16, 2020.

Bostik Expansion, 2000 Nolte Drive: No change - The Contractor finished installation of depressed curb at the entrance, base paved the entrance reconstructed the basins under Pennoni’s supervision, completed installing

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the black chain link vinyl fence and gate around the site and top paved the entrance and parking lot which was completed the last week of November. T&M will schedule a final walkthrough with the Contractor to identify any Punchlist items and perform a CO Inspection once all items are addressed.

Solvay Solar: A pre-construction meeting was held on September 25th between the developer, design engineer, electrical contractor, T&M and the Township. Site clearing and mobilization began on September 26th. **T&M has been monitoring progress and performing site inspections of fencing, soil erosion, site clearing and turf restoration and will continue to do so throughout the project.**

Solvay Hydraulic Containment & Treatment System: T&M has been monitoring construction which began the week of December 2nd. The Contractor has mobilized, installed soil erosion measures, performed site clearing and began construction of the building pad.

The Club: No Change - We prepared a report to Committee recommending the posting of performance bond and inspection escrow amounts for Section 1 of Phase I.

We have reviewed the water and sewer plans for Phase 2 of the club and issued a review letter. We completed the review of the NJDEP Treatment Works Application and recommended endorsement of the application.

Capital Projects Under Maintenance Bond

RiverWinds Pool Area HVAC Upgrades: Unit 14 was having issues with the burners not lighting. The maintenance Contractor identified the AFS (Air Flow Sensor) switch is keeping the burner out and needed to be replaced. The Contractor “jumped” the switch until replacement arrived. The Contractor stated that the Unit was protected by other air flow switches and hi temperature limits until the new AFS is installed. **The return fan and crank case heaters were replaced the week of July 22nd. A new condenser is also required and has been replaced in September. Both Units 13 & 14 are currently functioning.**

A maintenance bond for the full project was place until 5/17/2018 for an amount of \$50,000.00. Additionally, there is a Service & Maintenance Agreement in place from 11/15/2015 to 11/14/2020.

Under this agreement, Falasca will maintain and replace only equipment parts that are part of the regular maintenance schedule such as belts, filters, oil, etc. The project began the five (5) year warranty/service phase on November 15, 2015 for the mechanical portions of the installation.

RiverWinds Community Center Pool Roof and Exterior Building Improvements: This contract has been closed-out and is currently under a 2-year maintenance bond which is in effect through June 20, 2020.

RiverWinds Pool Resurfacing: This contract has been closed-out and is currently under a 2-year maintenance bond which is in effect through November 9, 2020.

RiverWinds Community Center Pool Area Building Improvements: This contract has been closed-out and is currently under a 2-year maintenance bond which is in effect through November 26, 2020.

DocuVault Delaware Valley, LLC: The request for escrow release was processed by T&M and approved by WDT. The escrow release recommendation was conditioned to the submission of an acceptable financial security of 15% of the actual cost if the improvements for a period of 2 years from the date of final acceptance.

The set aside amount of the Tri-Party Agreement is \$1,371,259.20, therefore the financial security is \$205,688.88 for a 2-year period.

A site inspection was performed on December 17, 2019, to observe existing conditions and determine whether the Maintenance Bond could be released. Curb cracks were observed in several locations. T&M recommended the contractor repair the damaged curb to prevent further deterioration. Once the curb repairs are complete, T&M will recommend the Maintenance Bond be released.

PROJECTS ON HOLD

Cumberland Ave Pump Station – PS#1: No Change - A scope of work and project cost estimate was prepared by T&M and submitted to the Township on June 20, 2018 for the replacement of Pump Station #1.

The project will include the installation of new pumps, pump enclosure structure, wet well, emergency generator, instrumentation and site improvements consisting of fencing and landscaping.

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The Farm: No Change - We received a call from the developer in October, indicating that a submission will be forthcoming.

Westwood Court/Queen Street Sanitary Sewer: No Change, Project remains on hold - We have recommended that the section of sewer line crossing the stream be removed and replaced with a new pump station and force-main following the same general path but installed in more substantial conformance with NJDEP regulations. We have prepared a NJEIB funding application to facilitate the permanent replacement of this old gravity pipeline with a pump station and force main. This project has been scheduled to be possibly implemented in the future utilizing NJEIB Financing Program.

Rivergate Park: No Change, Project is on hold - The topographic and existing conditions survey has been completed. We are currently working on the site analysis and developing a resident survey to be distributed for project input. We anticipate meeting with the Township to discuss project schedule, phasing, and requirements of the Green Acres Program.

Mr. Steck also noted an update to his report of a pre-construction meeting scheduled for January 16, 2020 with Solvay regarding Well #8.

D. ADMINISTRATOR'S REPORT: Ms. Lee Ann DeHart, presented two (2) updates on 2019 and her goals for 2020.

E. CFO'S REPORT: Mr. Mike Kwasizur, submitted the November 30, 2019, Treasurer's Report. He also presented three (3) updates on 2019 and his goals for 2020 followed by comments and discussion. A tentative department budget meeting was scheduled for Saturday, February 29, 2020.

