



WEBSTER TOWNSHIP

Webster Township Board Meeting November 15, 2022, 7:00 P.M.

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on November 15, 2022, at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barbara Calleja; Treasurer John Scharf; Trustees Dan Munzel, Jeff Harms, John Westman, Shelly Vrsek; Deputy Clerk Donna Whitney; Deputy Supervisor Rick Kleinschmidt; and 8 citizens.

Meeting opened with the Pledge of Allegiance to the flag

Approval of Minutes

Motion Scharf second Harms to approve the minutes of the Webster Township Board of Trustees Regular Meeting held on October 18, 2022, as amended.
All ayes and motion carried.

Supervisor Remarks

Approve Agenda

Motion Munzel second Harms to approve the agenda as presented.
All ayes and motion carried.

Call to public

Treasurer's Report

Motion Calleja second Munzel to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before our next meeting scheduled for December 20, 2022.
Roll call vote, all ayes and motion carried.

Consent Agenda Reports

1. Planning Commission - Report Received
2. Zoning Report - Report Received
3. Sheriff's Report – Report Received
4. Zoning Board of Appeals – No Report Received
5. PDR Committee – Report Received; Estimate Received
6. Fire Department – Report Received
7. WAVE – Report Received
8. Assessor –No Report Received

Motion Westman second Scharf to accept the Consent Agenda reports as presented.
All ayes and motion carried.



Old Business

A. ARPA Funds Discussion

Discussion will continue at the December 20, 2022 Board Meeting.

B. Roof Update

After full inspection of the roof, R. Kleinschmidt believes the roof should last 5-10 more years. Kleinschmidt will make a priority list of needed repairs including gutters, valley, caulking and shutters for the December 20, 2022 Board Meeting, so an RFP can be written. Additional roof estimates have not yet been received.

C. Parking Lot, next steps

Kingsley will continue contacting companies for quotes.

D. Architect, next steps

Kingsley will continue contacting companies to look at the building and prepare project specs.

E. PDR Appointment

Motion Westman second Kingsley to appoint William Kirst to fill out the PDR committee term that expires 12/2023.
All ayes and motion carried.

New Business

A. Hackbarth Fireworks Permit

Motion Calleja second Harms to approve the Hackbarth fireworks to be held on December 18, 2022 between 7:00 – 7:30 p.m. for a 10-minute show, in the 4700 block of Gregory Rd. The sheriff and fire departments have been notified. Close neighbors and the public will be notified via social media and letters.
Roll call vote, all ayes and motion carried.

B. MorningStar Venture, LLC Discussion

Motion Vrsek second Harms to move forward with the next step of issuing a citation.
Roll call vote, all ayes and motion carried.

C. Code Enforcement Officer Pay

Motion Scharf second Westman to increase the pay of our code enforcement officer from \$20 to \$27 per hour.
Roll call vote, all ayes and motion carried.

Motion Scharf second Westman to amend line item 101-702-710-000 for the Zoning Enforcement Officer to be \$5,000 for this fiscal year.
Roll call vote, all ayes and motion carried.



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D. Articles of Incorporation

Motion Kingsley second Vrsek for Webster Township to accept the Articles of Incorporation for the Dexter Seniors Recreational Authority presented to us.

Motion Westman second Scharf to postpone discussion on Articles of Incorporation.
All ayes and motion carried.

E. End of Retainer Giffels Webster Contract

Motion Munzel second Westman to allow the retainer agreement with Giffels Webster to end on November 18, 2022 and to allow contracting them on an hourly basis, as needed, for zoning support.

Roll call vote, all ayes and motion carried.

F. Hiring of Zoning & Planning Consultant

Motion Kingsley second Munzel for Webster Township to approve the agreement with Sri Planning LLC or Sri as a principal in a LLC for Planning and Zoning Administration services, beginning November 21, 2022, prorated from Nov 21 – Dec 21, 2022.

Roll call vote, all ayes and motion carried.

G. Zoning Ordinance Health Check-Up

Sri discussed 3 items of high priority and suggests using sub-committees of the Township Board to look into these items.

Correspondence

Call to Public

Concerns of the Board Members

Trustee Harms would like to see open seats on boards and committees listed on site and on the township website to bring in more applicants and to allow for more transparency.

Adjourn

Motion Westman second Harms to adjourn the meeting at 9:11 p.m.

All ayes and motion carried.

Respectfully submitted,
Barbara Calleja, Clerk