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**BOARD OF TRUSTEES MEETING
Monday, September 23, 2019, 7:30 PM
MINUTES**

Call to Order - Open Public Meetings Act at 7:35pm

Roll Call- Present -April Maska, Terri Wallowitch, Karen Hink, Steven Crispin
Jim Mehaffey, and Camille Gaines and Stacy Reid.

Presentation - Morgan Stanley, Financial Advisor- At 7:45 Mr. Octavius Reid from Morgan Stanley presented to the board. The board agrees to go with the recommendation of the financial advisor.

Budget Committee to meet and go over numbers for 2020.

Set up an online account.

Review of Minutes from Previous Meeting – A motion was made by April Maska with a second by Stacy Reid to approve the August minutes, Roll Call Vote 5 yes, 0-no, 2-abstention(Gaines & Mehaffey). Motion carries in the affirmative.

Treasurer's Report and Resolutions on Transfer of Fund

A motion was made by Stacy Reid with a second by April Maska to pay the bills In the amount of \$16,270.37 Roll call vote 7-yes 0- no. Motion carries in the affirmative.

Director's Report –See Report

Friends of the Library Report- See Report

–Approved for \$1,000 for children's summer program.

Report of the President of the Board of Trustees- Nothing to report

Committee Reports – See personnel

Correspondence –Potential volunteer that reached out to the library; looking into for more information on the potential volunteer.

Letter of retirement dated September 9th, 2019 from Ed Marlin.

Discussion of hiring a part time custodian or cleaning service.

Old Business

1. Personnel: A motion was made by Terri Wallowitch with a second by April Maska to go into closed session. All Members are in favor.
After personnel discussion, a motion was made by April Maska with a second by Terri Wallowitch to come out of closed session. All members are in favor.

A motion was made by April Maska with a second by Stacy Reid to accept the retirement of Ed Marlin effective November 1st.. Roll call Vote 7-yes, 0-no. Motion carries in the affirmative.

2. Personnel Policy Manual- The personnel policy was revised by Karen Hink and reviewed by the board. To be updated; the clarification of employees access to the building while on leave as well as in operations manual.
3. West Deptford Historical Association – West Deptford School History next on display.

New Business

1. **2020 Calendar of Library Closings and Board meetings** – Table until next month

Public Portion- None

Announcements - None

Adjournment A motion was made by Jim Mehaffey, with a second by Camille Gaines to adjourn the meeting in which all board members were in favor.