5. COMMITTEE REPORTS:

A. Mayor DiCarlo - Public Works – No Comment

Bill Gigliotti, Acting Public Works Manager, presented here (3) updates on 2019 and his goals for 2020.

B. Deputy Mayor Mehaffey - Utilities – No Comment

Keith Lamb, Acting Water & Sewer Superintendent, presented five (5) updates on 2019 goals. He also thanked the Township Committee for their support and noted highlights of completed projects during his tenure.

C. Committeewoman Kerr - Public Safety - No Comment

Sean McKenna, Police Chief, presented four (4) updates on 2019 and his goals for 2020 followed by comments and discussion.

John Austin, Fire Official, presented four (4) updates on 2019 and his goals for 2020.

D. Committeeman Reid – Buildings, Grounds & Recreation – referred back to Police Chief's report followed by additional discussion.

Greg Black, Director of RiverWinds Community Center, presented six (6) updates on 2019 and his goals for 2020 followed by comments and discussion.

Bill Gigliotti, Acting Public Works Manager, presented five (5) updates on 2019 and his goals for 2020. He also thanked the Committee for the purchase of a new dumptruck; followed by comments and discussion.

Latiya Holmes, Events and Communications Coordinator, presented four (4) updates on 2019 and her 2020 goals followed by comments and discussion.

E. Committeeman Robinson - Administration/Finance, financial reports were submitted for review.

Lee Ann DeHart, RMC, presented three (3) goals for 2020; followed by comments.

Penny Sheehan, Tax Collector, Absent – Mr. Robinson presented two (2) updates on 2019 and her 2020 goals.

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Tyler Rost, Asst. to Director of Administration/Special Projects Manager, presented two (2) updated on 2019 and his 2020 goals; followed by comments and discussion.

Sandra Rost, Zoning Officer, presented two (2) updates on 2019 and her 2020 goals.

Ron Snyder, Construction Official, presented two (2) updates on 2019 and his 2020 goals.

6. ORDINANCES

2020-01 AN ORDINANCE AMENDING CHAPTER 12A, "COMMITTEE ON THE DISABLED", BY CHANGING THE NAME OF THE COMMITTEE TO "THE WEST DEPTFORD COMMITTEE FOR PEOPLE WITH DISABILITIES"

Deputy Mayor Mehaffey motioned to approve introduction of Ordinance 2020-01, Public Hearing and Adoption will be February 5, 2020, seconded by Mr. Reid, with discussion on the format of the title, and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

2020-02 ORDINANCE AMENDING CHAPTER 160, VEHICLES AND TRAFFIC, ARTICLE X, SCHEDULES, SECTION 31, SCHEDULE VIII: STOP INTERSECTIONS OF THE CODE OF THE TOWNSHIP OF WEST DEPTFORD

Deputy Mayor Mehaffey motioned to approve introduction of Ordinance 2020-02, Public Hearing and Adoption will be February 5, 2020, seconded by Ms. Kerr and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

2020-03 ORDINANCE OF THE TOWNSHIP OF WEST DEPTFORD AMENDING CHAPTER 51, SECTION 1(A), OF THE CODE OF THE TOWNSHIP OF WEST DEPTFORD (POLICE DEPARTMENT)

Ms. Kerr motioned to approve introduction of Ordinance 2020-03, Public Hearing and Adoption will be February 5, 2020, seconded by Mr. Robinson and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

7. RESOLUTIONS

2020-61 BILL LIST RESOLUTION - JANUARY 15, 2020

2020-62 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AFFIRMING THE APPOINTMENT OF A MEMBER TO THE ZONING BOARD OF ADJUSTMENT FOR THE YEAR 2020 - JIM HINK

2020-63 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AFFIRMING THE APPOINTMENT OF SUPERINTENDENT'S ALTERNATE TO THE LIBRARY BOARD OF TRUSTEES - JENNIFER GILMAN

2020-64 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD APPOINTING RYAN J. BAGLIVO AS A SPECIAL LAW ENFORCEMENT OFFICER CLASS I FOR THE TOWNSHIP OF WEST DEPTFORD FOR THE YEAR 2020

2020-65 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE REFUND OF PUBLIC DEFENDER FEES

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**2020-66 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE SALE OF SURPLUS PERSONAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION WEBSITE
2020-67 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING CHANGE ORDER NO. 1 PHASE 3A WATER MAIN INSTALLATION SERVICE CONNECTIONS & WELL SEALINGS IN THE TOWNSHIP OF WEST DEPTFORD**

2020-68 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING EXECUTION OF AMENDED ASSIGNMENT OF TAX SALE CERTIFICATE NO. 39-96 (BLOCK 372/LOT1)

2020-69 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE EXECUTION OF A VEHICLE LENDING AGREEMENT FOR THE PROVISION OF A TRANSPORTATION BUS BETWEEN THE COUNTY OF GLOUCESTER AND THE TOWNSHIP OF WEST DEPTFORD

