



Personnel Policies

CITY OF WESLACO,
TEXAS

FUNERAL LEAVE

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08/07/2018

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Leave with pay for a period of up to three days (paid for a regular 8-hour day at the normal hourly rate and with one day charged to accumulated sick leave) is granted to regular full-time employees (employed for six months) when a death occurs in their immediate family. Immediate family includes the employee's spouse, and their children and stepchildren, parents, brothers, sisters, and grandparents.

- The employee must be in a pay status at the time the death occurs to be eligible for paid leave, and upon request, provide proof of death.
- Any requests for additional funeral leave with pay must be approved by the City Manager.