



West Deptford Township Beautification Committee
June 30th, 2016
MINUTES

1. Call to Order

Chairman, Rick Nichols opened the meeting with the open public meetings notice. "Adequate notice of this meeting has been given by notifying the South Jersey Times and the Courier Post, posting the meeting date on the official bulletin board of the Township Municipal Building, posting on the Township website at www.westdeptford.com and filing written notice with the Municipal Clerk".

2. Attendance/Roll Call, Secretary Chris Hutchinson did Roll Call.

3. Approval of Minutes: Motion made by, Megan Kerr, seconded by Carol May. All in favor.

4. Upcoming Events:

- a. West Deptford Fun Day was discussed. Carol May informed us that if we wanted to raffle off gift cards, we would need a raffle license. Megan Kerr and Chairman Nichols will look into the possibility of a raffle license. Chairman Nichols suggested that each member of the committee solicit a \$50 gift card for our booth at Fun Day.
- b. Chairman Nichols suggested selling mums at our booth on Fun Day. The possibility of bringing different plants to sell was also discussed. The funds would be used on future projects.

5. Action Steps:

- a. We reviewed the By-Laws.
 - i. Motion to accept By-Laws with noted changes. Motioned by Kim Mehaffey. Seconded by Mike Tighe, all in favor.
- b. We will also be appointing a treasurer to the Beautification Committee.
- c. Review 3-year plan.

6. Old Business:

- a. Review Island Clean-up event.
 - i. Island Clean-up went well, but the weeds grew back. Chairman Nichols suggested we have someone spray weed killer. Mike Tighe said we need proper irrigation. Chairman Nichols will discuss with Greg Black the utilization of manpower and spraying for weeds on the islands.
- b. Adopt an Island.
 - i. We discussed what we could do to make our Beautification Committee Island more beautiful. Mike Tighe will itemize a project list to project what the cost would be to make our island look nice. At that point we can reach out to other civic groups in our community and encourage them to follow our example. We discussed a template of what a sign should look like on the islands. Kim Mehaffey will get samples of signs and email to us. Mayor DiCarlo said to go ahead and get bids for signs. Administrator Turner-Fox is our QPA.
- c. Homeowners Award.
 - i. Chairman Nichols typed up parameters regarding rules for the contest. Mayor DiCarlo will then get a solicitor to approve the rules. We will start taking picture entries from September 1st to February

10th. We discussed featuring the homes in the West Deptford Township calendar, the email blast, and the West Deptford website.

- d. Kim Mehaffey brought sample shirts for the Beautification Committee. She took size orders and will take care of having them by our next meeting.

7. New Business:

- a. Little League field improvement effort.
 - i. Chairman Nichols brought up getting a windscreen to block trash trucks at the baseball fields. Recreation Rep, John DiCarlo, said it is not within our jurisdiction to improve the Little League fields.

8. Public Comment

- a. All voted in favor to open the meeting for public comment
- b. There was no public in attendance. Motion made by Megan Kerr to close the public comment period, seconded by Kim Mehaffey, all in favor.

9. Adjourn

- a. Megan Kerr made a motion to adjourn the meeting
- b. Mike Tighe seconded the motion
- c. All voted in favor to adjourn the meeting and confirmed the next meeting date of Thursday, August 18th, 2016 @ 7:00 pm RiverWinds

Submitted by Christina Hutchinson,
Secretary, Beautification Committee