



WEBSTER TOWNSHIP

Webster Township Board Meeting March 15, 2022 at 7:00 P.M.

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on March 15, 2022 at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barbara Calleja; Treasurer John Scharf; Trustees Dan Munzel, Jeff Harms, John Westman; Deputy Supervisor Rick Kleinschmidt; Deputy Clerk Donna Whitney; Assessor Bill Sinkule; Zoning Administrators Sri Komaragiri, Stephanie Osborn; and 16 citizens.

Absent: Shelly Vrsek

Meeting opened with the Pledge of Allegiance to the flag

Approval of Minutes

Motion Scharf second Munzel to approve the minutes of the Webster Township Board of Trustees Regular Meeting held on February 15, 2022 as presented.

All ayes and motion carried. Absent: Vrsek

Supervisor Remarks

Approve Agenda

Motion Scharf second Harms to approve the agenda as presented.

All ayes and motion carried. Absent: Vrsek

Call to public

Budget Public Hearing

Minutes of the Budget Public Hearing can be viewed on www.webstermi.us

Treasurer's Report

Motion Calleja second Munzel to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before our next meeting scheduled for April 19, 2022.

Roll call vote, all ayes and motion carried. Absent: Vrsek

Consent Agenda Reports

1. Planning Commission - Report Received
2. Zoning Report - Verbal Report Received
3. Sheriff's Report – Report Received
4. Zoning Board of Appeals – Report Received
5. PDR Committee –Report & Estimate Received
6. Fire Department - Report Received
7. WAVE – Report Received
8. Assessor – No Report Received



Motion Scharf second Harms to accept the Consent Agenda reports as amended breaking out Zoning Report as a verbal report.

All ayes and motion carried. Absent: Vrsek

New Business

A. Adopt Budget FY2023

Motion Westman second Munzel to adopt the FY 2023 Budget as amended, supported by .7442 mills for General Fund; 2.6 mills for Public Safety Fund and .4775 mills for PDR Fund.

Roll call vote, Munzel aye, Westman aye, Scharf nay, Kingsley aye, Calleja aye, Harms aye, Vrsek absent, motion carried.

B. Huron Chain of Lakes Resolution

Motion Westman second Calleja to approve Resolution 10-22, Lower Huron River Chain of Lakes Improvement Project.

Roll call vote, Westman aye, Scharf nay, Kingsley aye, Calleja aye, Harms aye, Munzel aye, Vrsek absent, motion carried.

C. Whitney Farm Maple Syrup Breakfast Permit

Motion Munzel second Harms to approve a Special Event Permit Application for the Whitney Farmstead Maple Syrup Open House to take place on March 19, 2022 from 10am-6pm.

Roll call vote, all ayes and motion carried. Absent: Vrsek

D. Washtenaw County Road Commission (WCRC) 2022 Local Road Agreement

Motion Scharf second Westman to approve 2 portions of the 2022 Webster Township Agreement with the WCRC: Dust Control for an estimated cost of \$49,933.08 and the Huron River Drive project for an estimated cost of \$189,500.00, less the WCRC 2022 Local Matching Funds.

Roll call vote, all ayes and motion carried. Absent: Vrsek

E. Annual Policy

Motion Calleja second Harm to adopt the 2022-2023 Annual Policy for Township Operations No. 01-22, as amended.

All ayes and motion carried. Absent: Vrsek

F. Meeting Dates-BOT/PC/PDR

Motion Westman second Scharf to accept the Open Space Preservation Board (PDR) meeting schedule as presented.

All ayes and motion carried. Absent: Vrsek



Motion Munzel second Harms to accept the Board of Trustees meeting schedule as presented.

All ayes and motion carried. Absent: Vrsek

Motion Calleja second Harms to accept the Planning Commission meeting schedule as amended.

All ayes and motion carried. Absent: Vrsek

G. Wage Policies

Motion Scharf second Harms to adopt Policy No. 02-22 Wage Policies: Appointed Boards FY 2023.

Roll call vote, all ayes and motion carried. Absent: Vrsek

H. Budget Policies

Motion Calleja second Munzel to adopt Policy No. 03-22, Budget Policies: FY 2023 as amended to correct the policy number.

Roll call vote, all ayes and motion carried. Absent: Vrsek

I. Wage Resolutions

Motion Harms second Calleja to adopt Resolution 04-22, as amended, to pay the in house Assessor with Level III credentials a rate of \$84,029.94 plus 8% retirement as outlined in the newly adopted MERS plan and fringes as outlined in the Employee Handbook.

Roll call vote, all ayes and motion carried. Absent: Vrsek

Motion Munzel second Harms to adopt Resolution 05-22, as amended, to pay the Office Manager at the rate of \$43,850.00 plus 7.5% retirement as outlined in the newly adopted MERS plan and fringes as outlined in the Employee Handbook.

Roll call vote, all ayes and motion carried. Absent: Vrsek

Motion Calleja second Westman to adopt Resolution 06-22, as amended, to pay the Deputy Clerk at the rate of \$29.00 per hour.

Roll call vote, all ayes and motion carried. Absent: Vrsek

Motion Munzel second Calleja to adopt Resolution 07-22, as amended, to pay the Deputy Treasurer at the rate of \$29.00 per hour.

Roll call vote, all ayes and motion carried. Absent: Vrsek

Motion Calleja second Harms to adopt Resolution 08-22, as amended, to pay the Deputy Supervisor at the rate of \$29.00 per hour.

Roll call vote, all ayes and motion carried. Absent: Vrsek



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Motion Munzel second Scharf to adopt Resolution 09-22, as amended, to pay the Property Inspector at the rate of \$20.00 per hour.
Roll call vote, all ayes and motion carried. Absent: Vrsek

J. SLFRF Recipient Designation

Motion Westman second Harms to assign John Scharf as the Account Administrator, the Point of Contact for Reporting, and the Authorized Representative for Reporting for Federal Government ARPA funds.
All ayes and motion carried. Absent: Vrsek

K. Decker Invoice

Motion Harms second Westman to pay the Decker Agency annual Insurance Policy, Invoice No. 4095, in the amount of \$14,281.00, effective 04-02-2022.
Roll call vote, all ayes and motion carried. Absent: Vrsek

L. ZBA Training

Motion Kingsley second Scharf to have the Fahey Schultz Burzych Rhodes law firm hold an in-person ZBA workshop at a date to be determined, for the amount of \$2,500.
Roll call vote, all ayes and motion carried. Absent: Vrsek

M. Spring Clean Up Date

Motion Kingsley second Westman to hold the 2022 Webster Township Spring Clean Day on April 23, 2022.
All ayes and motion carried. Absent: Vrsek

Correspondence

Call to Public

Concerns of the Board Members

Adjourn

Motion Westman second Harms to adjourn the meeting at 9:29 p.m.
All ayes and motion carried.

Respectfully submitted,
Barbara Calleja, Clerk