

TOWNSHIP OF WEST DEPTFORD COMMITTEE REORGANIZATION MEETING MINUTES

400 CROWN POINT ROAD, WEST DEPTFORD, NJ 08086

January 1, 2020 7:00 P.M.

1. A. The January 1st, 2020 West Deptford Township Committee Reorganization meeting, was called to order by Jill S. Magill, Deputy Clerk.

Adequate notice of this meeting has been given by notifying the South Jersey Times and the Courier Post, posting the meeting date on the official bulletin board of the Township, and filing written notice with the Township Clerk on December 23, 2019.

1. B. Invocation, Presentation of Colors, Pledge of Allegiance and National Anthem

Invocation given by The Honorable Jim Jefferson.

Presentation of Colors and Pledge of Allegiance by BSA Troop 295

National Anthem – Sarah Maxwell, Miss West Deptford

2. A. Swearing in of Elected Officials:

Ms. Magill read the Certificate of Election from the Board of County Canvassers of Gloucester County for Ms. Megan Kerr. Committeewoman-Elect Megan Kerr’s Oath of Office was administered by The Honorable Stephen M. Sweeney. Ms. Kerr was accompanied by her family as Senate President Stephen M. Sweeney administered the Oath of Office of Committeewoman.

Ms. Magill read the Certificate of Election from the Board of County Canvassers of Gloucester County for Mr. James Robinson. Committeeman-Elect James Robinson’s Oath of Office was administered by The Honorable Stephen M. Sweeney. Mr. Robinson was accompanied by his family as Senate President Stephen M. Sweeney administered the Oath of Office of Committeeman.

2. B. Roll Call: Ms. DiCarlo, Ms. Kerr, Mr. Mehaffey, Mr. Reid, and Mr. Robinson were in attendance for this meeting.

2. B. Nomination and Election of Mayor and Deputy Mayor:

Ms. Magill called for a nomination for the appointment of Mayor, Mr. Mehaffey made the motion to nominate Ms. DiCarlo as Mayor and was seconded by Mr. Reid. As there were no other nominations, the vote was as follows:

Ms. Kerr	Y
Mr. Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Ms. DiCarlo	Abstain

Ms. DiCarlo was accompanied by her family as Senate President Stephen M. Sweeney administered the oath of office of Mayor.

The meeting was turned over to Mayor DiCarlo.

Mayor DiCarlo asked for a nomination for the appointment of Deputy Mayor, Mr. Reid made the motion to nominate Mr. Mehaffey as Deputy Mayor and was seconded by Mr. Robinson. The vote was as follows:

Ms. Kerr	Y
Mr. Mehaffey	Abstain
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

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400 CROWN POINT ROAD, WEST DEPTFORD, NJ 08086
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2020-03 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE CONTRACT PURSUANT TO A FAIR AND OPEN PROCESS TO PROVIDE MUNICIPAL ENGINEERING SERVICES FOR THE YEAR 2020-T&M ASSOCIATES

2020-04 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE CONTRACT PURSUANT TO A FAIR AND OPEN PROCESS TO PROVIDE LABOR COUNSEL SERVICES FOR THE YEAR 2020-BROWN & CONNERY, LLP

2020-05 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE CONTRACT PURSUANT TO A FAIR AND OPEN PROCESS TO PROVIDE LICENSED SITE REMEDIATION PROFESSIONAL SERVICES FOR THE YEAR 2020-T&M ASSOCIATES

2020-06 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE CONTRACT PURSUANT TO A FAIR AND OPEN PROCESS TO PROVIDE FINANCIAL ADVISOR SERVICES FOR THE YEAR 2020-ACACIA FINANCIAL GROUP

2020-07 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE CONTRACT PURSUANT TO A FAIR AND OPEN PROCESS TO PROVIDE BOND COUNSEL SERVICES FOR THE YEAR 2020-GIBBONS P.C.

