



WEBSTER TOWNSHIP

Webster Township Board Meeting November 14, 2023, 7:00 P.M.

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on November 14, 2023, at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Treasurer John Scharf; Trustees Dan Munzel, John Westman, Jeff Harms; Zoning Administrator Sri Komaragiri; Deputy Clerk Donna Whitney, Deputy Supervisor Rick Kleinschmidt; and 7 citizens. Absent: Clerk Barb Calleja; Trustee Shelly Vrsek.

Meeting opened with the Pledge of Allegiance to the flag.

Approval of Minutes

Motion Scharf second Munzel to approve the minutes of the Webster Township Board of Trustees Regular Meeting held on October 17, 2023, as presented.

All ayes and motion carried. Absent: Calleja, Vrsek.

Supervisor Remarks

Approve Agenda

Motion Westman second Munzel to approve the agenda as amended reversing the order of Old Business items A and B.

All ayes and motion carried. Absent: Calleja, Vrsek.

Call to Public

Treasurer's Report

Motion Munzel second Westman to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before our next meeting scheduled for December 19, 2023.

Roll call vote, all ayes and motion carried. Absent: Calleja, Vrsek.

Consent Agenda Reports

1. Planning Commission – Report Received
2. Planning, Zoning & Enforcement Report - Report Received
3. Sheriff's Report – Report Received
4. Zoning Board of Appeals – Report Received
5. PDR Committee/PDR Estimate – Report Received, Estimate Received
6. Fire Department – Report Received
7. WAVE – Report Received
8. Assessor/IT Services – Report Received

Motion Harms second Munzel to accept and file the Consent Agenda Reports as presented.

All ayes and motion carried. Absent: Calleja, Vrsek.



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Old Business

A. Sirens in Webster Township

DAFD Fire Chief Doug Armstrong offered information about sirens and fielded questions. The township is awaiting quotes.

B. Licensed Home-Based Business Ordinance, 23-GTA-05, discussion

Discussion on the consideration of standards that are necessary to balance residential uses with home-based business activities.

C. Senior Center Board Member

Motion Westman second Harms to recommend John Scharf for appointment to the Dexter Senior Center Board.

All ayes and carried. Absent: Calleja, Vrsek.

D. Snow Removal Contract

Motion Scharf second Harms to accept Milligan's Landscape Services snow removal contract for the Township Hall and the Fire Station for the 2023-2024 season, contingent upon them clearing sidewalks at the Fire Station.

Roll call vote, all ayes and carried. Absent: Calleja, Vrsek.

New Business

A. Township Hall Sound System

Discussion on updating our current audio system to allow for visual as well as audio and allow for hybrid meetings.

B. ACH Policy and Resolution

Motion Scharf second Kingsley to adopt Resolution No. 23-23 to approve Policy No. 05-23, as amended, to authorize the Township to utilize electronic transactions.

Roll call vote, all ayes and carried. Absent: Calleja, Vrsek.

C. Post Audit Policy Discussion

Discussion on a draft Post Audit Policy.

D. Architect Draft Floor Plan

Discussion on the draft proposed architect renovation floor plan for the Township Hall.

Correspondence

Call to Public

Concerns of Board Members

Adjourn

Motion Westman second Harms to adjourn the meeting at 9:12 p.m.

All ayes and motion carried. Absent: Calleja, Vrsek.

Respectfully submitted,
Barbara Calleja, Clerk