



Personnel Policies

CITY OF WESLACO,
TEXAS

OPEN POSITIONS

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Page:	1 of 1

The City will recruit both internally and externally for qualified applicants to fill open positions.

Open positions will post internally on the city's website at least 72 hours prior to posting the open position to the public. Occasional requests to post concurrently (internally and externally) must be approved by the City Manager. Employees submitting applications within the 72-hour period will be given priority consideration before outside applicants are considered.

Employees who submit an application after the 72 hour period expires, will be considered without priority over outside applicants. However, when the qualifications of an outside applicant and an employee for an open position are deemed equal, preference will be given to the employee.

The Human Resources Director is responsible for advertising to the public and screening applicants for compliance with the City's employment eligibility requirements.

Department Heads or their designees will conduct the selection process and will make the final decision on employment.