



Personnel Policies

CITY OF WESLACO,
TEXAS

PERSONAL APPEARANCE AND HYGIENE

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All employees are expected to present a positive image through a neat and clean appearance. At City of Weslaco, it is required that you dress in a manner appropriate for your work environment. Dressing professionally and being clean and well-groomed signals self-pride, the respect you have for your co-workers and reflects favorably upon the City to our citizens and visitors. With this in mind:

- Clothing should be clean, neat and free of holes, tears and stains.
- Good personal hygiene is essential and includes a regular bath/shower, use of deodorant, and appropriate oral hygiene.
- Strong odors caused by personal fragrances can be offensive and must be used in moderation out of concern for the comfort of others.

For certain work areas, detailed dress rules have been established. If you have any questions about the rules that apply to you, consult your immediate supervisor.

- Clothing or other personal appearance items may also affect your job safety. Depending upon the nature and location of your work, you may be required to wear special protective clothing and equipment to assure your safety.

Employees who report for work in attire considered to be inappropriate or unsafe may be denied work until the appearance issue is corrected. Repeated violations of the dress rules can result in termination of employment.

Employees assigned to wear uniforms must do so while on the job. No exceptions will be allowed without a doctor's certification. No city issued uniforms are to be worn while an employee is not working.

Supervisors are responsible for insuring that their employees wear their city issued uniforms at all times and dress in proper attire. Any employee not wearing their assigned city issued uniform will not be allowed to conduct city work and may receive corrective action.