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BOARD OF TRUSTEES MEETING
Monday, November 27, 2023, 7:00 PM
MINUTES

- A. Call to Order - 7:03 Dr. Huesser reads Open Public Meetings Act
- B. Roll Call: Attendees: Dr. Shawnequa Carvalho, Meg Czuba, Kathy Goggin, Dr. Matthew Huesser, Lauren Sedberry, Carolyn Wood. Absent: Joanne Miller, Stacy Reid
- C. Review of Minutes from October 23, 2023 Meeting. Motion to approve - Kathy Goggin, 2nd motion - Lauren Sedberry. Minutes approved.
- D. Treasurer's Report and Resolutions on Transfer of Funds: Treasurer not in attendance to present the report. Motion to approve at December meeting. Motion to approve: Kathy Goggin, 2nd motion: Dr. Carvalho. Motion approved.
- E. Director's Report: Presentation by Mackenzie Holland, library employee, on her entry being published in "Dear Migraine".
- F. Friends of the Library Report - report reviewed.
- G. Report of the President of the Board of Trustees:
Dr. Huesser requests board member calendars (Jan, Feb, March) to arrange meetings with staff members for open discussion.
Board to attend a meeting with the Friend of the Library in January. Date TBD.
Budget - requests draft from Carolyn, Board to review in December.
- H. Committee Reports - no reports presented
- I. Communications:
Letter from Ocean County Library received along with photos of when the library was originally built.
James Gross, cataloger, applied to be a presenter at the 2024 NJLA conference
- J. Trustee Training: no discussion

K. Old Business

1. Morgan Stanley - Ted Reid, from Morgan Stanley, presented Account Review. Discussion regarding investments of cash. Board will discuss options.
2. Strategic Plan – No discussion
3. 2024 Budget - Draft budget will be reviewed at December's meeting

L. New Business

1. Personnel - Discussed.

M. Public Portion

Diane Maher, children's librarian, and Dr. Huesser discussed library square footage (interior and exterior) that is required to receive grants. Ms. Maher will present necessary guidelines in future meetings.

Miriam Craig-Venti resides at 4 Budd Blvd. Has questions regarding library relocation and reasoning behind the decision. Dr. Heusser addressed concerns with the options that have been presented to the board.

Diane Maher advised the board that library patrons have expressed concern about the lack of information accessible regarding the relocation and the future of the library. Dr. Heusser will prepare a letter to address the timeline for 2024 and will make it available to the public.

Discussion continued amongst attendees regarding space and square footage of the proposed library.

N. Announcements: None

O. Adjournment 8:19PM. Motion to adjourn Meg Czuba, 2nd motion Dr. Carvalho. Motion approved.