



WEBSTER TOWNSHIP

Webster Township Board Meeting June 20, 2023, 7:00 P.M.

The Webster Township Board Meeting was called to order at 7:00 p.m. by Supervisor John Kingsley on June 20, 2023, at the Webster Township Hall, 5665 Webster Church Road, Dexter, MI 48130. Members present: Supervisor John Kingsley; Clerk Barb Calleja; Treasurer John Scharf; Trustees Dan Munzel, Jeff Harms, John Westman, Shelly Vrsek; Zoning Administrator Sri Komaragiri; Deputy Supervisor Rick Kleinschmidt; Deputy Clerk Donna Whitney; and 13 citizens.

Meeting opened with the Pledge of Allegiance to the flag.

Approval of Minutes

Motion Scharf second Harms to approve the minutes of the Webster Township Board of Trustees Regular Meeting held on May 16, 2023 and the Webster Township Board of Trustees Special Meeting held on May 30, 2023, as presented.
All ayes and motion carried.

Supervisor Remarks

Approve Agenda

Motion Scharf second Munzel to approve the agenda as presented.
All ayes and motion carried.

Call to Public

Treasurer's Report

Motion Calleja second Munzel to accept the Treasurer's report and pay bills as presented, as well as those anticipated bills received before our next meeting scheduled for July 18, 2023.
Roll call vote, all ayes and motion carried.

Consent Agenda Reports

1. Planning Commission – Report Received
2. Planning, Zoning & Enforcement Report - Report Received
3. Sheriff's Report – Report Received
4. Zoning Board of Appeals – No Report Received
5. PDR Committee/PDR Estimate – Report Received; Estimate Received
6. Fire Department – Report Received
7. WAVE – Report Received
8. Assessor – No Report Received

Motion Munzel second Harms to accept the Consent Agenda Reports as presented, pulling out the Zoning Report as a verbal report.

All ayes and motion carried.



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Old Business

A. Potts Drive, Private Road Extension

Motion Kingsley second Westman to approve the improvement of Potts Drive private road, including the extension, with the following conditions:

- The existing road shall be established and maintained with at least an 18 feet wide travel surface.
- Proper ditches shall be installed around the cul-de-sac, and along the road from the cul-de-sac down south to elevation 902 on the west side of the road and elevation 904 on the east side of the road to manage stormwater flow.
- Maintain ditches to provide the proper water flow to Joy Road.
- Install driveway culverts at 4387, 4306 and 4303 Potts Drive.
- The applicant shall submit a draft Private Road Maintenance Agreement for review and approval by the Township Board prior to start of construction.
- The applicant shall post a performance guarantee in the amount of \$50,000 that shall be posted prior to start of construction.
- The applicant shall submit an as-built drawings prior to final inspection by the Township Engineer.

Roll call vote, all ayes and motion carried.

B. Culvert Grant Update

Our 2 Culvert Grants were approved. One for Huron River Drive in the amount of \$28,000 and one for Joy Road for \$91,000.

C. Parking Lot Update

A minor change and an RFP will be an agenda item for the July 18, 2023 Board meeting.

D. Revitalization & Placemaking Program (RAP) Dollars

Update was given on the progress of our application for RAP funding, due on June 30th, to make our overflow parking lot a hard surface.

New Business

A. Dexter Area Historical Society

Motion Westman second Harms to approve the payment to the Dexter Area Historical Society in the amount of \$250 to preserve historical documents and promote positive public relations for Webster Township.

Roll call vote, all ayes and motion carried.

B. Special Use Permit St. Joseph's Church

Motion Westman second Vrsek to adopt Resolution No. 17-23, approval of Special Land Use amendment for St. Joseph Catholic Church phase 2 expansion, amending the wording of item 5b, and amending item 2b to be 10% of site construction work.

Roll call vote, all ayes and motion carried.



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- C. Article 16 – Environmental Regulations in the Webster Township Zoning Ordinance**
Motion Harms second Munzel, to approve Text Amendment 22-ZTA-04 proposed amendment to section 2.2, section 16.05, section 16.20 and multiple sections of Article 9 of the Webster Township Zoning Ordinance, through the resolution of adoption, No. 18-23, with the amended Minimum Waterfront Setback chart and related figures.
Roll call vote, all ayes and motion carried.
- D. MTA Invoice**
Motion Scharf second Westman to renew our membership with the MTA in the amount of \$7,318.00 plus the Legal Defense Fund contribution of \$219.54 for a total of \$7,537.54 for the time period of July 1, 2023 to June 30, 2024.
Roll call vote, all ayes and motion carried.
- E. ZBA Wage Clarification**
Township Board clarifies that ZBA compensation is per diem.
- F. PDR Appointment**
No action taken. Agenda item at the July 18, 2023 Board meeting.
- G. Computer and Laptop Purchase**
Motion Kingsley second Vrsek to accept the Dell quote of \$4,950.60 for the purchase of 3 computers and 2 laptops.
Roll call vote, all ayes and motion carried.
- H. Flooring for Garage**
No action taken.

Correspondence

Call to Public

Concerns of the Board Members

Adjourn

Motion Westman second Harms to adjourn the meeting at 9:31 p.m.
All ayes and motion carried.

Respectfully submitted, Barbara Calleja, Clerk