2020-08 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE CONTRACT PURSUANT TO A FAIR AND OPEN PROCESS TO PROVIDE COUNSEL FOR REDEVELOPMENT SERVICES FOR THE YEAR 2020 - MALAMUT & ASSOCIATES, LLC

2020-09 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE CONTRACT PURSUANT TO A FAIR AND OPEN PROCESS TO PROVIDE SPECIAL COUNSEL FOR REDEVELOPMENT SERVICES FOR THE YEAR 2020-ZELLER & WIELICZKO, LLP

2020-10 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE CONTRACT PURSUANT TO A FAIR AND OPEN PROCESS TO PROVIDE FOR A PROSECUTOR FOR THE YEAR 2020-KELLY A. CONROY, ESQUIRE

2020-11 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD APPOINTING SUBSTITUTE PROSECUTORS FOR THE YEAR 2020 - JOHN MOUSTAKAS, ESQ., JOHN ALICE, ESQ., MARLA GAGLIONE, ESQ., AND GARY LOMANO, ESQ.

2020-12 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE CONTRACT PURSUANT TO A FAIR AND OPEN PROCESS TO PROVIDE FOR A PUBLIC DEFENDER FOR THE YEAR 2020-LAWRENCE L. HUBERT, ESQUIRE

2020-13 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE CONTRACT PURSUANT TO A FAIR AND OPEN PROCESS TO PROVIDE FOR AN ADMINISTRATIVE AGENT FOR THE ADMINISTRATION OF AFFORDABLE UNITS FOR THE YEAR 2020-TRIAD ASSOCIATES

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400 CROWN POINT ROAD, WEST DEPTFORD, NJ 08086
January 1, 2020 7:00 P.M.

2020-14 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE CONTRACT PURSUANT TO A FAIR AND OPEN PROCESS TO PROVIDE ARCHITECT SERVICES FOR THE YEAR 2020-BACH ASSOCIATES

2020-15 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE CONTRACT PURSUANT TO N.J.S.A. 40A:11-5(1)(A)(I) FOR SOLICITOR FOR THE MULTIPLE DWELLING BOARD FOR THE YEAR 2020-COLLEEN P. BIANCO BEZICH, LLC

2020-16 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE CONTRACT PURSUANT TO A FAIR AND OPEN PROCESS TO PROVIDE SPECIAL COUNSEL FOR AFFORDABLE HOUSING SERVICES FOR THE YEAR 2020 JEFFREY R. SURENIAN AND ASSOCIATES, LLC

2020-17 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD MUNICIPAL JOINT INSURANCE FUND APPOINTING RISK MANAGEMENT CONSULTANT FOR THE TOWNSHIP OF WEST DEPTFORD - HARDENBERGH INSURANCE GROUP

2020-18 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE CONTRACT PURSUANT TO A FAIR AND OPEN PROCESS TO PROVIDE AN EMPLOYEE ASSISTANCE PROGRAM PROVIDER FOR THE YEAR 2020-COOPER UNIVERSITY HOSPITAL

2020-19 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICE CONTRACT PURSUANT TO N.J.S.A. 40A:11-5(1)(A)(I) FOR PRE-EMPLOYMENT MEDICAL SCREENING FOR THE YEAR 2020 -WORKNET

2020-20 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD REJECTING PROPOSALS FOR PROFESSIONAL SERVICES SUBMITTED FOR PLANNING BOARD SOLICITOR AND ZONING BOARD SOLICITOR

B. Appointments by Nomination of Township Committee Resolutions 2020-21 through 2020-44:

Motion to appoint appointments of Township Committee made by Deputy Mayor Mehaffey seconded by Ms. Kerr and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

2020-21 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD MUNICIPAL JOINT INSURANCE FUND APPOINTING FUND COMMISSIONER FOR THE TOWNSHIP OF WEST DEPTFORD FOR THE YEAR 2020 - MIKE KWASIZUR

2020-22 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD MUNICIPAL JOINT INSURANCE FUND APPOINTING AN ALTERNATE FUND COMMISSIONER FOR THE TOWNSHIP OF WEST DEPTFORD FOR THE YEAR 2020- LAUREN SEDBERRY

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400 CROWN POINT ROAD, WEST DEPTFORD, NJ 08086
January 1, 2020 7:00 P.M.

