

November 7, 2013 7:00 P.M.

The meeting was called to order at 7:00 p.m. by Township Clerk, Amy Leso. The meeting was advertised in the following manner:

- A. Posting written notice on the official Bulletin Board in the Township Municipal Building on January 7, 2013
- B. Faxing and mailing written notice to The South Jersey Times and The Courier Post on January 7, 2013
- C. Filing written notice with the Clerk of West Deptford Township on January 7, 2013

Roll Call:

Mr. Cianfarini, Ms. DiCarlo, Ms. Szymborski and Mayor Chintall were in attendance for this meeting. Deputy Mayor Kilpatrick attended via telephone.

Correspondence:

Mr. Kilpatrick made a motion to approve the following items. It was seconded by Mr. Cianfarini. It was approved unanimously.

- NJ State Fireman's Association Membership Application for Maureen McGlenn

Mr. Kilpatrick made a motion to approve the payments to the Board Workers for the Special Election held on October 16, 2013. His motion was seconded by Mr. Cianfarini. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szymborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

Mr. Cianfarini made a motion to approve the meeting minutes from September 19th. It was seconded by Ms. DiCarlo. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szymborski	Abstain
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

Mayor Chintall honored Detective Corporal Richard Henry for earning the highest score at the Gloucester County Police Academy in his Supervision Class. He was honored with a plaque.

Open Meeting to the Public:

Mayor Chintall opened the meeting to the public.

Ms. Katrina Fox, 321 Middlesex Avenue, spoke to the committee about issues she has encountered with her water bill and meter replacement. Her husband spoke with Ms. Sprigman. Ms. Sprigman said that she sent a letter substantiating the bill. Ms. Fox disagreed and said it was

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an accounting of the charges but not an explanation. Ms. Szyborski and Mayor Chintall recommended that a meeting be set up to resolve this issue.

Ms. Laurin Stahl thanked the Public Works Department for their assistance with an issue at her home. She reminded the committee that Red Bank Estates is in dire need of repair.

Ms. DiCarlo made a motion to close the meeting to the public. It was seconded by Ms. Szyborski and approved by the entire committee.

Mr. Kilpatrick made a motion to authorize the submission of an Application for Funding for the Municipal Alliance Project for the Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Extension January 1, 2014 to June 30, 2014. His motion was seconded by Ms. Szyborski. The grant is moving from a calendar year to a fiscal year. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

#156 RESOLUTION OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FUNDING FOR THE MUNICIPAL ALLIANCE PROJECT FOR THE GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT EXTENSION JANUARY 1, 2014 TO JUNE 30, 2014

Ms. DiCarlo made a motion to authorize the first reading of the following ordinance. It was seconded by Ms. Szyborski. Mayor Chintall explained that this was as per DEP regulations. The second reading will be on December 5th. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

**ORDINANCE OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING AN AMENDMENT TO THE WEST DEPTFORD TOWNSHIP CODE, CHAPTER 141, STORMWATER CONTROL PROCEDURES SECTION 13 – PRIVATE STORM DRAIN INLET RETROFITTING
#2013-12
(FIRST READING)**

Ms. DiCarlo made a motion to authorize the first reading of the following ordinance. It was seconded by Ms. Szyborski. This is also as per DEP regulations. The second reading will be on December 5th. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

ORDINANCE OF THE TOWNSHIP OF WEST DEPTFORD AUTHORIZING AN

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**AMENDMENT TO THE WEST DEPTFORD TOWNSHIP CODE, CHAPTER 141,
STORMWATER CONTROL PROCEDURES SECTION 14 – REFUSE
CONTAINERS/DUMPSTERS
#2013-13
(FIRST READING)**

