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**BOARD OF TRUSTEES MEETING
Monday, September 28, 2020 7:00PM
MINUTES**

Call to Order - Open Public Meetings Act at 7:05pm

Roll Call- Present-, Terri Wallowitch, Karen Hink, Kim Agren and Lauren Sedberry, Stacy Reid was available via phone for pertinent parts of the meeting.
Absent: Jennifer Gilman and Camille Gaines

Review of Minutes from Previous Meeting – A motion was made by Karen Hink to accept the July 2020 meeting minutes with a second by Kim Agren in which in all members present for meeting were in favor. Roll call vote 5- yes, 0-no.

A motion was made by Karen Hink to accept the August 2020 meeting minutes with a second by Stacy Reid Roll call vote: 4-yes 0-no. 1-Abstention.

Treasurer's Report and Resolution. A motion was made by Terri Wallowitch with a second by Kim Agren to pay the bills in the amount of \$23102.68 Roll Call vote 4-yes 0-no, motion carries in the affirmative.

Director's Report- See Report

Friends of the Library Report- See Report

Report of the President of the Board of Trustees- Nothing to report.

Committee Reports-

Personnel Committee: Karen Hink reports attendance at NJLTA August meeting and September In-service. Agenda and discussion information was shared with the Board.

Communications- Thank you note from Patron was viewed by board.

Trustee Institute Training- Event will be held virtually on October 17. Carolyn Wood will register our Library and provide information.

Old Business

1. **Budget**- Discussions continue regarding some line items.

2. NJ Library Covid-19 Cleaning and Disinfecting Procedure

Cleaning is being done per state guidelines.

3. RE-opening - WDFPL Staff In-service was held to instruct Staff on COVID-19 guidelines/cleaning and sanitizing as per Gov. Murphy's executive order 2020-15.

Lexan installation is in progress. When completed, the library will be able to schedule re-opening

New Business

Capital improvements- The Director reports installation and upgrading of new lighting as well as new boiler. Certification for boiler is pending. The Board sends their thanks to the Township staff for their assistance.

Public Portion- None

Announcements- None

Adjournment- With a motion made by Terri Wallowitch with second by Kim Agren to adjourn the meeting at 7:53 pm in which all board members were in favor.