



Personnel Policies

CITY OF WESLACO, TEXAS

HOLIDAYS

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Regular full-time employees are eligible for holiday pay. The City observes certain paid holidays, each year. If one or more of these holidays fall on either Saturday or Sunday, the preceding Friday or the following Monday respectively will be declared as an alternate day off. Other holidays will not be recognized as paid holidays. Upon prior approved request, employees may observe other holidays by charging the time off against vacation or leave without pay. The following holidays are observed:

New Year's Day

Good Friday

Memorial Day

Independence Day

Labor Day

Thanksgiving Day

Day after Thanksgiving

Christmas Eve

Christmas Day

Employees will not be charged a day of vacation for any holiday falling within a period of paid vacation. Straight-time will be paid for all non-worked holidays. Employees qualify for holiday pay only if they are in a pay status on the work day immediately before and after a holiday. During a holiday work week, overtime is figured after 40 hours of worked time (non-worked holiday hours do not count as work time).

Although holiday work should be kept to a minimum, a Department Head may, with the consent of the City Manager, require any employee to report for work on any of the holidays listed above.

Non-exempt employees who are assigned to a shift often may be unable to receive time off for the holiday. Non-exempt, full-time employees who are directed to work on a holiday shall be compensated at two-and-one-half (2-1/2) times the regular rate for hours worked on the holiday, that is, time-and-one-half plus their holiday pay (not to exceed eight hours).