2020-23 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AFFIRMING THE ANNUAL APPOINTMENT OF THE NOMINATION OF JILL MAGILL FOR DEPUTY MUNICIPAL CLERK FOR THE YEAR 2020

2020-24 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD MUNICIPAL JOINT INSURANCE FUND APPOINTING STEPHANIE STROUSE AS CLAIMS COORDINATOR AND CHRISTINA CORTEZ AS WORKERS' COMPENSATION CLAIMS COORDINATOR FOR THE TOWNSHIP OF WEST DEPTFORD FOR THE YEAR 2020

2020-25 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD MUNICIPAL JOINT INSURANCE FUND APPOINTING SAFETY COORDINATOR FOR THE TOWNSHIP OF WEST DEPTFORD FOR THE YEAR 2020 - BILL GIGLIOTTI

2020-26 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AFFIRMING THE ANNUAL APPOINTMENT OF THE NOMINATION OF SANDRA ROST FOR ZONING OFFICER FOR THE YEAR 2020

2020-27 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AFFIRMING THE ANNUAL APPOINTMENT OF THE NOMINATION OF ADAM REID FOR PLANNING BOARD CLASS III MEMBER FOR THE YEAR 2020

2020-28 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AFFIRMING THE ANNUAL APPOINTMENT OF THE NOMINATION OF SANDRA ROST FOR MUNICIPAL HOUSING LIAISON FOR THE YEAR 2020

2020-29 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AFFIRMING THE ANNUAL APPOINTMENT OF THE NOMINATION OF LAUREN SEDBERRY FOR PUBLIC AGENCY COMPLIANCE OFFICER FOR THE YEAR 2020

2020-30 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AFFIRMING THE ANNUAL APPOINTMENT OF THE NOMINATION OF PENNY SHEEHAN FOR TAX SEARCH OFFICER FOR THE YEAR 2020

2020-31 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AFFIRMING THE ANNUAL APPOINTMENT OF THE NOMINATION OF BRIAN GALLOWAY FOR CODE ENFORCEMENT OFFICIAL FOR THE YEAR 2020

2020-32 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AFFIRMING THE ANNUAL APPOINTMENT OF THE NOMINATION OF DAVE RASO FOR FIRE INSPECTOR FOR THE YEAR 2020

2020-33 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD APPOINTING SEAN MCKENNA, POLICE CHIEF, AND ANTHONY FERRIOLA AS DEPUTY EMERGENCY MANAGEMENT COORDINATORS FOR THE YEAR 2020

2020-34 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AFFIRMING THE ANNUAL APPOINTMENT OF THE NOMINATION OF KEITH LAMB FOR RECYCLING COORDINATOR FOR THE YEAR 2020

2020-35 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AFFIRMING THE ANNUAL APPOINTMENT OF THE NOMINATION OF BELYNDA MOWER FOR CLEAN COMMUNITIES COORDINATOR FOR THE YEAR 2020

2020-36 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD APPOINTING MANDEE CASEY AS WELLNESS COORDINATOR FOR THE TOWNSHIP OF WEST DEPTFORD FOR THE YEAR 2020

TOWNSHIP OF WEST DEPTFORD COMMITTEE REORGANIZATION MEETING MINUTES
400 CROWN POINT ROAD, WEST DEPTFORD, NJ 08086
January 1, 2020 7:00 P.M.

