



West Deptford Township Beautification Committee  
August 18, 2016  
MINUTES

1. Call to Order

Chairman, Rick Nichols opened the meeting with the open public meetings notice. "Adequate notice of this meeting has been given by notifying the South Jersey Times and the Courier Post, posting the meeting date on the official bulletin board of the Township Municipal Building, posting on the Township website at [www.westdeptford.com](http://www.westdeptford.com) and filing written notice with the Municipal Clerk".

2. Administering Oath of Office to New Members

Mayor DiCarlo administered the Oath of Office to Joanne Kintzing as a member of the Beautification Committee.

3. Attendance/Roll Call, Secretary Hutchinson did Roll Call.

4. Approval of Minutes: Motion made by, Kim Mehaffey, seconded by Megan Kerr. All in favor.

5. Upcoming Events

a. WD Fun Day Prep 9/24/16

We will have a booth and begin setting up at 12 pm on Fun Day.

Matt Moore will provide a table for us and Megan Kerr will provide a tent.

Chairman Nichols suggested that we collect names and emails of people interested in volunteering for functions or projects with the Beautification Committee. Kim Mehaffey suggested we have a Facebook page for the Beautification Committee. Mayor DiCarlo will check on that idea.

b. Mum/Marigolds giveaway

Chairman Nichols spoke to Michael William Greenhouses and they offered to donate 150 pots of fall colored pansies that we can give away on Fun Day. They will also give us mums to decorate our booth. We discussed how to spread awareness of what our committee does on that day. Kim Mehaffey suggested making a trifold brochure for Adopt An Island and the photo contest. Mayor DiCarlo will look into that possibility.

c. Scheduling representation for Fun Day

Shifts will be as follows:

12-2 pm Rick Nichols, Chris Hutchinson

2-4 pm Megan Kerr, Matt Moore

4-6 pm Megan Kerr, Matt Moore, Carol May

6. Action Steps:

a. By-Laws Second Reading

The second reading of the By-Laws was completed at our last meeting.

Motion made by Megan Kerr to accept By-Laws as presented at our last meeting, seconded by Kim Mehaffey.

7. Old Business:

a. Signage Update

Mayor DiCarlo informed us that the township has an ordinance not allowing signs.

Matt Moore suggested using a boulder with a placard for Adopt An Island, so there would be no need for signs.

b. Completion of Beautification Committee Adopt An Island

Chairman Nichols will talk to Mike Tigue about completing our Beautification Committee Island by Fun Day. Kim Mehaffey will look into getting a temporary sign to identify our island.

c. Beautification Committee Homeowners Award

Chairman Nichols reviewed the application packet for the Photo Contest and suggested that there be no Grand Prize Winner so the contest was more about recognition than competition. It was also discussed that only one house can be featured in the calendar so Matt Moore suggested a collage so that more than one house could be featured. We could actually have a collage of 12 winners, one for each month.

Mayor DiCarlo will edit the contest rules and have copies for our booth at Fun Day.

8. New Business:

a. Little League Windscreen Fundraiser

Chairman Nichols discussed the Little League fundraiser for the windscreen and asked if the Beautification Committee wanted to be involved. Mayor DiCarlo said it was outside our scope and that we could not get involved in that fundraiser.

b. Kim Mehaffey said that she would look into getting 7 temporary signs, that we could recycle, that say "Adopt Me" for Fun Day.

9. Public Comment

a. All voted in favor to open the meeting for public comment

b. There was no public in attendance. Motion made by Chairman Nichols to close the public comment period, seconded by Joanne Kintzing, all in favor.

10. Adjourn

a. Megan Kerr made a motion to adjourn the meeting

b. Joanne Kintzing seconded the motion

c. All voted in favor to adjourn the meeting and confirmed the next meeting date of Thursday, September 15, 2016 @ 7:00 pm RiverWinds

Submitted by Christina Hutchinson,  
Secretary, Beautification Committee