



West Deptford Township Beautification Committee
January 19, 2017
MINUTES

1. Call to Order

Rick Nichols opened the meeting with the open public meetings notice. "Adequate notice of this meeting has been given by notifying the South Jersey Times and the Courier Post, posting the meeting date on the official bulletin board of the Township Municipal Building, and filing written notice with the Municipal Clerk".

2. Administering Oath of Office to New Members

Mayor DiCarlo administered the Oath of Office to new and returning members.

- a. Alternate, Nancy Barna
- b. Alternate, Carol May
- c. Christina Hutchinson
- d. Joanne Kintzing

3. Attendance/Roll Call

Ms. Hutchinson completed Roll Call.

4. Approval of Minutes

Motion made by Matt Moore, seconded by Joanne Kintzing. All in favor.

5. Organization and Election of Officers

- a. Chairperson (1 year): Rick Nichols motions to appoint Nancy Miller as Chairperson, seconded by Matt Moore. All in favor.
- b. Vice Chairperson: Nancy Miller motions to appoint Rick Nichols as Vice Chairperson, seconded by Christina Hutchinson. All in favor.
- c. Secretary: Nancy Miller motions to reappoint Christina Hutchinson as Secretary, seconded by Matt Moore. All in favor.
- d. Mayor DiCarlo administered the Oath of Office to returning members.
 - i. Nancy Miller, Chairperson
 - ii. Rick Nichols, Vice Chairperson
 - iii. Christina Hutchinson, Secretary

6. Meeting Schedule

- a. The 2017 scheduled meeting dates were discussed
- b. Rick Nichols motions to cancel meetings scheduled on July 20, 2017 and December 21, 2017
- c. Carol May seconds the motion
- d. Belynda Mower will notify Township Clerk to post notice of cancellation

7. Review By-Laws and 3 Year Plan

- a. Nancy Miller explains the 2017 focus will be more on action and less on planning compared to last year
- b. Members were asked to submit the 3 year plan by February 2nd to Nancy Miller, Chairperson to determine priority projects for 2017

- c. Rick Nichols will email electronic version of 3 year plan to members
- 8. New Business: Organize and plan upcoming year 2017
 - a. Adopt-An-Island
 - 1. Nancy Miller presents Adopt-An-Island Program Description/Application
 - 2. Mayor suggest adding correspondence sheet to the Application. Belynda Mower will add to application
 - 3. Acquiring and expending funds for the Adopt-An-Island signage were discussed
 - 4. Ideas for signage options were discussed and Matt Moore suggests using rocks to maintain the natural landscape
 - 5. Matt Moore will get information and pricing on the rocks
 - 6. Nancy Barna will obtain info and pricing on the plates
 - b. Community Sign
 - 1. Joann Kintzing explains Community Entrance Sign to new members
 - 2. Rick Nichols offers to partner with Joanne Kintzing to begin gathering pricing for the sign
 - c. Carol May reports that she was asked to mention a park in Sherwood that may have safety concerns. Matt Moore will look into it.
 - d. Francis Ave. park was discussed and Matt Moore suggests a community garden
 - 1. Various members showed interest and Mayor suggests adding a community garden to the 3 year plan priority list
 - e. Photo Contest Update
 - 1. Nancy Miller reports that there has been one (1) submission for the photo contest and the deadline for submission is Feb. 10th
 - 2. Nancy Miller suggests changing the deadline for submission to March 10th
 - 3. Belynda Mower will change the flyer deadline to March 10th and the flyer will be posted in news and notes on the Township website for the next 4 weeks
 - 4. Publicizing projects was discussed and Nancy Miller and Christina Hutchinson will work on Facebook page
 - f. Matt Moore discussed the schedule for RiverWinds Island maintenance, and recommends that it be completed by March
- 9. Public Comment
 - a. Nancy Miller motions to open the meeting for public comment
 - b. Rick Nichols seconded the motion. All in favor.
 - c. No comment was made
- 10. Adjourn
 - a. Matt Moore motions to adjourn
 - b. Nancy Barna seconded the motion. All in favor.
 - c. Confirmed next meeting on February 16, 2017 @ 7:00 p.m. at RiverWinds Community Center.

Submitted by Belynda Mower