

WEST DEPTFORD FREE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
Monday, March 22, 2021
MINUTES

- A. Call to Order—Open Public Meetings Act at 7:10 pm
- B. Roll Call—Present: Terri Wallowitch, Francis Ferry, Stacy Reid, Kim Agren, Lauren Sedberry
Absent: Jennifer Gilman
- C. Review of Minutes from Previous Meetings
 - a. February 22, 2021 Meeting Minutes: Francis Ferry moved to approve; second by Kim Agren, Stacy Reid abstained. All others in attendance were in agreement. Motion passed.
 - b. January 25, 2021 Meeting Minutes: Francis Ferry moved to approve; second by Stacy Reid. Kim Agren Abstained. Francis, Lauren, Stacy, & Terri were in agreement. Motion passed.
 - c. December 14, 2020 Meeting Minutes: Kim Agren moved to approve; second by Stacy Reid. Stacy, Kim, Lauren, & Terri were in agreement. Motion passed.
 - d. November 23, 2020 Meeting Minutes: “Doctrine of Necessity”. Four members were present at the November 2020 meeting (Karen Hink, Stacy Reid, Camille Gaines *via* phone, and Terri Wallowitch). As of 2021, only two of the four members remain on the Board. As such, Terri Wallowitch stated that the Doctrine of Necessity would be invoked allowing everyone present at the 3/22/2021 meeting to vote. Stacy Reid moved to approve the minutes under the Doctrine of Necessity; second by Terri Wallowitch. All in favor. Motion passed.
- D. Treasurer’s Report—Stacy Reid moved to approve the pay the bills in the amount of \$22,003.82; second by Terri Wallowitch. All in favor. Motion passed.
- E. Director’s Report—Discussed status of Construction Bond Grant. Snapshot Day was a success.
- F. Friends of the Library Report—Amazon Smiles is a new fundraiser for the organization
- G. Report of the President of the Board of Trustees—The State report was reviewed and signed. Thank you to the WDFPL staff who did a phenomenal job during 2020 in providing exemplary services and programing for library patrons. Rain Garden status discussed.
- H. Committee Reports—none

I. Communications—

- a. Kim Agren resignation from Board of Trustees
- b. “Picturing Female Inventors” poster display from the Smithsonian Institute
- c. Francis Ferry in the news—pediatrics in the time of COVID-19
- d. Auditor & Solicitor proposals. Deadline to be extended, bids needed

J. Old Business

- a. 2021 Budget—Obtain Insurance costs from Township. Discussed new computers, new book drops to replace damaged drop (approximately \$10,000 each), programming for 2021, Cultural Heritage Committee.
- b. NJ Library Construction Bond Act—in 2nd stage
- c. National Park Historical Society—Terry Gismondi will be setting up display in May 2021

K. New Business

- a. Personnel—Terri Wallowitch moved to increase Page wage to minimum wage (position was placed on hold due to COVID-19 pandemic). Francis Ferry seconded the motion. All in favor. Motion Passed.
- b. COVID-19 Library Material Quarantine—Carolyn proposed a two-day quarantine of printed material, which is in line with best practices. Francis Ferry moved to change material quarantine to two days; second by Stacy Reid. All in favor. Motion passed.
- c. Solicitor & Auditor—Table selection until April to see if additional proposals are received.

L. Public Portion—None

M. Announcements—Next meeting April 26, 2021 at 7pm

N. Adjournment—Motion made by Terri Wallowitch; second by Francis Ferry. All in favor. Meeting adjourned at 8:27 pm