

WEST DEPTFORD FREE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
Monday, March 28, 2022

Open Public Meetings Act: Pursuant to the New Jersey Open Public Meetings Act, notice of this meeting has been given 48 hours or longer in advance to the South Jersey Times newspaper, offices in Mullica Hill, New Jersey, and the Courier-Post newspaper, offices in Cherry Hill, New Jersey. Also 48 hours or longer in advance, notice of this meeting has been posted on the West Deptford Free Public Library website, has been posted on the front door of the West Deptford Free Public Library, and has been filed with the West Deptford Township Clerk. The public may participate in this meeting only during the public portion, which takes place near the end of the meeting. To be recognized to speak, members of the public must raise a hand. Upon recognition by the Chair, an individual must give name and address in an audible tone and will have five (5) minutes to make a statement.

- A. Call to Order—at 7:05 pm
- B. Roll Call
 - a. Present in person: Bonnie Dawson, Stacy Reid, Francis Ferry, Lauren Sedberry, Carolyn Wood
 - b. Present by Zoom: Jennifer (Gilman) Henson
 - c. Absent: Terri Wallowitch
- C. Review of Minutes from Previous Meetings – 02-28-2022
 - a. Stacey Reid moved to approve.
 - b. Seconded by Bonnie Dawson.
 - c. All trustees in attendance were in agreement. Motion passed.
- D. Treasurer's Report
 - a. Stacy Reid moved to approve payment of the bills in the amount of \$14,574.14
 - b. Seconded by Lauren Sedberry.
 - c. All in favor. Motion passed.
- E. Director's Report
 - a. Distributed to the trustees via email on 03-25-2022 for review.
 - b. No issues were raised.
- F. Friends of the Library Report
 - a. January/February reports were given to trustees for review.
 - b. No March reports were given at this time.
 - c. No issues were raised.
- G. Committee Reports
 - a. Personnel Committee
 - i. Lauren will share the Personnel Committee report with Dr. Ferry.
 - ii. This temporary committee is done for now.
 - b. Finance Committee
 - i. Discussion
 - c. Morgan Stanley is willing to come down prior to our next monthly meeting on Monday, April 25, 2022 at 6 pm.

H. Communications

- a. Letter sent from Heather Simmons, Deputy Director of the Gloucester County Board of Commissioners - congratulating us on a job well done
- b. Fire Marshall
 - i. Shared WDFPL violations.
 - ii. Items were addressed.
- c. Robert M. Fischer passed away and bequeathed the library funds in his will.
- d. Solicitor accepted the post again this year.
- e. Gloucester County Library System will be getting rid of overdue book fines, instead renewing items.

I. Old Business

- a. 2022 Budget - Discussion and Action Item
- b. Sarah Crispi Award
 - i. Discussion
 - ii. Next steps: Treasurer will go through the old records.
- c. WDFPL Credit Card
 - i. Discussion
 - ii. Next steps: Table this conversation next month. For example, discuss specific issues, such as sales tax.

J. New Business

- a. New Jersey Library Trustee Association: Patron Policies Updated
 - i. Dr. Ferry shared new information.
 - ii. Carolyn Wood shared that she is sharing the newly updated information with the staff at a staff meeting tomorrow.

K. Public Portion - None

L. Announcements - None

M. Adjournment

- a. Motion made by Bonnie Dawson.
- b. Seconded by Stacy Reid.
- c. All in favor. Meeting adjourned at 7:50 pm.