2020-37 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD APPOINTING A CONTACT PERSON FOR THE EMPLOYMENT PRACTICES LIABILITY (EPL) ATTORNEY CONSULTATION SERVICE (GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND) FOR THE YEAR 2020 - MIKE KWASIZUR

2020-38 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD APPOINTING AN ALTERNATE CONTACT PERSON FOR THE EMPLOYMENT PRACTICES LIABILITY (EPL) ATTORNEY CONSULTATION SERVICE (GLOUCESTER, SALEM, CUMBERLAND COUNTIES MUNICIPAL JOINT INSURANCE FUND) FOR THE YEAR 2020 - LAUREN SEDBERRY

2020-39 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE APPOINTMENT OF SPECIAL LAW ENFORCEMENT OFFICERS CLASS I AND CLASS III FOR THE TOWNSHIP OF WEST DEPTFORD FOR THE YEAR 2020 - JAMES WALKER, BRITTANY SULLIVAN-WOODWARD, SHAWN FANSLAU, MICHAEL DUFFY, JAMES BARNEY, CRAIG KRAEMER

2020-40 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE APPOINTMENT OF RECORDING SECRETARY FOR THE EMERGENCY SERVICES COORDINATING COUNCIL AND THE MULTIPLE DWELLING REGULATION BOARD FOR THE YEAR 2020 - LATIYA HOLMES

2020-41 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AFFIRMING THE APPOINTMENT OF MEMBER(S) TO THE ZONING BOARD OF ADJUSTMENT FOR THE YEAR 2020 - MAUREEN CONCORDIA, ROBERT OLDT, ANTHONY SCIRROTTO

2020-42 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AFFIRMING THE APPOINTMENT OF MEMBER(S) TO THE MULTIPLE DWELLING REGULATION BOARD FOR THE YEAR 2020 - SHIRLEY VALLEE, RHONDA GIGLIOTTI, CAROL BAKER, RICHARD MERGET, SUSAN E. PIHS, DONALD PAETZOLD, HILLARY MENDELSON, DAVID COAKELY

2020-43 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AFFIRMING THE APPOINTMENT OF MEMBER(S) TO THE RECREATION ADVISORY COMMITTEE FOR THE YEAR 2020 - JOHN DICARLO, BOARD OF ED. REP. GREGORY J. CAPPELLO, ESQ.

2020-44 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AFFIRMING THE APPOINTMENT OF MADELINE MILLS AS MEMBER TO THE WEST DEPTFORD TOWNSHIP BOARD OF HEALTH FOR THE YEAR 2020

D. Appointments by the Mayor Resolutions 2020-45 through 2020-51:

Motion for appointments of Mayor made by Deputy Mayor Mehaffey seconded by Mr. Reid and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

2020-45 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD APPOINTING EMERGENCY MANAGEMENT COORDINATOR - YEAR 2020 - 2022 - WILLIAM GIGLIOTTI

TOWNSHIP OF WEST DEPTFORD COMMITTEE REORGANIZATION MEETING MINUTES

400 CROWN POINT ROAD, WEST DEPTFORD, NJ 08086

January 1, 2020 7:00 P.M.

2020-46 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AFFIRMING THE APPOINTMENT OF MEMBER(S) TO THE PLANNING BOARD FOR THE YEAR 2020 - DENICE DICARLO, JIM ROBINSON, PHIL ZIMM, VITO GIUNTA

2020-47 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AFFIRMING THE APPOINTMENT OF MEMBER(S) TO THE LIBRARY BOARD OF TRUSTEES FOR THE YEAR 2020 - LAUREN SEDBERRY, KIM AGREN, SUPERINTENDENT OF SCHOOLS - GREGORY J. CAPPELLO, ESQ.

