

April 4, 2013 7:00 P.M.

The meeting was called to order at 7:00 p.m. by Township Clerk, Amy Leso. The meeting was advertised in the following manner:

- A. Posting written notice on the official Bulletin Board in the Township Municipal Building on January 7, 2013
- B. Faxing and mailing written notice to The South Jersey Times and The Courier Post on January 7, 2013
- C. Filing written notice with the Clerk of West Deptford Township on January 7, 2013

Roll Call:

Mr. Cianfarini, Ms. DiCarlo, Ms. Szymborski, Deputy Mayor Kilpatrick and Mayor Chintall were in attendance for this meeting.

Correspondence:

Mr. Kilpatrick made a motion to approve the following items. It was seconded by Ms. DiCarlo. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Abstain
Ms. Szymborski	Abstain
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

- Raffle License for Devereux for December 20, 2013

Mr. Kilpatrick made a motion to approve the following items. It was seconded by Mr. Cianfarini. The vote was as follows:

Mr. Cianfarini	Y to February 7 th however Abstains From February 21 st
Ms. DiCarlo	Y
Ms. Szymborski	Y to February 21 st however Abstains From February 7 th
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

- Approval of previous meeting minutes from February 7th and 21st

Mayor Chintall opened the meeting to the public. No one addressed the committee.

Mr. Kilpatrick made a motion to close the meeting to the public. It was seconded by Mr. Cianfarini and approved by the entire committee.

Mr. Kilpatrick made a motion for the first reading of the following ordinance. It was seconded by Ms. DiCarlo. Mayor Chintall explained the purposed of the ordinance. The second reading will be on May 2nd. Mr. Cianfarini addressed the Deputy Police Chief (who was attending in place of Chief Mangano) and requested that they look at the structure of the organization to see if it can be more efficient and cost effective. The vote on the first reading of the ordinance was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

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**ORDINANCE OF THE TOWNSHIP OF WEST DEPTFORD AMENDING
CHAPTER 51, SECTION 1, "GENERAL ORGANIZATION AND PURPOSE,"
OF THE CODE OF WEST DEPTFORD
#2013-03
(FIRST READING)**

Mr. Kilpatrick announced that volunteers from Johnson Matthey, Solvay Solexis and Coim will be working on April 13th and 14th on a community service project to repair the islands at RiverWinds. These companies have made monetary contributions to pay for the supplies that will be needed. Mr. Kilpatrick then introduced members from the RiverWinds Advisory Board who made a PowerPoint presentation on membership fee increases. The board advises an overall fee increase for all memberships. They gave comparisons between the current rates being charged for RiverWinds and surrounding facilities. They also compared the offerings at each facility such as childcare, fitness classes, pools, weight rooms, etc. Following the presentation, the committee members posed some questions.

Ms. DiCarlo asked about the "initiation fee" charged at one of the other local facilities and asked why it was charged. The RiverWinds Advisory Board members were not sure. She also asked if there was an exit interview conducted for those who left RiverWinds to determine why people end their memberships. She asked if we knew who RiverWinds' largest competitor was. Ms. Veit explained that the majority of people who leave RiverWinds are either moving or can no longer afford to keep a gym membership according to information provided on the exit forms. Ms. DiCarlo also asked what the drop off was when the membership rates were increased in 2009. Mr. Hansen, a member of the RiverWinds Advisory Board, asked Ms. Veit if members ever told her that the prices were just too high at RiverWinds. Ms. Veit responded and said that some say that it is just not in their budget. Ms. Szymborski asked about the prices listed on page 6 of the PowerPoint presentation for Plymouth Community Center. She asked if "Primary Adult" means just one adult. She was told that it does. The RiverWinds Advisory Board suggested putting something in place to increase the rates at RiverWinds at regular intervals. Ms DiCarlo questioned the point of that. She asked if it was to make money or to cover the operating costs.

Mr. Vankat, also a RiverWinds Advisory Board member, continued the presentation on raising the age for a senior pass from 55 to 62. He gave a variety of examples of what qualifies as a "senior" and recommended that raising the age for a senior pass to 62 would be an appropriate action for the committee. Mr. Cianfarini asked if there would still be an open-enrollment period. Mr. Vankat said there would be and that those who already have a senior pass would be "grandfathered in."

