



WEBSTER TOWNSHIP

Webster Township Board Meeting May 16, 2023, 7:00 P.M.

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on May 16, 2023, at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barb Calleja; Treasurer John Scharf; Trustees Dan Munzel, Jeff Harms, John Westman, Shelly Vrsek; Zoning Administrator Sri Komaragiri; Deputy Supervisor Rick Kleinschmidt; Deputy Clerk Donna Whitney; and 10 citizens.

Meeting opened with the Pledge of Allegiance to the flag.

Approval of Minutes

Motion Scharf second Munzel to approve the minutes of the Regular Meeting of the Board of Trustees held on April 18, 2023 as amended.
All ayes and motion carried.

Supervisor Remarks

Approve Agenda

Motion Vrsek second Westman to approve the agenda as amended, replacing New Business item L with Selection of Zoning Enforcement Officer.
All ayes and motion carried.

Call to Public

Treasurer's Report

Motion Scharf second Vrsek to authorize the transfer of \$100,000 from General Fund to CIP Fund.
Roll call vote, all ayes and motion carried.

Motion Calleja second Munzel to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before our next meeting scheduled for June 20, 2023.
Roll call vote, all ayes and motion carried.

Consent Agenda Reports

1. Planning Commission – Report Received
2. Planning, Zoning & Enforcement Report - Report Received
3. Sheriff's Report – Report Received
4. Zoning Board of Appeals – No Report Received
5. PDR Committee/PDR Estimate – Report Received; Estimate Received
6. Fire Department – Report Received
7. WAVE – Report Received
8. Assessor – No Report Received



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Motion Scharf second Harms to receive and file the Consent Agenda Reports as presented, pulling out the Zoning Report as a verbal report.
All ayes and motion carried.

Old Business

A. Potts Drive, Private Road Extension

Motion Scharf second Munzel to postpone the Potts drive Private Road Extension, for consideration at the June 20, 2023 Board Meeting, with the applicant providing more details to the construction plan, a stamp of engineering firm on the profile, soil boring information, drainage plans, and a cost estimate, in order for the applicant to submit a complete application.

All ayes and motion carried.

B. Phoenix Invoice

No action taken.

C. Webster Township Historical Society Invoice

Motion Scharf second Harms to pay the Webster Township Historical Society invoice in the amount of \$570 for the proper storage and care of our township records.

Roll call vote, all ayes and motion carried. Westman recused himself.

D. Webster Township Lakes, Rivers and Streams Committee

Motion Harms second Vrsek to approve this document as initial guidance for the Webster Township Natural Features Committee, as amended.

All ayes and motion carried.

E. Culvert Grant update

Harms provided update. Applications were submitted for 2 grants to repair 2 culverts.

Waiting to hear if Webster Township is awarded any grant money.

F. Parking Lot Update

Initial payment of \$6085 was made. No construction date has been set.

New Business

A. Schwarck Motorcycle Trials

Motion Munzel second Harms to approve the special event permit for the Sam Schwarck Motorcycle Trials to be held on June 25, 2023 and September 24, 2023 from 10am-6pm on the west side of Merrill road, contingent on the applicant providing the township with proof of liability insurance, a sketch of the proposed track, and proof that the sheriff and fire departments have been notified.

Roll call vote, all ayes and motion carried.



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B. Webster Township Historical Society event permits

Motion Scharf second Vrsek to approve a permit for the Webster Township Historical Society Bluegrass Jamboree & Ice Cream Social, to be held on the Historical Society grounds on August 5, 2023 from 2pm-5pm, and a permit for the Rockabilly Motorcycle Extravaganza, to be held on the Historical Society grounds on July 15, 2023 from 12pm-5pm, contingent on the Historical Society providing the name, phone number and email of the contact persons responsible on the day of each event, proof that the sheriff and fire departments have been notified, and proof of liability insurance.

Roll call vote, all ayes and motion carried.

C. Dexter Senior Center Invoice

Motion Scharf second Calleja to pay the Dexter Senior Center Invoice, dated April 20, 2023, in twelve equal monthly payments of \$3,333.33 each from April 2023 to March 2024 inclusive.

Roll call vote, all ayes and motion carried. Westman recused himself.

D. LA Fontaine Development Agreement

Motion Vrsek second Westman to approve the Development Agreement between Webster Township and LaFontaine.

Roll call vote, all ayes and motion carried.

E. Amend Budget Line #101-267-803.000 to add money for consultants

Motion Scharf second Munzel to amend Budget Line GL 101-267-803.000 to add \$11,000 for township consultants for a total of \$11,000 and subtract \$11,000 from Budget Line GL 101-267-883.000 bringing the total from \$82,000 to \$71,000.

Roll call vote, all ayes and motion carried.

F. Keeping of Animals, Resolution for Adoption

Motion Scharf second Vrsek, in the matter of Text Amendment 22-ZTA-02, to postpone adoption of the proposed amendment to section 13.25, Keeping of Animals, Article 13 of Webster Township Zoning Ordinance, as further discussion is required based on discussion at tonight's meeting. The draft should be revised to address comments made by the Township Board.

All ayes and motion carried.

G. Use of Township Grounds for Human Scent Dog Course

Motion Calleja second Harms to allow to use township property by the Ann Arbor Kennel Club for human scent dog training, once a week for 5 weeks as long as there is no conflict with other activities.

All ayes and motion carried.



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H. Township vehicle discussion

Discussion of a township vehicle to be used for township property visits. Some information will be gathered for further discussion at the June 20, 2023 board meeting.

I. Summer tax bill flyer insert

Motion Scharf second Westman to permit an insert to be included in the 2023 summer tax bill, for a cost not to exceed \$900, one side being a job posting for a Deputy Treasurer and one side being educational information on township zoning compliance.

Roll call vote, all ayes and motion carried.

J. Revitalization & Placemaking Program (RAP) dollars

Discussion on applying for a grant to support the expansion of our parking lot. Application deadline is June 30, 2023.

K. PDR Expenditures

Motion Westman second Harms to approve the expenditure of PDR funds, not to exceed \$2,850, for an appraisal on property described in application 2020-3.

Roll call vote, all ayes and motion carried.

Motion Westman second Vrsek to approve the expenditure of PDR funds, not to exceed \$2,850, for an appraisal on property described in application 2019-2.

Roll call vote, all ayes and motion carried.

L. Selection of a Zoning Enforcement Officer

Motion Kingsley second Scharf to hire Michael W. Zsenyuk as the Webster Township Zoning Enforcement Officer, under the same conditions as our previous officer.

Roll call vote, all ayes and motion carried.

Correspondence

Call to Public

Concerns of the Board Members

Adjourn

Motion Westman second Harms to adjourn the meeting at 10:29 p.m.

All ayes and motion carried.

Respectfully submitted, Barbara Calleja, Clerk