2020-48 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AFFIRMING THE APPOINTMENT OF MEMBER(S) TO THE ENVIRONMENTAL COMMISSION FOR THE YEAR 2020 - CARL FORD, MARILYN QUINN, RUSSELL PRICE

2020-49 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AFFIRMING THE APPOINTMENT OF MEMBER(S) TO THE EMERGENCY SERVICES COORDINATING COUNCIL FOR THE YEAR 2020 - JAMES MEHAFFEY, TOM SULLIVAN AND RICK HARRIS

2020-50 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AFFIRMING THE APPOINTMENT OF MEMBER(S) TO THE COMMITTEE ON THE DISABLED FOR THE YEAR 2020- ROSE CAIRNS, JACK MAGEE, ROBERT JONAS, AND LORI WADDING

2020-51 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AFFIRMING THE APPOINTMENT OF MEMBER(S) TO MUNICIPAL ALLIANCE COMMITTEE FOR THE YEAR 2020 - PATROLMAN FRANK TETI, STARR EVERWINE, MAC MCDONNEL, AND CHRISTINE TRAMPE

E. Appointments by Public Safety Chair Resolution 2020-52:

Motion for appointment by Public Safety Chair made by Ms. Kerr seconded by Mr. Reid and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

2020-52 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AFFIRMING THE ANNUAL APPOINTMENT OF THE NOMINATION OF LT. GRANT WORRELL AS LIAISON TO THE EMERGENCY SERVICES COORDINATING COUNCIL FOR THE YEAR 2020

F. Adoption of Resolutions 2020-53 through 2020-59:

Motion for the adoption of Resolutions made by Deputy Mayor Mehaffey seconded by Mr. Reid and the vote was as follows:

Ms. Kerr	Y
Deputy Mayor Mehaffey	Y
Mr. Reid	Y
Mr. Robinson	Y
Mayor DiCarlo	Y

2020-53 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD ADOPTING A TEMPORARY BUDGET FOR THE TOWNSHIP OF WEST DEPTFORD FOR THE YEAR 2020

TOWNSHIP OF WEST DEPTFORD COMMITTEE REORGANIZATION MEETING MINUTES
400 CROWN POINT ROAD, WEST DEPTFORD, NJ 08086
January 1, 2020 7:00 P.M.

2020-54 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD ADOPTING A CASH MANAGEMENT PLAN FOR THE TOWNSHIP OF WEST DEPTFORD, COUNTY OF GLOUCESTER FOR THE YEAR 2020

2020-55 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD ADOPTING THE DATES, TIMES AND LOCATION OF THE REGULARLY SCHEDULED MEETINGS OF THE TOWNSHIP COMMITTEE FOR THE TOWNSHIP OF WEST DEPTFORD FOR THE YEAR 2020

2020-56 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD DESIGNATING OFFICIAL NEWSPAPERS AND NEWSPAPERS TO BE FURNISHED LEGAL NOTICES AND NOTICE PURSUANT TO THE OPEN PUBLIC MEETINGS ACT OF 1975 FOR THE YEAR 2020

2020-57 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING AND APPROVING THE RENEWAL OF PETTY CASH FUND(S) IN ACCORDANCE WITH THE REGULATIONS CONCERNING SAME PURSUANT TO N.J.S.A. 40A:5-21 WITH THE STATE OF NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS DIVISION OF LOCAL GOVERNMENT SERVICES

2020-58 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING INVESTMENT OF IDLE FUNDS AND FUND TRANSFERS FOR YEAR 2020

2020-59 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD PER N.J.S.A. 54:4-67 AND 54:5 ET.AL, FIXING DELINQUENCY RATE AND PENALTY AND ENFORCEMENT ON DELINQUENT TAXES AND ASSESSMENTS FOR THE YEAR 2020

5. OPEN MEETING TO THE PUBLIC - Deputy Mayor Mehaffey motioned to open the meeting to the public, Mr. Reid seconded his motion and was approved by the entire Committee.

As no one chose to address the Committee, Deputy Mayor Mehaffey motioned to close the meeting to the public, Mr. Reid seconded, and his motion carried unanimously.

6. Benediction:

Benediction given by The Honorable Jim Jefferson

7. ADJOURNMENT:

Deputy Mayor Mehaffey motioned to adjourn, Mr. Reid seconded, and the motion carried unanimously.

Respectfully Submitted,

Jill S. Magill, Deputy Clerk