Mr. Kilpatrick made a motion for the first reading of the following ordinance to increase the fees for RiverWinds Memberships. It was seconded by Mr. Cianfarini. The ordinance will include a line that states "seniors over age 55 with existing memberships in good standing as of 4/4/13" and then a second line for new senior membership with the new age of 62. Since the ordinance will not take effect until after the second reading, there will be an open-enrollment period for residents to join at the old rates. Mayor Chintall asked if the senior stroll will still be an option and Ms. Veit said that it will be. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	N (Ms. DiCarlo explained that her vote was only because of the change in the senior pass age – she sees it as part of an over 55 community)
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

**ORDINANCE OF THE TOWNSHIP OF WEST DEPTFORD ESTABLISHING
FEES FOR THE RIVERWINDS COMMUNITY CENTER
#2013-02
(FIRST READING)**

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Ms. DiCarlo echoed Mr. Kilpatrick's comments and further explained the community service project that will take place on April 13th and 14th and April 20th and 21st. Volunteers from Johnson Matthey, Solvay Solexis, and Coim will be working together to remove the shrubbery from the RiverWinds islands and replace it with new shrubbery and mulch. They will also add a few walkways. Dave Sileo and the Environmental Commission has joined them and this project is being done with no cost to the township. She invited members of the committee to come and help out. She also added that on the agenda it appeared that the township was purchasing another Heavy Duty Cab & Chassis. She stated that this was not the case just that there was a typo on the original contract and it needed to be redone. She told the residents in attendance that the dumpster program would be returning soon.

Mayor Chintall then opened the meeting to the public for comment on the following ordinance since it was the second reading. No one addressed the committee. Mr. Kilpatrick made a motion to close the meeting to the public. It was seconded by Ms. DiCarlo and approved by the entire committee. Mr. Cianfarini made a motion to authorize the second reading of the following ordinance. It was seconded by Mr. Kilpatrick. The vote on the ordinance was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

**ORDINANCE OF THE TOWNSHIP OF WEST DEPTFORD ESTABLISHING FEES FOR
WEST DEPTFORD TOWNSHIP
#2013-01
(SECOND READING)**

Mr. Cianfarini made a motion to authorize the award of a bid and execution of a contract between the Township of West Deptford and Robert H. Hoover & Sons Inc. for the lease/purchase of a Heavy Duty Cab & Chassis in the amount of \$96,334.00. His motion was seconded by Ms. DiCarlo. Mr. Cianfarini explained the reason for this resolution. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

**#65 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING
THE AWARD OF A BID AND EXECUTION OF A CONTRACT BETWEEN THE
TOWNSHIP OF WEST DEPTFORD AND ROBERT H. HOOVER & SONS INC. FOR
THE LEASE/PURCHASE OF A HEAVY DUTY CAB & CHASSIS IN THE AMOUNT OF
\$96,334.00**

Mr. Cianfarini made a motion to authorize the purchase under State Contract of Software for Tax Collection & Utility Program. His motion was seconded by Mr. Kilpatrick. Mr. Cianfarini explained that this is critical for the township. Ms. DiCarlo asked if hardware is needed. Mr. Cianfarini said that a server is needed. It would allow for a website for residents to access to pay bills online. Ms. DiCarlo asked if computers are needed. Mr. Cianfarini explained that ten computers are bundled with this purchase. Mr. Campo explained that the computer purchase would be part of the regular rotation of computer purchases. Mr. Cianfarini said that the cost of \$138,714.90 includes the server. Ms. DiCarlo asked about the phase-in process. Mr. Cianfarini explained that the biggest phase in will be the Utility Module. He hopes to use the consultants that are currently

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in-house to help with the transition. Ms. Szymborski asked if there will be a cost for each individual module as they are phased in. Mr. Cianfarini said that this is the total cost for all modules. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

**#66 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING
THE PURCHASE UNDER STATE CONTRACT OF SOFTWARE FOR TAX
COLLECTION & UTILITY PROGRAM**

Mr. Cianfarini then told the residents that he recently attended the Mantua Cap meeting and said that there had been a spill by Solvay Solexis that had affected their community. He then invited a representative from Solvay Solexis to come to the microphone to speak. He said that there was no active spill that is was a groundwater investigation and that they were working with the Department of Environmental Protection. He stated that the investigation is not in the municipal water supply. He also said that they are preparing some information and will distribute it to the public.

Engineer:

Mr. Snowden said that the application for the CDBG grant needs to be filed by April 25th so they are preparing a list of projects for the next meeting.

Solicitor:

No report.

Administrator:

No report.

Open Meeting to the Public:

Mayor Chintall opened the meeting to the public. No one addressed the committee. Mr. Cianfarini made a motion to close the meeting to the public and it was seconded by Ms. Szymborski. The motion carried unanimously.

Mayor Chintall called for a motion to adjourn. Mr. Kilpatrick made a motion, a second was given by Mr. Cianfarini and approved by the entire committee.

Respectfully Submitted,

Amy Leso, RMC
Township Clerk