Ms. DiCarlo said that she has been asking for the reports that are being sent to the state. She said that she formally requested them from Ms. Sprigman on October 17th, October 23rd, and October 24th and did not receive a response. She questioned why she is not able to receive reports more than five minutes prior to a meeting. She also asked why as a committee person she cannot receive reports. Ms. Sprigman said that she provided reports to the department heads but there could be errors in the reports and they are not full reports. Ms. DiCarlo asked why reporting is such a process with the new system. Mr. Ogozalek cautioned Ms. DiCarlo about discussing personnel issues citing employee rights. He advised Ms. DiCarlo to meet with Ms. Sprigman or with the administrator. Ms. DiCarlo asked Ms. Sprigman how much money had been spent to date on Street and Roads. Ms. Sprigman explained page 4 of the report (that had been provided to the committee). Ms. DiCarlo asked Ms. Sprigman when the report was created and distributed. Ms. Sprigman said that it was prepared today and distributed when she arrived at the meeting. She said that future reports will be sent with the Bill List. Ms. Szyborski asked Mayor Chintall if this was the first time he was seeing the report. Mayor Chintall said that it was. Mr. Kilpatrick said he did not see the report as he was not physically present at the meeting to receive it.

Mr. Kilpatrick made a motion for the removal of Water and Sewer Charges. His motion was seconded by Mr. Cianfarini. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

#157 RESOLUTION FOR THE REMOVAL OF WATER AND SEWER CHARGES

Ms. DiCarlo made a motion for the refund of Fees for Permits. His motion was seconded by Mr. Cianfarini. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	Y
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

#158 RESOLUTION FOR THE REFUND OF FEES FOR PERMITS

Mr. Kilpatrick made a motion for the refund of Various Fees for RiverWinds Community Center. His motion was seconded by Mr. Cianfarini. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Y
Ms. Szyborski	Y
Deputy Mayor Kilpatrick	Y

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Mayor Chintall Y

**#159 RESOLUTION FOR THE REFUND OF VARIOUS FEES FOR RIVERWINDS
COMMUNITY CENTER**

Mr. Kilpatrick made a motion to authorize the Transfer of Funds for Fulfill the Purpose of Appropriation Within the 2013 Municipal Budget Pursuant to N.J.S.A 40A:4-58. His motion was seconded by Mr. Cianfarini. Ms. DiCarlo asked if the reports (being sent to the state) include the transfers. She was told that they did not as the reports include information up to October 31st. Ms. DiCarlo asked about the transfer of \$142,000.00 in Solid Waste. Ms. Cianfarini said that it was to get the township to the end of the year. Ms. DiCarlo asked if that line item had been over-expended. Mr. Cianfarini and Ms. Sprigman said that it had not been overspent. Ms. DiCarlo asked if money was being transferred to Leaf Collection. Ms. Sprigman said that as of October 31st no line items have been over-expended. Ms. Ogozalek said that there seems to be internal procedure problems with departmental procedures. Ms. DiCarlo expressed concern that there are encumbrances for which funds have not been appropriated. Mr. Campo said that a purchase order does not go out without the Acting CFO's signature certifying that funds are available. He also stated that as per state statute transfers are done in contemplation of over expenditures. Mayor Chintall asked if transfers have been done in the past. Mr. Campo said that they are done at the end of the year. Mayor Chintall said that with the new system they will be able to see the expenditures. Mr. Campo said that there are other Purchase Orders out there and may need additional transfers. The vote was as follows:

Mr. Cianfarini	Y
Ms. DiCarlo	Abstain
Ms. Szyborski	Abstain
Deputy Mayor Kilpatrick	Y
Mayor Chintall	Y

As indicated in the comments by the Administrator, the motion does not pass. A 2/3 majority (4 votes in favor) is required to authorize the transfers.

Engineer:

No report.

Solicitor:

No report.

Administrator:

Mr. Campo made a point of clarification for the committee. As per State Statute 40A: 4-58, a 2/3 majority of the committee is needed to authorize the transfer of funds. He does not believe that three votes satisfy the requirement. Mr. Ogozalek reviewed the state statute cited by Mr. Campo and agreed with him. Mr. Ogozalek informed the committee that the resolution did not pass.

Ms. DiCarlo and Mr. Cianfarini will meet with Ms. Sprigman to clarify the reports.

Open Meeting to the Public:

Mayor Chintall opened the meeting to the public.

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No one addressed the committee.

Ms. Szyborski made a motion to close the meeting to the public. It was seconded by Ms. DiCarlo and approved by the entire committee.

Mayor Chintall called for a motion to adjourn. Ms. Szyborski made a motion, a second was given by Mr. Kilpatrick and approved by the entire committee.

Respectfully Submitted,

Amy Leso, RMC
Township Clerk