2020-70 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD RECOGNIZING THE IMPORTANCE OF THE 2020 CENSUS

2020-71 RESOLUTION AUTHORIZING THE TOWNSHIP OF WEST DEPTFORD THROUGH THE WEST DEPTFORD POLICE DEPARTMENT TO PARTICIPATE IN THE DEFENSE LOGISTICS AGENCY, LAW ENFORCEMENT SUPPORT OFFICE, 1033 PROGRAM TO ENABLE THE WEST DEPTFORD POLICE DEPARTMENT TO REQUEST AND ACQUIRE EXCESS DEPARTMENT OF DEFENSE EQUIPMENT

2020-72 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE EXECUTION OF A MAINTENANCE AND SUPPORT AGREEMENT FOR AUTOMATED FINGERPRINT IDENTIFICATION SYSTEM WITH IDEMIA IDENTITY & SECURITY USA LLC

2020-73 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE RENEWAL OF ANNUAL SUBSCRIPTION FOR EMPLOYEE DOCUMENTATION / EARLY INTERVENTION AND RECOGNITION SOFTWARE ACCESS WITH GUARDIAN TRACKING

**** There will be no action taken on the following Resolution 2020-74 until after Closed Session ****

2020-74 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WEST DEPTFORD REFERRING A PROPOSED AMENDMENT TO RIVER CENTER AT WEST DEPTFORD (RIVERWINDS) REDEVELOPMENT PLAN TO THE TOWNSHIP OF WEST DEPTFORD PLANNING BOARD, AND DIRECTING THE PLANNING BOARD TO TAKE CERTAIN ACTIONS PURSUANT TO NJSA 40A:12A-7(E)

2020-75 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY AUTHORIZING A CLOSED SESSION - MATTERS PERTAINING TO A COLLECTIVE BARGAINING AGREEMENT AND MATTERS RELATING TO NEGOTIATIONS, PENDING OR ANTICIPATED LITIGATION AND ATTORNEY-CLIENT PRIVILEGE

Deputy Mayor Mehaffey motioned to approve the Resolutions, seconded by Mr. Reid, and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y, Abstention for Bill List items pertaining to Comcast as an employee

8. OLD BUSINESS: None

9. NEW BUSINESS: Mr. Reid noted at the recent Recreation Advisory Board meeting that the Boy Scout troop leader made known that the scouts are looking for projects to complete for service hours. Mr. Reid also discussed the boat ramp requesting a review of the site, hours of operation, etc. be completed by Ms. DeHart and Mr. Gigliotti followed by additional discussion and comments.

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10. OPEN MEETING TO THE PUBLIC - Deputy Mayor Mehaffey motioned to open the meeting to the public, Mr. Reid seconded his motion and was approved by the entire Committee.

Ed Komczyk, 18 Hillside Road – 1) Commended Keith Lamb on his dedication to the Township and services provided by him and all Township employees. 2) Asked for clarification of the Resolution regarding the RiverWinds Redevelopment Plan; Mayor DiCarlo explained the process on the plan. 3) Asked for clarification on the Resolution regarding the 2020 Census; Ms. DeHart explained the program and processes for implementation as well as the Township’s and residents’ responsibilities to complete. 4) Noted the recent publication from NJEA with comments to the cover picturing Ms. Reichenbach as well as the publicity noted regarding the West Deptford Library.

As no one else chose to address the Committee, Deputy Mayor Mehaffey motioned to close the meeting to the public, Mr. Robinson seconded, and his motion carried unanimously.

The Mayor and Committee went into Closed Session at 7:53 pm and the Mayor noted action may or may not be taken when Township Committee returns to Open Session.

The Mayor and Committee returned to Open Session at 8:35 pm. Deputy Mayor Mehaffey motioned to return to Open Session; Mr. Reid seconded and his motion carried unanimously.

Mr. Krachun noted that while in Closed Session the Committee discussed matters pertaining to a collective bargaining agreement and matters relating to negotiations, pending or anticipated litigation and attorney-client privilege. At this time the Committee has decided to act on Resolution 2020-74 which was held back during the initial public portion of the meeting regarding RiverWinds Redevelopment plan. The Committee also discussed negotiations for the Chief of Police contract; no formal action is being taken at this time.

2020-74 RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF WEST DEPTFORD REFERRING A PROPOSED AMENDMENT TO RIVER CENTER AT WEST DEPTFORD (RIVERWINDS) REDEVELOPMENT PLAN TO THE TOWNSHIP OF WEST DEPTFORD PLANNING BOARD, AND DIRECTING THE PLANNING BOARD TO TAKE CERTAIN ACTIONS PURSUANT TO NJSA 40A:12A-7(E)

Deputy Mayor Mehaffey motioned to approve the Resolution, seconded by Mr. Reid, and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

11. ADJOURNMENT:

Deputy Mayor Mehaffey motioned to adjourn, Mr. Reid seconded, and the motion carried unanimously. The meeting adjourned at 8:40 pm.

Respectfully Submitted,

Jill S. Magill, Deputy Clerk