

**West Deptford Township  
Emergency Service Coordinating Council  
Meeting Minutes December 12, 2016**

The Emergency Services Coordinating Council held their regular meeting on Monday, December 12, 2016. Chief Matson called the meeting to order at 1936 hours, then saluted the flag. There was a moment of silence for the firefighters in Wilmington and the NJ State Trooper that recently perished. The minutes from the previous meeting were reviewed and adopted with one correction, Motion to dismiss was made by Powell and seconded by Chief Golle. A motion was made by Chief Golle to accept the minutes. Motion was seconded by Mr. Powell, all in favor.

**In Attendance**

Colonial Manor	Rep. Chief Fred Lock	Present
	Alt. Tim Zane	Present
Greenfields	Rep. Chief Marty Matson	Present
	Alt. Dave Raso	Absent
Thorofare	Chief Brian Golle	Present
	Alt. W. Fanslau	Absent
Verga	Rep. Scott Powell	Present
	Alt. Forrest Hammel	Absent
Mayor	Mayor Denice DiCarlo	Absent
Public Safety Chairman	Deputy Mayor James Mehaffey	Present
Mayor's Alternate	Committeeman Adam Reid	Absent
Township Liaison	Cpl. John Chambers	Absent
Citizen at Large	Mike Nahas	Present
Citizen at Large	M. Huesser	Absent
Recording Secretary	Latiya Wescott	Present
Emergency Management Coordinator	Joe Gill	Present
Vehicle Maintenance	Troy DePrince	Present
	Thomas Jefferson	Absent

**Fire Official's Report:**

John Austin gave the fire official report for November 2016. Revenue totaled \$13,055.79. There were three fire investigations for the month.

Fire inspections for the month were as follows:

John Austin (22 with 3 re-inspections) Dave Raso (10 with 1 re-inspections)

No new businesses.

**Vehicle Maintenance Report:**

Mr. DePrince distributed vehicle maintenance report for the month.

Greenfields aerial testing will be rescheduled for December 13. Verga aerial testing scheduled for December 22. 631 bumper is complete and 614 waiting on estimate and a few issues with vendors finding parts needed.

Air pack testing will start in March 2017.

There was a brief discussion on the vehicle maintenance spreadsheet and keeping it updated and distributed.

**Training Committee:**

Chief Matson gave a brief update. The committee will get together after the first of the year.

**SOG:**

Mr. Nissenzone had no new updates. Still working on getting issues resolved from earlier in the year.

**Township Chief's Meeting:**

Chief Matson gave brief update. Training was discussed and as per a discussion with John Chambers on radios, Chief Matson distributed an email that discussed the police radios. No warranties will be purchased by Township, it will be up to the individual companies to purchase warranties. Chief Ferriola stated that he spoke with Barb in purchasing and they were working on getting in contact with Motorola for additional information.

Budget request was submitted to the Township. Chief Golle worked on Master Plan and will be submitting to the Township Committee.

**Gloucester County Chief's meeting:**

Chief Golle reported that elections were held. All of the officers remain the same with the exception of the member at large, who is now Mark Gismondi. Information was emailed out from the radio advisory committee with regard to Resource Typing. This information has been put out for review and will be voted on in March 2017, all companies must be current on dues to vote.

Chief Lock stated that the County advised that radios were forthcoming.

**Master Plan:**

Chief Matson stated that the Master Plan was submitted.

**OEM:**

Mr. Gill reported that the Emergency Operations Plan was submitted and thanked Latiya for help with changes. Plan was submitted to the County today despite transmission issues with the size of the document. Each fire department will get a hard copy binder of the plan once it has been approved by the County.

Mr. Gill reminded everyone that this document is protected from OPRA requests.

**Mayor Comments:**

No comment. Mayor was not present.

**Public Safety Chairman:**

Mr. Mehaffey asked if copies of the budget and master plan were available to be handed to Township Administrator. He also mentioned team experts which would be discussed during old business.

**Township Liaison**

No report. Mr. Chambers was not present.

**Citizens at Large:**

Mr. Nahas relayed two questions from the citizens.

1. Has each department had training completed and on file? If training not, is there a course of action to do so.
  - a. Chief Golle stated that the end of January all documentation is usually submitted.
  
2. Does the Master Plan go to the Chief and then the Committee or does the board adopt it and send it to the committee? Mr. Nahas has not seen a copy and would like to see one. Chief Matson stated he would provide him with a copy.

**6-6 Comments**

Chief Matson wished everyone a Merry Christmas and stated they will be out with Santa.

**6-3 Comments**

Chief Lock wished everyone a happy holiday and advised their event with Santa will be on the 16<sup>th</sup> and will do their local Santa run as well.

**6-2 Comments**

Mr. Powell wished everyone a Merry Christmas. He advised that their breakfast with Santa will be on the 17<sup>th</sup>. He also provided some clarification on the Fire Prevention Week discussion he had with the Administrator. Chief Matson advised each station to discuss if they would like to move it to October or keep it the same. Chiefs will report back to the committee on department decisions.

**6-1 Comments**

Chief Golle advised everyone they will have their last live fire of the year on December 13<sup>th</sup>. He also asked Mr. Mehaffey how the budget process was going and if the truck would be included. Mr. Mehaffey advised that the Administrator was still meeting with individual departments and asked if stations had their budget meetings scheduled. There was a brief discussion.

**Old Business:**

Chief Matson briefly referred to the FEMA reimbursement on the agenda. Each respective station will take the payouts they are entitled.

**New Business:**

No new business.

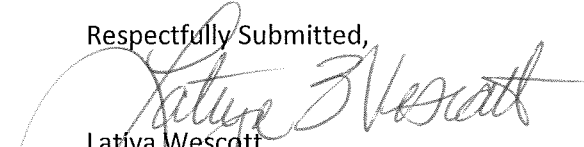
**Public Comment**

Mr. Thomas Pickering asked the Chiefs when did equipment responses changes? There was a brief discussion about it and Chief Matson advised everyone to take it back to the individual stations for a discussions and bring it back to the committee.

January 9<sup>th</sup> is the next scheduled meeting.

Motion to adjourn made by Mr. Powell and seconded by Chief Golle at 2008 hours.

Respectfully Submitted,



Latiya Wescott  
Recording Secretary

LDW

ADOPTED ON: 1/9/17

