



**Webster Township Board Meeting
May 18, 2021 7:00 P.M.**

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on May 18, 2021 at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barbara Calleja; Treasurer John Scharf; Trustees John Westman, Dan Munzel, Jeff Harms, Shelly Vrsek; Deputy Clerk Donna Whitney, Deputy Supervisor Rick Kleinschmidt, and 10 citizens.

Call to Order

Approval of Minutes

Motion Munzel second Harms to approve the minutes as presented of the Webster Township Board of Trustees Regular Meeting held on April 20, 2021.
All ayes, motion carried.

Supervisor Remarks

Approve Agenda

Motion Munzel second Harms to approve the agenda as presented.
All ayes, motion carried.

Firehall Update/Phoenix Invoice

Motion Scharf second Calleja to pay Phoenix Contractors Inc. application #3611-12 in the amount of \$364,846.69 for work completed for the period ending 04/30/2021.
Roll call vote, all ayes, motion carried.

Call to public

Reports

Treasurer's Report

Motion Calleja second Vrsek to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before our next meeting scheduled for June 15, 2021.
Roll call vote, all ayes, motion carried.



Consent Agenda Reports

1. Planning Commission - Report Received
2. Zoning Inspectors - No Report Received
3. Sheriff's Report - Report Received
4. Zoning Board of Appeals - No Report Received
5. PDR Committee - Report Received
6. Fire Department - Report Received
7. WAVE - Report Received
8. Assessing Report/IT Services - Report Received

Motion Munzel second Calleja to accept the Consent Agenda reports as presented.

Roll call vote, all ayes, motion carried.

Old Business

A. Zoning Administrator Job Posting discussion

Supervisor Kingsley will reach out to Carlisle/Wortman to discuss extending our Zoning Administrator end date to be December 31, 2021 and to discuss increasing his hours, AND TO REQUEST A DEFINED CONTRACT. An ad hoc Zoning Administrator committee will be formed and meet prior to the June 15, 2021 Board Meeting to look at the townships needs from the Zoning Administrator position. This committee will consist of past and present Planning Commission chairs, a township resident, 2 township Board members and a ZBA member.

B. Fire Hall Lease Agreement

Motion Munzel second Scharf to approve the Building and Property Lease Agreement between Webster Township and The Dexter Area Fire Department, as presented, and authorize the Webster Township Clerk and Supervisor to sign it.

Roll call vote, all ayes, motion carried.

New Business

A. Dexter Area Historical Society/Festival Permit

Motion Calleja second Scharf to approve a permit for The Dexter Area Historical Society Gordon Hall Days events at Gordon Hall scheduled for September 10, 2021 from 7 p.m. – 10 p.m. and September 11-12, 2021 from 10 a.m. – 4 p.m., provided they follow the Covid protocol following State and County Covid requirements. The committee has provided the township evidence that they have contacted the Washtenaw County Sheriff and Dexter Area Fire Department.

All ayes, motion carried.

B. Scully Road Discussion

The Township Board will be voting on a resolution at the June 15, 2021 Township Board Meeting and scheduling the second Scully Road Public Hearing.



- C. Fire Hall Lettering discussion
Supervisor Kingsley will discuss with Phoenix Contractors, Inc. the need to change the fire hall lettering to a font and size more visible from the road.

- D. ARP Allocation Discussion
Discussion on the American Rescue Plan guidelines for municipalities.

- E. Training Expenditure
Motion Scharf second Vrsek to purchase a Michigan Townships Association (MTA) Online Learning Subscription for a full year township-wide Premium Membership at an amount not to exceed \$1900.00.
Roll call vote, all ayes, motion carried.

- F. Conservation Easement Purchase Agreement Amendment
Motion Westman second Calleja to authorize supervisor Kingsley to sign the First Amendment to the Conservation Easement Purchase Agreement on property described on application 2015-2.
Roll call vote, all ayes, motion carried.

Motion Westman second Harms to authorize the expenditure of PDR funds, not to exceed \$12,000, to support the First Amendment to the Conservation Easement Purchase Agreement on property described on application 2015-2.
Roll call vote, all ayes, motion carried.

Correspondence

Call to Public

Concerns of the Board Members

Adjourn

Motion Westman second Vrsek to adjourn the meeting at 8:45 p.m.
All ayes, motion carried.

Respectfully submitted,
Barbara Calleja, Clerk